



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: March 3, 2014

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, COUNCIL PRESIDENT, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Members: Don Etchison, Dan Loop.

Absent: Adam Wright, Les Banman, and Mayor Mike Alfery.

Others: Allen Blake, Rob Pell, Steve Carmichael, Leslie Warden, Harland Priddle, Joey Young, Brian Walker of EMC, Allen Fee, Jordan Fee, Karen Montford, Blake Alling, Nita Johnston, Greg Ameringer, Frank Stucky, James Schlickau, Jessica Hoskinson, and Christie Nienstedt.

No additions to agenda were made.

Karen Montford of 407 W. Sixth delivered public comment regarding the fluoridation of City water. She understood from speaking to the Mayor that the City of Haven planned to fluoridate the water as part of the Water Project. However, just prior to the meeting, she learned that was not correct. Nevertheless, she provided anti-fluoridation literature and asked that in the future if the City ever considered fluoridating the water that they let the citizens vote on the matter.

Blake Alling expressed gratitude for the job well done on snow removal and handling of phone / walk-in traffic regarding the same. He also encouraged others to come forward with positivity to help show that Haven truly is a great place to live, raise a family, and operate a business.

Jordan and Allen Fee of Fee Insurance: Proposal for Liability, Property, and Work Comp Insurance Policy
Allen Fee of Fee Insurance advised that they were contacted by City staffs who were directed by the governing body to obtain quotes on the City's insurance policy. After looking at the City's current policy, he and Jordan determined the largest contributor to the City's high premium last year was a high workers compensation experience rating (1.82). Because a few of the old workers compensation claims would be falling off the history, the City's recent experience rating dropped to .82, which is going to result in a significantly lower workers compensation premium. Fee advised that EMC is a fine insurance company, and he would not advise switching carriers or really doing anything differently than we had in the past. Scott thanked them for their presentation and explained the Council felt it a good business practice to shop around on the City insurance from time to time.

Nita Johnston of Haven Insurance: Proposal for Liability, Property, and Work Comp Insurance Policy
Nita Johnston of Haven Insurance Agency presented a quote for the City's 2014-2015 insurance policy, totaling \$55,169, representing a decrease of \$16,790 from last year's policy. Johnston distributed copies of the renewal to the governing body and went through it, answering questions along the way. She suggested that the City consider also purchasing Crime and Employee Dishonesty insurance as well as Data Compromise insurance. The Council agreed and asked her to obtain quotes on the same. Loop moved and Etchison seconded to accept the bid as presented by Johnston. The motion carried with three "yes" votes.



Consider Planning Commission's Recommendations regarding Tenawa Haven Processing, LLC's Application for Rezoning and Plans for Plant and Office Building Construction

Greg Ameringer, head of Tenawa Haven Processing, LLC, presented his plan to build a cryogenic expander NGL extraction plant and office building just south of Panhandle Eastern Pipeline's Compressor station. He delivered a lengthy presentation to the Council, explaining how the plant would work, his qualifications as the engineer and manager of the project, as well as detailing the safety features of the proposed plant. He noted that once in operation the plant would employ 12 individuals, but 25 – 75 individuals would be employed during the construction process.

Currently, the area on Kent Road south of the Panhandle Eastern Pipeline Compressor Station is zoned Agricultural. On February 20, 2014, the Planning Commission recommended the City Council approve THP's application to amend the zoning to Industrial. Etchison agreed and moved to approve the application. Loop seconded, and all members voted in favor of the same.

The Planning Commission also recommended the City Council consider and approve THP's plans for plant and office building construction. After reviewing said plans, Loop moved to approve the plans. Etchison seconded, and the motion passed unanimously.

Christie Nienstedt, Park Board: Consider Purchase of Carpet for Community Building

Nienstedt presented three bids for carpet to be purchased for the community building. The Park Board's preference was to award the work (including installation) to Kevin Rhodes. His bid totaled \$3278. Loop moved to award the work to Rhodes for the work and material listed on the quote plus two additional boxes of carpet tile, so long as the work does not exceed the budgeted amount of \$4950. Etchison seconded, and the motion carried.

Establish Policy on Gratuities to Employees from Citizens

Currently, the City has no policy on gifts / gratuities to employees from citizens. Blake solicited an opinion from City Attorney, Larry Bolton, on the matter, who indicated that the City should aggressively discourage employees from receiving gratuities from citizens. Warden advised that the City's auditor agreed. Scott voiced that she agreed with that but she'd like to see an exception made for items that benefit everyone (i.e. baked goods, fruit basket, etc.), excluding items of cash value. Blake will bring a written policy for consideration to the next meeting.

Chief of Police Updates

Chief Pell provided the following updates:

- Tornado siren test day is tomorrow at 1:30 PM. Scott suggested that Pell make contact with Haven House regarding tornado preparation.
- There will be a "readiness drill" at Haven Grade School sometime this week.
- Though no class for the elderly regarding identity theft (or similar topic) is yet scheduled at the Senior Center, Officer Rush is still working towards that goal.

City Administrator / Public Works Director Updates

Blake presented the following updates:



- The two Public Works employees who recently received wage increases asked Allen to express their appreciation.
- The water treatment building is complete.
- Work has begun on the two evaporation ponds.
- There was a Westar-related power outage on Saturday from 11:00 PM to 2:00 AM that affected Haven, Buhler, and Mt. Hope. However, once the power came back on, an arcing line behind the post office had to be repaired.
- The recently purchased air compressor has quit functioning. To bring it back online, it needs a new air end. Blake presented four bids on prices for the same ranging from \$3,475 to \$4,600. Etchison moved and Loop seconded to approve the purchase and repair not to exceed \$3475 plus freight and supplies. All members voted in favor of the same.
- John Loehr is signed up to take the wastewater operator certification exam.

Minutes

Minutes from the February 17, 2014, meeting were unanimously approved with a motion from Etchison and second from Loop.

Accounts Payable

Loop moved to pay bills totaling \$220,737.66. Etchison seconded, and the motion passed unanimously.

Adjournment

At 8:35 PM, Etchison moved and Loop seconded for adjournment. The motion passed unanimously.

/s/

Mike H. Alferts, Mayor

Attest:

/s/

Leslie Warden, City Clerk