



**MINUTE RECORD**  
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: January 20, 2014

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

**Council Members:** Don Etchison, Dan Loop, Paula Scott, Les Banman.

**Absent:** Adam Wright.

**Others:** Allen Blake, Rob Pell, Steve Carmichael, Leslie Warden, Joey Young, Harland Priddle, Jessica Hoskinson, and Dave Newkirk.

No additions to agenda were made.

No one signed up to deliver public comment.

**Sign Committee: Consider Bids for Resurfacing of Haven Signs on K-96**

Harland Priddle presented two bids for the resurfacing of two Haven Signs on K-96: Luminous Neon at \$2,753.88 and Haven Sign (owned by Marty Hoskinson) at \$2,294.40. Scott moved to award the work to low bidder, Haven Sign. Etchison seconded, and all members voted in favor of the same.

By consensus, the Council also authorize the City Administrator to sign the Sign Permit to be submitted to KDOT.

**Consider Planning Commission's Recommendation on Application for Zoning Change of 10011 E. Arlington Road**

Members of the governing body were provided with draft minutes of the January 14, 2014, Planning Commission meeting, where Patricia and Lawrence Cupps's application for a change in zoning district boundaries regarding 10011 E. Arlington Road from "D" Commercial District to "A" Agriculture and Country Home District was considered. Ultimately, the Planning Commission recommended the City Council approve said zoning change request.

Banman moved and Scott seconded to approve the zoning change request from Mr. and Mrs. Cupps. The motion passed with four "yes" votes.

**Consider Estimates for Repairing Rust on 2000 Truck**

City Administrator, Allen Blake, presented two bids for rust repair on the 2000 truck: Haven Auto at \$2,603.60 and Shep Chevrolet at \$2,444.04. Because the bids were close, Loop asked the Council to consider how much business the City had done at each vendor to determine to whom to award the bid. Pell mentioned he had had body work done on police vehicles at both places recently, and if he had to guess, he would say it is "Shep's turn." Scott moved to award the work to Shep Chevrolet. Banman seconded, and the motion carried four to zero.



### **Approve Sick Leave Policy for Part-time Appointed Personnel**

Based on the discussion held about this topic at the last meeting, a sick leave policy was drafted and distributed to the governing body members. Scott suggested rewording "The City will not accommodate work restrictions" to "The City is under no obligation to accommodate work restrictions." The Council asked that the revised policy be sent to the City Attorney for his review.

### **Adopt Police Department Policy Manual**

Chief Pell presented a 23-page Police Department Policy Manual. Chief Pell fielded questions about the in-car and body cameras. Then Loop moved and Banman seconded to adopt the policy manual. All members voted in favor of the same.

### **Chief of Police Updates**

Chief Pell provided the following updates:

- The 2009 Crown Victoria has been equipped and decaled properly.
- The 2005 Crown Victoria has been decommissioned and is ready for disposal. Chief Pell suggested the City take sealed bids on the vehicle and advertise as such on Craigslist, via local newspapers, the City's facebook, and any other free means. The Council found this acceptable. Deadline for bids will be 5:00 PM on Monday, February 3, 2014.

### **CA / PWD Project Updates**

Blake addressed the Council and provided the following updates:

- A letter has been mailed to the owners of 119 N. Kansas Avenue granting their extension to the end of March for demolition and clean-up of the property.
- Blake's going to get bids on concrete work, specifically for Wichita & 4<sup>th</sup>, curb and gutter in front of Haven Fitness Center, and 5-6 handicap ramps.
- The street light project on West Main has begun.
- Blake will have a roster of prospective Capital Improvement Committee members to present at the next meeting.
- Blake is going to get an estimate from Aquatech Engineering on a Sewer Improvement project. Mayor Alferts asked that an additional bid be obtained as well.

### **Approve Appointments**

Scott moved and Loop seconded to approve the appointment of Dave Chamberlain to the Recreation Board for a two-year term. Motion carried.

Banman moved and Etchison seconded to approve the appointment of Thomas Blankenship to the Planning Commission for a two-year term. Motion passed unanimously.

Etchison moved and Banman seconded to approve the appointment of Thomas Blankenship to the Board of Zoning Appeals for a two-year term. Motion carried.

Banman moved and Scott seconded to appoint Bill Guhl to the Board of Zoning Appeals for a two-year term. All members voted in favor of the same.



Banman moved and Etchison seconded to appoint Terry Fehrenbach to the Board of Zoning Appeals for a two-year term. Motion passed four to zero.

**Consider Water Project Pay Applications**

Copies of Pay Application No. 2 from Walters Morgan Construction and Pay Application No. 2 from Envirogen Technologies were provided to the governing body. Scott moved to approve Pay Application No. 2 from Walters Morgan Construction for \$171,000.00, pending approval from USDA Rural Development. Banman seconded, and all members voted in favor of the same.

Then Banman moved and Loop seconded to approve Pay Application No. 2 from Envirogen Technologies for \$289,329.00, pending approval from USDA Rural Development. Motion passed unanimously.

**Minutes**

Minutes from the January 6, 2014, meeting were unanimously approved with a motion from Scott and second from Etchison.

**Accounts Payable**

Banman moved to pay bills totaling \$119,621.49. Etchison seconded, and the motion passed unanimously.

Members were provided with a Summary of Cash Receipts and Disbursements for the month ended December 31, 2013, and year ended December 31, 2013.

**Adjournment**

Then Etchison moved and Banman seconded for adjournment. The motion passed unanimously.

/s/  
Mike H. Alferts, Mayor

Attest:

/s/  
Leslie Warden, City Clerk