



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: October 7, 2013

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Members: Adam Wright, Don Etchison, Paula Scott, Daniel Loop, Les Banman.

Others: Allen Blake, Rob Pell, Leslie Warden, Adam Strunk, Jessica Hoskinson, Delon Martens, Pat Cupps, Willis Wilson, Tian Wang, and Steve Carmichael.

No one signed up to deliver public comment, and no additions to the agenda were made.

Willis Wilson, AquaTech Engineering Consultants: Colors of Water Project Elements

Wilson presented elevation views of the proposed treatment buildings along with samples of the colors of the materials to be used: colonial red, brownstone, and almond. By way of consensus, the Council found the scheme agreeable.

Wilson also presented the colors that would be used on the water tower. Loop questioned the red appearance of the nose on the wildcat. Warden, Wilson, and Blake said they thought that was the way the school's wildcat appeared. Warden will double-check. Otherwise, the Council was agreeable to the colors presented.

Delon Martens: Haven Park Board: By-Laws and Community Building Usage Agreement

Martens presented revised by-laws for the Park Board. He pointed out the changes to the governing body. Scott questioned the use of the words "final authority" in Section 3 and suggested re-wording.

Martens also presented a revised usage agreement for the Community Building. He noted the changes that were made, including a line added to charge the user if the building had to be rekeyed due to loss of the key.

Mayor Alferts suggested the Council review the documents and bring revisions back to the November 4, 2013, meeting. Martens was agreeable to this.

Incorporating "Pioneer Park", as requested in the will of Paul Moore, with "Veterans Memorial Park" was briefly discussed. Scott suggested Pioneer Trail at Veterans Memorial Park.

Jessica Hoskinson, EDC: Approve MOU with Haven Steel regarding Drainage

Hoskinson presented a drafted MOU with Haven Steel Products regarding storm water drainage. Essentially, the memo says the City will enter negotiations with HSP to determine the location and scope of any storm water drainage improvements and the extent of City participating in the cost of such improvements. The memo also stipulates that HSP will give the City a minimum of one year's notice in advance of expected improvements (for budgeting purposes). City Clerk, Leslie Warden, pointed out that one year really isn't sufficient for budgeting purposes since budgets for the coming year are



prepared in July of the current year. Blake pointed out that one year's notice is far greater than the notice provided for the last expansion, but with engineering needs, the drainage project would likely take longer than a year to complete anyway. Mayor Alferts suggested changing "one year" to "two years." Hoskinson suggested striking "for budgeting purposes." Wright moved for approval of the memorandum with the suggested changes. Etchison seconded, and all members voted in favor of the same.

Adopt Proposed Ordinance and Proposed Resolution regarding Sidewalk Repair / Replacement

Blake made the changes suggested at the last meeting. Wright moved to adopt Ordinance 622. Scott seconded, and the motion carried.

Then Wright moved to adopt Resolution 273. Banman seconded; motion carried.

CA / PWD Project Updates

Blake addressed the Council and provided the following updates:

- The property line issue with Rankin and Loehr has reached an agreeable solution. Blake advised the square corner where S. Topeka meets the alley needs to have rock and sand placed on it. Also, a water meter needs to be moved. He estimated the cost of these items to be \$1,300. Banman moved and Etchison seconded to approve the expenditure. Motion carried.
- The mediation over the Cupps' drainage issue was successful. The City will pay the Cupps \$10,000. EMC, the City's insurance company, will pay \$2,500. There will be some other costs charged to the City for appraisers and such in the matter.
- The PW crew is making preparations for Haven Fall Festival.
- The new flag pole is now up in front of the City Office.
- After sending a letter to the owners of 119 N. Kansas, Blake heard from them. They do plan to tear the building down with hopes to re-construct at some undetermined date in the future. Blake will send them a letter giving them 90 days to provide their plan for demolition.
- The City's air compressor has quit working and the Public Works crew is in need of a replacement. The line item for an air compressor was removed from 2014 budget. Milleson told Blake that the air compressor is more important than purchasing a sewer jetter (\$5000) and a snow plow (\$4900). Therefore, Public Works would like to use those funds in the 2014 budget to purchase a new or used air compressor. The Council was agreeable with this.
- Scott moved to approve EnviroGen's Payment Application Number 1 for \$65,000 pending USDA Rural Development's approval. Loop seconded, and the motion passed unanimously.
- Then Scott moved to approve Gerard Tank & Steel's Pay Estimate for \$104,468.40, pending approval from USDA Rural Development. Etchison seconded, and the motion carried.

Chief of Police Updates

Chief Pell provided the following updates:

- Pell is in charge of making the meal arrangements for the Employee Appreciation Dinner.
- He is readying his staff for the Fall Festival.
- Other than that, "business as usual."



Executive Session

At 7:55 PM, Scott moved that the Council recess into executive session for five minutes pursuant to the non-elected personnel exception in order to discuss an officer's job performance with Chief Pell. Etchison seconded, and the motion carried.

At 8:00 PM, regular session resumed with no action taken during executive session.

Adopt Resolution regarding Dale Milleson's Pay Increase

Blake presented a resolution reflecting the action taken on Milleson's pay at the last meeting. Scott moved to adopt Resolution 274. Etchison seconded, and the motion passed with five "yes" votes.

Appoint Rosalie Harper to the Library Board

Etchison moved for the appointment of Rosalie Harper to the Library Board. Scott seconded, and all members voted in favor of the same.

Adopt Ordinance Regarding Mitigation Measures

Governing body members were provided with a draft of an ordinance regarding protection of important land resources and mitigation measures for the City of Haven. Wright moved to adopt Ordinance 623. Banman seconded, and the motion passed five to zero.

Minutes

Minutes from the September 16, 2013, meeting were unanimously approved with a motion from Scott and second from Etchison.

Accounts Payable

Wright moved to pay bills totaling \$3,723,163.30. Etchison seconded, and the motion passed unanimously.

Members were provided with a comparison of expenditures to budgeted expenditures through the month of September. They were also provided with a summary of receipts and disbursements for September as well as a reconciliation of Jayhawk Utility Receipts to deposits in the utility funds.

Council Concerns

The Employee Appreciation Dinner scheduled for October 21, 2013, at 6:00 PM will be held as a Special Meeting. Bills will be paid at the meeting as well. A request for Special Meeting was passed among the governing body for appropriate signatures.

Adjournment

Banman moved and Wright seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alfors, Mayor

Attest:

/s/
Leslie Warden, City Clerk