



**MINUTE RECORD**  
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: September 3, 2013

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

**Council Members: Adam Wright, Don Etchison, Les Banman, Paula Scott, Daniel Loop.**

**Others: Allen Blake, Rob Pell, Leslie Warden, Adam Strunk.**

No one signed up to deliver public comment, and no additions to the agenda were necessary.

**Executive Session**

Wright moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss job performance with City Administrator, Allen Blake, the open meeting to resume at 7:16 PM. Etchison seconded, and the motion passed unanimously.

At 7:16 PM, regular session resumed with no action taken. Then Wright moved that the Council recess into executive session for an additional ten minutes pursuant to the same exception for the same discussion purpose. Etchison seconded, and all members voted in favor of the same.

At 7:26 PM, regular session resumed with no action taken.

**Employee Appreciation Dinner**

Mayor Alferts expressed his desire for the City to hold another Employee Appreciation Dinner as was done about a year ago. This time he suggested it be held at Pete's Puddle, which would cost around \$150-200. The department heads expressed interest in the idea but wanted to see the venue first.

Scott exited at 7:30 PM.

**Adopt Proposed Resolution No. 270 regarding Water Rates**

Pursuant to the recommendations made at the last meeting, Wright moved to adopt Resolution No. 270. Banman seconded, and the motion carried four to zero.

**Adopt Proposed Ordinance 621 and Proposed Resolution 271 regarding Sidewalk Repair / Replacement**

Blake presented the revised policy regarding sidewalk repair and replacement, a product of the three department heads. Discussion ensued regarding various parts of the policy. Loop advised he would like more time to review the policy; other members concurred.

**Adopt Fee Schedule for Water Taps**

Blake presented a fee schedule for water taps as proposed Resolution 271. Etchison moved and Wright seconded to adopt said resolution. All members voted in favor of the same.



### **CA / PWD Project Updates**

Blake addressed the Council and provided the following updates:

- The split bolt connection that was part of the cause of the recent power outage was available for members to see and touch. Blake advised that the City has a large number of similar split bolt connections in town that all have the potential to fail as the one at 5<sup>th</sup> and Emporia did. He noted it would be nice to have a lineman on staff to monitor these sorts of things.
- The City remains without a lineman and good candidates for lineman. Blake remarked that Dale Milleson, Water / Wastewater Superintendent, is very capable and hardworking; that he is the first one Blake calls when there's an outage. Milleson, under Blake's supervision, took care of the last outage. While Milleson is able-bodied, it is difficult for Public Works to keep up without the additional 40 man hours that were afforded by that position. Blake proposed hiring a maintenance technician. Wright suggested looking for an electrician rather than a lineman or perhaps looking for a maintenance technician with electrical experience. Loop said he thought the lineman position should be offered to Milleson first. Wright moved to allow Blake to advertise and hire, with Council approval, a maintenance technician with electrical experience. Etchison seconded and the motion passed unanimously.
- Milleson continues to work on the water line relocation for Haven Steel. He has requested the City hire Dirtworks to do the excavating for \$5,000. Wright suggested the Council approve overtime for the Public Works crew to do the ditching themselves with the recently purchased backhoe. The Council agreed with this suggestion.
- Mayor Alfors suggested planning an open house / ribbon cutting ceremony for the new water tower / treatment facility.

### **Chief of Police Updates**

Chief Pell provided the following updates:

- He has been making twice-a-week visits to the schools.
- Police presence was provided for Spirit Night and the Dollar Dance.
- Haven PD will be covering the football / basketball games for the schools again this year.
- Chief Pell is working on written job descriptions for his officers. He is also looking into participating in Click It or Ticket this year.

### **Minutes**

Minutes from the August 19, 2013, meeting were unanimously approved with a motion from Wright and second from Banman.

### **Accounts Payable**

Banman moved to pay bills totaling \$268,742.52. Etchison seconded, and the motion passed with four "yes" votes. Members were provided with a summary showing receipts and disbursements for the month of August 2013 as well as a reconciliation of JUS payment receipts to money deposited into utility funds for the month of August.

### **Council Concerns**



Etchison inquired about the rescheduling of the Cupps' mediation. Blake will follow up with Larry Bolton.

Etchison asked when Public Works would be installing the lights along Industrial for Kyle Geffert. Blake noted that it is on the list, but Public Works has several large projects to finish first.

**Adjournment**

At 8:35 PM, Banman moved and Etchison seconded for adjournment. The motion passed unanimously.

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Mike H. Alferts, Mayor

Attest:

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Leslie Warden, City Clerk