



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 19, 2013

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Members: Adam Wright, Don Etchison, Les Banman, Paula Scott.

Absent: Daniel Loop.

Others: Allen Blake, Rob Pell, Leslie Warden, Steve Carmichael, Jessica Hoskinson, Joey Young, Steve Burg, and Tony Troyer.

No one signed up to deliver public comment, and no additions to the agenda were necessary.

Public Hearing on 2014 Proposed Budget

No one appeared at the meeting to deliver public comment on the 2014 budget proposal. Wright moved to adopt the 2014 budget as presented. Etchison seconded, and the motion passed with four "yes" votes.

Banman then moved to close the public hearing. Etchison seconded, and the motion passed unanimously.

Consider Planning Commission's Recommendation on Haven Steel's Building Permit for Second Expansion

Scott moved to approve Haven Steel's plans for the expansion of the maintenance and tooling shed as recommended by the Planning Commission. Wright seconded, and the motion carried with four "yes" votes.

Clarification of Awarding Architectural Contract for EMS Building

Mayor Alferts noted that at the last meeting the Council consented to awarding the architectural work for the proposed EMS building to Putnam Architecture, LLC, without taking bids on said work. Alferts felt this is a deviation from the Council's usual policy on such things and requested a motion on the same to solidify the action. Scott moved to award the work to Putnam Architecture without taking bids. Banman seconded, and the motion passed unanimously.

Approve Contract with Putnam Architecture, LLC for Proposed EMS Building

This item was tabled to await input from Chuck Beth of SCKEDD.

Consider Water Rate Increase

City Administrator, Allen Blake, presented three options each for residential and commercial water rate increases. Ultimately, Wright moved to implement Rate 1 for Residential customers and Rate 2 for Commercial customers to take effect for September usage, October billing. Scott seconded, and the motion carried.



This will increase the base rate for residential customers from \$26.64 to \$34.70. For commercial customers, the base rate will go from \$39.56 to \$51.43 and decrease the amount of water provided at the base rate from 10,000 gallons to 5,000 gallons. Blake will present a resolution for the rate change at the next meeting.

Jessica Hoskinson, EDD: Revised MOU re: Haven Steel Incentive

Hoskinson again presented a very slightly revised MOU, changing the last "or" in letter b under Haven Steel's section to "and." Scott felt this wasn't a major change and noted the MOU is not a contract but an understanding and exercise of good faith. Scott moved for approval of the Memorandum. Wright seconded, and the motion carried.

Consider Sidewalk Replacement Policy

Chief Pell (with the aid of department heads, Leslie Warden, and Allen Blake) made a presentation of sidewalk deficiencies and a proposed sidewalk replacement policy, wherein the City would reimburse individuals for 100% of the concrete cost. Pell advised that upon enactment of the policy, individuals would be given 90 days or so to bring their properties into compliance on their own. After that, the City would notify those in non-compliance and give them 30 days to remedy the situation. Scott felt this wasn't enough time and proposed notifying people and giving them six months to replace / repair their sidewalks. All three department heads were agreeable to this. Then, if after six months, property owners still haven't taken care of their sidewalks, the City will hire a contractor to repair or replace them and bill the entire cost to the property owner via the tax roll. The Council approved the same. Pell or Blake will present the policy in ordinance format for the next meeting.

CA / PWD Project Updates

Blake addressed the Council and provided the following updates:

- The stem of the water tower is complete.
- APAC is in town again performing the work listed in the change orders, which includes replacing water mains along 4th street and Sunset.
- Kenny's Electrical Co. will be done with their work at Haven Steel on Wednesday.
- The City's Water / Wastewater Superintendent, Dale Milleson, will be exceptionally busy replacing water services. Blake advised if Milleson if it took overtime to get it done, he would approve the same.
- Mayor Alfors noted the Public Works crew worked a full day on Saturday removing vegetation from curbing and such around town, which really improved the appearance of the City. He expressed thanks for the same.
- Etchison asked if the City was going to relocate the tornado siren on the old tower to the new water tower. Blake advised the tornado siren would indeed be relocated but to another centrally located spot.
- Banman asked if there was a way to keep up with the weeds and mowing without utilizing overtime.

Chief of Police Updates

Chief Pell provided the following updates:

- Scott moved to adopt Ordinance 620, amending Ordinance 492, regarding shipping crates. Wright seconded, and the motion passed four to zero.



- School is back in session so officers have been working the school speed zones.

Approve Appointments to Committee to Study Coordinating / Consolidating Recreation Department Efforts with USD 312

Alfers suggested the appointment of City Clerk, Leslie Warden, Recreation Board Chairman, Dave Chamberlain, and previous Council member and Recreation Board liaison, Don Ford, to the committee. Word has not yet been received from Ford as to whether he would accept said appointment. If he does not, Don Etchison will take his slot. The appointments were approved by consensus.

Water Tower Art

A final depiction of the proposed water tower art was presented. The Council wishes for the wildcat to face Haven Buhler Road. Banman moved to approve the water tower art as presented in the picture, noting the blueprint wording does not match the picture. Etchison seconded, and all members voted in favor of the same.

Consider Gerard Tank & Steel's Application or Payment No. 2: \$147,245.40

Scott moved to approve said payment contingent upon approval by USDA Rural Development. Banman seconded, and the motion carried four to zero.

Adopt Haven City Pool Policies & Procedures Manual

Little discussion took place regarding this item, other than noting it is the first written pool policy adopted by the City. Scott moved and Etchison seconded to approve the manual. All members voted in favor of the same.

Consider Buhler's Possible Lawsuit against Reno County Regarding Maintenance of Haven-Buhler Road

Mayor Friesen of Buhler contacted Mayor Alfers regarding their lawsuit against Reno County to maintain road ditches and asked if Haven would be interested in participating. Of course, the City of Haven would be expected to pay half the cost of the lawsuit, which is estimated at a total of \$10,000 - \$12,000. Scott mentioned she thought even a positive outcome would provide minimal benefit for the City; therefore, she was not interested. Banman advised he didn't think it would be worth it either. Mayor Alfers will convey the same to Mayor Friesen.

Executive Session

At 8:07 PM, Wright moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss job performance with Chief Pell, City Clerk Leslie Warden, and City Administrator, Allen Blake, the open meeting to resume at 8:27 PM. Etchison seconded, and the motion passed unanimously.

At 8:27 PM, normal session resumed with no action taken during executive session.

Consider Citizen Request for Storm Shelter

Mayor Alfers received a request from Tina Vineyard for the construction of a tornado shelter on the west side of town. The Council did not fulfill said request but did ask the Clerk to contact her to let her



know of other shelters in town. The City will also publicize the location of public tornado shelter(s) on Channel 16.

Minutes

Minutes from the August 5, 2013, meeting were unanimously approved with a motion from Scott and second from Banman.

Accounts Payable

Banman moved to pay bills totaling \$196,526.62. Etchison seconded, and the motion passed with four “yes” votes. Members were provided with a summary showing receipts and disbursements for the month of July 2013 as well as a comparison of actual to budgeted expenditures by fund for the year through July 31, 2013.

Council Concerns

Wright said he thought that APAC-Kansas may have caused some damage to the asphalt on 4th Street when moving mud. He suggested taking pictures of the streets before APAC-Kansas does any more work there in case the need to document damage arises.

Adjournment

At 8:35 PM, Etchison moved and Wright seconded for adjournment. The motion passed unanimously.

/s/

Mike H. Alferts, Mayor

Attest:

/s/

Leslie Warden, City Clerk