



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: July 1, 2013**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, COUNCIL PRESIDENT, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

**Council Member: Adam Wright**

**Council Member: Don Etchison**

**Council Member: Les Banman**

**Council Member: Daniel Loop**

**Absent: Mayor Mike Alferts.**

**Others: Allen Blake, Lindsey Young, Roy Lanning, Jessica Hoskinson, Jonathan Lawrence, Edie Montaldo, Christie Nienstedt, and Tony Troyer.**

No additions to the agenda were necessary, and no public comment was provided.

**Tony Troyer, EMS Director: Proposed 2014 Ambulance Board Budget**

Troyer's proposed budget was distributed to the governing body members. He went over the changes for 2014 and noted that the overall increase in the budget compared to 2013 is about \$23,000. Troyer's 2014 budget request is \$234,050.

At this time, an update on the proposed EMS building was given by Allen Blake. Bill Boland and Chuck Beth from SCKEDD will attend the next Council meeting to discuss arrangements to apply for a CDBG.

**Park Board: Proposed 2014 Budget**

Park Board member, Edie Montaldo, presented their 2014 budget request, totaling \$16,230. Montaldo touched on the highlights of the budget, noting the board's desire to decrease the utility costs at the Community Building and the recent permanent disconnection of the phone due to the prevalence of cell phones. The Board plans to re-evaluate the Community Building deposit amount as well. The Board's largest planned expense for 2014 is carpet replacement at the Community Building, which they have estimated at about \$4,000.

Montaldo noted that the focus will probably shift to Engweiler Park in 2015 once the Water Project is complete. The Council seemed pleased at the progress the Park Board has made in such a short time.

**Jessica Hoskinson, EDD: Proposed 2014 EDC Budget**

At the last meeting, EDC's proposed budget was \$34,000 but included no money budgeted for incentives, prompting the Council to send it back for the EDC's reconsideration. Hoskinson appeared before the Council with an amended request, totaling \$84,000; the only change was a new line of \$50,000 for incentives.

Scott asked Hoskinson if she had met with City Clerk, Leslie Warden, to discuss tracking the provided incentives to determine if the calculated return was accurate. Hoskinson advised that the EDC was working on creating a tracking sheet.



### **Jessica Hoskinson: Haven Wellness Center Update**

Hoskinson provided a yearly update on the HWC. This successful project currently has 145 memberships and continues to operate as a 501c(3) with about \$2,300 monthly income and \$1,800 monthly expenses. Hoskinson advised that the Center plans to put up a new sign that will read "Haven Fitness Center."

### **Review Memorandum of Understanding regarding Haven Steel Incentive**

Hoskinson presented the MOU on the HSP incentive decided upon at the last meeting. She noted that this would be deemed as the "letter of intent" and remarked that letter d, under the City's intentions, which reads "Address drainage issues caused by Willison Road in a separate Memorandum of Understanding," "doesn't tie anyone to anything."

Wright asked for more specifics and for the addition of a penalty clause to outline repercussions if Haven Steel would choose to pull out earlier than the five years written into the MOU. Hoskinson advised that most of the time if that does occur at that point the giver quits providing the incentive. The Clerk pointed out that this is an up-front incentive so the City wouldn't have that sort of leverage. Etchison agreed that the MOU is too general and needs a penalty clause. Scott asked who put together the memorandum. Hoskinson advised it was the EDC but that Barney Kassman with Haven Steel Products has seen a copy. Citing the need for a penalty clause, the Council sent the MOU back to the EDC for revisions.

### **Chief of Police Updates**

Chief Pell was absent. Officer Lawrence advised that the department is running well with normal business. Though the department continues to patrol, Lawrence advised they have pretty well saturated Haven Buhler Road to the point that speeders are few and far between.

### **City Administrator / Public Works Director Updates**

City Administrator, Allen Blake, provided the following updates:

- The trash truck is in the shop for what is thought to be fuel pump issues.
- A crew will be out this week to prepare the water tower site for the pieces to be brought in.
- The electrical service upgrade at Shep Chevrolet is finished.
- Blake has been in contact with Barney Kassman at Haven Steel, and there seems to be no practical way for the City to do the incentive / infrastructure work in-house. HSP wants to begin moving dirt for their new building by no later than August 1. Blake will obtain quotes for the electrical service work and the water line work though the City will do the prep work for the water line relocation. Warden asked if the City's expenses involved in the Haven Steel incentive / infrastructure project would be capped at \$78,600. Blake advised that that is the way the current MOU is worded. Wright found the City's inability to complete the water line work in-house unacceptable.
- Mediation for the Cupps' issue will take place on July 24<sup>th</sup>. The City attorney has contacted EMC to see if / how they intend to support any sort of settlement.

### **Adopt Capital Improvement Plan**

Blake presented the Capital Improvement Plan, which is about \$300,000 greater than last year. Part of this is due to the Water Project payment of \$155,000 and a planned expenditure of \$200,000 on street repairs. Wright suggested contacting the State to see what's available if the City is looking to purchase a backhoe or a tractor. Wright also suggested fixing the rust on the 2000 truck rather than planning to replace it with a new one. Fixing the rust was estimated at about \$3,000.



### **Update on Team Development Efforts**

A report from Mary Jones of the Mental Health Association of South Central Kansas was provided. Blake and Warden also provided verbal reports of the progress made and agreed with Jones' recommendation for a follow-up session in about six months.

### **Discuss Special Use Permit for 109 S. Kansas Avenue**

Blake advised that the department heads (Blake, Warden, Pell) discussed the issue and jointly make the recommendation to let the City Attorney handle the matter. Etchison moved to have Larry Bolton evaluate the situation and provide the Council with options. Banman seconded, and the motion passed unanimously.

### **Determine Date / Need for Special Meeting to Discuss Budget**

After brief discussion about the timeline for the City budget, the Council by consensus agreed to deal with the budget at the next regular meeting on July 15<sup>th</sup> with other business kept at a minimum.

### **Approve \$2,000 Contribution to Haven Fall Festival**

Wright moved to approve the \$2,000 contribution to Haven Fall Festival. Loop seconded, and the motion passed with five "yes" votes.

### **Adopt Ordinance Regarding Annexation (Proposed #618)**

Etchison moved to adopt Ordinance 618, annexation Back and Geffert's properties into the City limits. Wright seconded, and the motion passed unanimously. Wright asked when the Public Works crew would be able to put the lights up on Industrial / Main as promised to Kyle Geffert. Blake thought by October at the latest.

### **Minutes**

Minutes from the June 17, 2013, meeting were unanimously approved with a motion from Wright and second from Banman.

### **Accounts Payable**

Etchison moved to pay bills totaling \$51,929.22. Banman seconded, and the motion passed unanimously.

### **Council Concerns**

Loop inquired about the demolition of the old water tower. Blake advised it is part of the contract regarding the new tower.

Etchison mentioned the prevalence of skunks in town. Officer Lawrence advised the issue is being addressed.

### **Adjournment**

At 8:30 PM, Banman moved and Wright seconded for adjournment. The motion passed unanimously.

/S/

Mike H. Alfors, Mayor

Attest:

/S/

Leslie Warden, City Clerk