



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

Meeting: REGULAR

Date: May 6, 2013

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

Council Member: Don Ford (outgoing)

Council Member: Adam Wright

Council Member: Les Banman (incoming)

Council Member: Paula Scott

Council Member: Daniel Loop (incoming)

Council Member: Don Etchison

**Others: Allen Blake, Rob Pell, Leslie Warden, Steve Carmichael, Joey Young, Kim Peirce, Brynn Loop, Edna Fowler, Susan Banman, and Blake Alling.**

Blake Alling, Pastor of the Haven Baptist Church, was allowed to address the Council. He expressed his thanks for the service of the City of Haven workers, City Councilmen and civil workers. He invited all to a special City of Haven Appreciation Service on May 19, 2013, at 6:00 PM at HBC.

**Consider Proposed Resolution 269 to Increase the Wages of Officer Lawrence**

Scott moved to adopt Resolution 269. Wright seconded, and the motion passed unanimously.

**Minutes**

Scott moved and Etchison seconded to approve the minutes of the April 15, 2013, meeting. Motion carried with four "yes" votes. Then Scott moved and Wright seconded to approve the minutes of the April 19, 2013, meeting. All voted in favor of the same.

**Accounts Payable**

Wright moved to pay bills totaling \$61,363.86. Scott seconded, and the motion passed four to zero. All members (outgoing and incoming) were provided with a comparison of budgeted expenditures to expenditures to date through April 30, 2013, as well as a comparison of utility payments posted to money deposited into utility funds for the month of April.

**Thanks for Service to Exiting Governing Body Member**

Mayor Alferts thanked Don Ford for his extended service to the community as a Council member. Alferts noted that all his interactions with Ford had been positive and that he was appreciative of the calming influence Ford had on the governing body. He was presented with a plaque recognizing his twenty two years of service as a Council member from June 3, 1991, to May 6, 2013.

Les Banman, Paula Scott, and Dan Loop were sworn in by City Clerk, Leslie Warden.

**Designate Liaisons to Park Board and Ambulance Board**

Banman was designated as the liaison to the Park Board, and Loop was designated as the liaison to the Ambulance Board.



### **Elect Council President**

Ford had long served as the Council President. With his exit came the need for the election of a new president. Wright moved to elect Scott as Council President. Etchison seconded, and all members voted in favor of the same.

### **Police Department Updates**

Chief Pell presented the following updates:

- Pell will soon be going on vacation but has secured additional coverage for his absence.
- Officer Lawrence's wife gave birth to baby, Hailey Lawrence, on May 3, 2013, so he remains off to enjoy the new arrival.
- Pell and Warden continue to work together to provide enforcement of codes regarding overgrown lawns and nuisance weeds.
- As a result of department head meetings, a banner was purchased and put up to garner followers of the City's facebook page.
- Pell presented proposed Ordinance 616 establishing park hours, also a result of department head meetings. Wright moved to adopt said ordinance. Scott seconded, and the motion carried five to zero.

### **Consider Proposed Ordinance regarding Motor Carrier Inspections**

Pell presented proposed Ordinance 617 adopting federal motor carrier regulations. Scott moved and Etchison seconded to adopt Ordinance 617. Motion carried.

### **City Administrator / Public Works Director Updates**

CA / PWD, Allen Blake, presented the following updates:

- Pick-up for the Citywide Clean-Up began today.
- The PW department continues to work on the pool with intentions of having it ready for a May 25<sup>th</sup> opening.
- A great deal of mowing has been taking place as well, causing grading and pothole repairs to fall a bit behind.
- A few applications have been received for the open lineman position.
- Contractors will be drilling the footings for the new water tower this week.
- Bids were received on the final part of the Water Project last week. At the next meeting the Council will have the treatment facility bid in front of them for approval.
- Blake mentioned that financially the project is at an important milestone as well. The funding received for the project is \$4.9 million. The engineer's estimate for the project is much greater than that. Right now Rural Development is working to calculate what the true final project cost will be to see if additional funding will be necessary.
- Banman asked how come tree limbs were not part of the Citywide Clean-Up. Blake advised that historically they had not been included in the pick-up. Scott pointed out that it is really too late to add that as part of this particular clean-up. All agreed it would be a good idea to include tree limbs in the next clean-up.

### **Cost-Benefit Analysis**

Mayor Alfors mentioned that on behalf of the EDC, Economic Development Director, Jessica Hoskinson, will be attending the next Council meeting to present a Cost Benefit model that the Council can use as a tool to quantify the value of a new business or the expansion of an existing business. Scott asked if the presentation would be informational or actionable. Blake advised the EDC would merely be asking for the Council's approval of the model. Mayor Alfors said he thought this would be a good first step to



implementing a tool to meet the Council's obligation to the taxpayers, to show a return on the City's dollars.

**Appointments**

Scott moved to approve the following mayoral appointments:

- Treasurer: Gladys Dodds
- Judge: Stanley Juhnke
- Attorney: Larry Bolton
- City Clerk: Leslie Warden
- Chief of Police: Robert Pell.

Etchison seconded, and the motion carried with five "yes" votes.

**Discuss Contracting Out the Work on Transformer Bank at Shep Chevrolet**

In light of the recent loss of a staff member, Blake presented an estimate from Kenny's Electrical to perform some planned work on the transformer bank at Shep Chevrolet. Wright asked why we are reverting to getting only one bid for a job. Blake noted the purpose of presenting the estimate, not bid, to the Council was not to garner acceptance of a price but to find out whether or not they wanted the work contracted out. However, while on topic, Blake asked who else Wright would suggest he obtain bids from. Wright offered no suggestions other than the phone book.

According to Wright, at a previous meeting, Blake reported that all upcoming jobs could still be performed even with the loss of a staff member and therefore questioned the presentation of the estimate. Blake noted that he no longer has anyone on staff that is properly trained to perform hot electrical work.

Scott questioned whether safety issues with one of the electrical vehicles had been resolved.

Loop suggested Blake get a bid from Simms out of Wichita.

No action was taken.

**Adjournment**

At 7:45 PM, Etchison moved and Banman seconded for adjournment. The motion passed unanimously.

/s/  
Mike H. Alfors, Mayor

Attest:

/s/  
Leslie Warden, City Clerk