



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: March 18, 2013

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 8:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council Member: Adam Wright

Council Member: Don Etchison

Absent: Paula Scott.

Others: Allen Blake, Rob Pell, Leslie Warden, Lindsey Young, Steve Carmichael, Daniel Ulrey, Jessica Hoskinson, Daniel Loop, Nita Johnston, Les Banman.

No additions to the agenda were requested.

Public Comment

Daniel Ulrey – 222 S. Kansas

Ulrey began by expressing his gratitude for the work done by the governing body and City employees. A section of sidewalk south of Ulrey's home was removed by Kansas Gas Service and has not been replaced, leaving a dangerous void. The City did place barricades around the area, and the City Administrator will contact Kansas Gas Service to see when / if replacement is scheduled.

Ulrey read The Clarion's coverage of Rick Schoepf's request for an electrical upgrade to Shep Chevrolet, wherein he recounted some electrical issues he has experienced. Ulrey recalled similar experiences and said his voltage seemed low when the Christmas lights were up. City Administrator, Allen Blake, checked the voltage coming into Ulrey's meter today, and it was satisfactory. He did note a bad connection in the meter box and advised Ulrey that the City would provide the box but he would have to hire an electrician for installation. Blake said Ulrey's home is not on the same transformer as the Christmas lights.

Nita Johnston, Haven Insurance Agency: Bid on Insurance

Johnston presented a bid for the City's insurance needs from EMC Insurance Company. The premium total presented was \$70,682. The most considerable increases were seen under Worker's Compensation and Business Auto. To lower the insurance cost, the Council suggested Nita raise deductibles under the Business Auto policy and establish a deductible under the Workers Compensation policy. Johnston will return with the suggested changes.

Consider Bid from KMIT on Work Comp Insurance

Warden presented a bid from Kansas Municipal Insurance Trust for Workers Compensation Insurance. KMIT's quote totaled \$46,415 compared to EMC's \$40,740. Warden noted that KMIT offers safety audits of their insured to increase safety awareness; she thought a program like this would greatly benefit the City by establishing good safety habits to be carried into the future. Johnston will see if EMC offers anything similar.



Police Department Updates

Chief Pell presented the following updates:

- Officer Lawrence will graduate from the academy on Friday at 1:00 PM.
- Chief Pell will return to his daytime schedule next week. He noted a few items that he and the Clerk intend to work on.
- Two part-time officers will be hired this week.
- The office computers are networked, but the installation of court software has not yet occurred.

City Administrator / Public Works Director Updates

City Administrator / Public Works Director, Allen Blake, presented the following updates:

- The leaning garage at the Hefling residence (just behind the City Office) is to be torn down. The property owners advised Blake they are planning to make arrangements for demolition.
- The No Rise Study is at a standstill as the engineer is waiting on survey results.
- Two of three poles at the ball diamond have been replaced.
- Milleson plans to replace all galvanized services from home to meter, particularly where the City is considering resurfacing streets in the near future.
- Ford moved to approve the purchase of a mole board for the tractor from Howards, Inc. at a price of \$1,550. Etchison seconded. The motion passed two to one. Wright cast the opposing vote and expressed his desire for the City to shop around.
- The distribution phase of the Water Project is now complete. Construction of the foundation of the water tower will begin in April.
- Bids for a water department pick-up were presented as follows:

2013 Pickup Bids

	4X4	4X2	Difference 4WD & 2WD
Laird Noller	26,154.00	No Bid	0.00
Shep Chevrolet	23,186.81	20,897.75	2,289.06
MidWest Superstore	21,578.00	19,142.00	2,436.00

Difference
between Local and
Low Bid

1,608.81

1,755.75

The difference between the low bid and the local bid on a 4X4 was 7.5%. The Mayor questioned whether the governing body's loyalties were to the taxpayer or the local businesses and noted their votes would reflect as such. Ford moved to purchase the 4WD from Shep Chevrolet for \$23,186.81. Wright seconded, and the motion passed unanimously.

Executive Session

At 9:05 PM, Etchison moved that the Council recess into executive session for 10 minutes pursuant to the non-elected personnel exception in order to discuss the Electric Distribution Superintendent's job performance with Public Works Director, Allen Blake. Ford seconded, and the motion passed unanimously.



Regular session resumed at 9:15 PM with no action taken during executive session.

Approve Amended Recreation Board Constitution

Wright moved to adopt the updated Constitution for the Recreation Board. Etchison seconded, and the motion passed unanimously.

Elaine Pell's resignation from the Recreation Board was unanimously accepted by motion from Ford and a second from Wright.

Minutes

Minutes from the March 4, 2013, meeting were unanimously approved by motion from Wright and second from Etchison.

Accounts Payable

Ford moved to pay the City's bills totaling \$553,009.56. Etchison seconded, and the motion passed unanimously.

Mayor Alfes expressed his desire to have one form that citizens could fill out regarding any complaints they have about City policy, personnel, etc. He felt it is reasonable to ask people to put their complaints in writing about them if they are serious and it is perhaps the best way to pinpoint the exact issues. Members were asked to review the form provided and return with suggestions for necessary changes.

Jessica Hoskinson, Economic Development Director: EDC Update

Hoskinson provided the following updates:

- She has been active with the Chamber in preparing for the Candidates Forum on Thursday, March 21st at 7:00 PM at HHS Auditorium.
- Members were provided with an article titled "In pursuing, planning growth, Haven lives up to its name" authored by Hoskinson from the Progress section of Hutchinson News.
- Hoskinson continues to make progress in marketing. EDC has decided to utilize the City logo and the "Our name says it all" motto. Now it just needs to be put out there. To that end, the City does have an ad in the NJCAA Program.
- Hoskinson hopes to place additional information on the City's website.
- The first Haven Huddle is complete. Hoskinson already has some idea of a few changes she will implement with future Huddles though no specifics were provided.
- Based on the feedback at the first Haven Huddle, Hoskinson hopes to initiate a Business Visitation Program to better facilitate communication between City government and existing businesses.

Adjournment

At 9:35 PM, Etchison moved and Wright seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alfes, Mayor

Attest:

/s/
Leslie Warden, City Clerk