



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: February 18, 2013

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council Member: Adam Wright

Council Member: Don Etchison

Council Member: Paula Scott.

Others: Allen Blake, Rob Pell, Leslie Warden, Joey Young, Steve Carmichael, Les Banman, Harland Priddle, Cole Rush, Dale Milleson, Tracie Milleson, Brian Steinle and friend, John Loehr, Rick Schoepf, Ann Chesnut, Colton Chesnut, Alex Chesnut, Andrew Chesnut, Roy Lanning, and Merritt Wright.

Bill Thomas was signed up to deliver public comment but was absent.

Harland Priddle, K96 CDA: Update

Priddle provided the Council with K96 CDA's 2012 Annual report as well as a PowerPoint presentation highlighting happenings in the Corridor. He thanked the City for their continued membership and great meeting attendance record. He also praised the City's water project, utility incentives, and recent annexations.

Rick Schoepf, Shep Chevrolet: Truck Purchase and Expansion

Schoepf addressed the Council regarding the City's expedition for a truck to replace the Water Department's pick-up. He questioned why the governing body was seeking a used rather than new vehicle. He noted that it is difficult to find a good, pre-owned ¾ ton truck because those vehicles are typically purchased to work, pull, tow, etc. Furthermore, Chevrolet offers exceptional bid assistance to municipalities on new vehicles. Just as an example, a 2008 2WD ¾ ton truck with 60,000 miles would cost about \$18,000 and come with no warranty remaining. A new 2013 2WD ¾ ton truck would cost the City around \$20,000 and come with a warranty.

Schoepf encouraged the Council to adopt a policy to buy locally. For example, if a local bidder is within x% of the low bid, then the bid would go to the local bidder rather than the low bidder to keep the money in town. Members of the governing body cited the difficulty of balancing the accountability to the taxpayer and loyalty to local businesses.

This Wednesday, February 20, at 1:30 PM Shep Chevrolet will break ground to begin their \$850,000 expansion. Schoepf noted that over the years his business has experienced some significant electrical issues, such as low voltage, no voltage, etc., and a variety of solutions have been attempted. With the new facility, it will be necessary for Shep's service line to be upgraded. A new pole and transformer bank will be installed. This will cost about \$8,000. In light of the difficulties Shep Chevrolet has endured over the years and the repairs that have been made to important, expensive equipment because of the electrical issues, Schoepf asked the City to consider bearing the entire cost of the electrical upgrade. Schoepf also mentioned he would like to see the curbing on Kansas Avenue run the length of the street from in front of Shep Chevrolet to the alley near the City Office. The Council agreed to take these items under consideration.



Authorize No Rise Study for Cupps' Property

Blake presented a bid from Harlan Foraker to perform a No Rise study on the Cupps' property. A handout showed the area in detail. Basically, Foraker will look to determine whether or not the fill placed on the land will affect the floodway. Ford moved to approve the expenditure of \$3,400. Scott seconded, and the motion passed unanimously.

Willis Wilson, Aquatech Engineering Consultants: Approve Change Order on Distribution Phase

Wilson presented Change Order No. 1 listing seven items. He went over those seven items noting that no action could be taken tonight because he is still awaiting final numbers from the contractor. Action will be needed at the next meeting.

Recreation Board: Review Constitution

The Council suggested revisions to the Constitution, including leaving Haven residency as a requirement for Board membership. However, it was noted that others could serve on the board as Ex-Officio, non-voting members. The corrected constitution will be considered at the next Council meeting.

Recreation Board: Appointments

Ford moved to approve the appointment of Eric Williams, Jennifer Cox, and Steve Carmichael to the Recreation Board for two-year appointments. Etchison seconded, and the motion passed with three "yes" votes. Wright abstained from voting.

Police Department Updates

Chief Pell presented the following updates:

- Business as usual. Nothing remarkable to report at this time.

Review Bid for Software / Networking

The Clerk provided a bid from Tommy Hornbeck to purchase and install Quickbooks 2013 and add another license, also to implement networking / data sharing. Warden requested an additional \$500 to purchase (2) more copies of the Municipal Court software. Her total request was for \$1,880. Scott moved and Wright seconded to approve the expenditure. All voted in favor of the same.

City Administrator / Public Works Director Updates

City Administrator / Public Works Director, Allen Blake, presented the following updates:

- The PWD replaced the gas service line to the library.
- Some necessary repairs were made to the street sweeper.
- Isolation valves are being exercised.
- The latest shipment of Roll-a-Wastes is in.
- Steinle prepared an estimate to upgrade electrical service for Haven Steel since they're planning two expansions.
- Blake plans to attend a seminar on March 27th on improving supervisory skills.
- After discussing it with Blake, the Building Inspector issued a permit for the Shep Chevrolet expansion.
- Blake updated the City's website.
- He also met with both attorneys on the Haven Steel matter. Keeley, the attorney appointed by EMC, will draft a settlement proposal to go to Haven Steel. The Council will review the proposal before it is presented to Haven Steel.
- Blake put a call in to Westar concerning the load the lines by Haven Steel can handle.



- Blake has meetings set up with two residents regarding serving on the Capital Improvement Updating Committee.
- Blake presented a request from Steinle to purchase inventory and some PPE, totaling \$4,607.24. Steinle delivered an explanation of each item on the list. Then Wright moved and Scott seconded to approve the requested expenditure. All voted in favor of the same.
- Wright asked if Blake had yet looked into the cost of putting lights up on Industrial Drive. Blake said he had not yet, and he still did not have the signed consent to annex from Kyle Geffert yet.

Executive Session

At 8:40 PM, Scott moved for the Council to recess into executive session for 15 minutes pursuant to the non-elected personnel exception in order to discuss job performance with City Administrator, Allen Blake, the open meeting to resume at 8:55 PM. Wright seconded, and the motion passed with four “yes” votes. At 8:55 PM, normal session resumed with no action taken during executive session.

Then Scott moved for the Council to recess into executive session again for 10 minutes pursuant to the same exception in order to discuss the same topic. Etchison seconded, and the motion carried. At 9:08 PM, normal session resumed with no action taken during executive session.

Scott then moved for the Council to recess into executive session pursuant to the non-elected personnel exception in order to discuss job performance with Chief Pell and Officer Rush. Wright seconded, and the motion passed unanimously. At 9:24 PM, normal session resumed with no action taken during executive session.

Minutes

Minutes from the February 4, 2013, meeting were unanimously approved by motion from Scott and second from Etchison.

Accounts Payable

Scott moved to pay the City’s bills totaling \$105,545.34. Wright seconded, and the motion passed unanimously.

The Council was provided with a summary of receipts and disbursements for the month of January as well as a comparison of actual expenditures to budgeted expenditures for January 2013.

Council Concerns

The trash truck is down again and is awaiting diagnosis at D&A Trucking. Council approved donation of two family swim passes to PRIDE’s Easter Eggstravaganza.

Adjournment

At 9:30 PM, Etchison moved and Scott seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alfors, Mayor

Attest:

/s/
Leslie Warden, City Clerk