



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: January 21, 2013

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council Member: Adam Wright

Council Member: Don Etchison

Council Member: Paula Scott.

Others: Allen Blake, Rob Pell, Larry Cupps, Cole Rush, Andrea Williams, Lindsey Young, and Kelly Royer.

No public comments were provided, and no additions to the agenda were requested.

Consider 2013 Membership to K-96 Corridor Development Association

Scott moved to approve membership and payment of \$2,000 dues to K-96 CDA. Wright seconded, and the motion passed unanimously.

Kelly Royer, J.A. Marshall: City Office Remodel

Royer presented her recommended color samples and furniture finish to the governing body. She also presented a new layout for the City Office utilizing new furniture as well as one using existing furniture. Her presentation was well-received by the Council. Though the “big picture” was presented, the Clerk requested funds (about \$5,000) to move forward only with painting the office at this time. She advised that only \$3,000 is budgeted in 2013 for an office remodel, and if the Council does not see it appropriate to give her access to the additional funds, she is fine with budgeting for the entire remodel in 2014.

Wright said he didn't think the Council should approve expenditures over what's budgeted as the Council has been pushing other department heads to be mindful of the budget. All agreed it best to budget for the entire remodel in 2014. The Mayor quickly estimated the project at \$15,000.

Executive Session

At 7:25 PM, Scott moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss performance evaluations with the City Clerk, Chief of Police, and City Administrator / Public Works Director individually, the open meeting to resume at 7:55 PM. Wright seconded, and the motion passed unanimously.

At 7:55 PM, regular session resumed with no action taken during executive session. Then Wright moved that the Council recess into executive session again until 8:15 PM pursuant to the same exception for the same purpose. Etchison seconded, and the motion passed unanimously.

At 8:18 PM, regular session resumed with no action taken during executive session.

Police Department Updates

Chief Pell presented the following updates:

- On Friday a search warrant was executed by Haven Police Department (with assistance from Reno County Sheriff's Office) on a Haven home that yielded 10 lbs of marijuana and a half



pound of hash. It was a lead that had been followed for approximately five months with the aid of the US Postal Inspector.

- Pell noted that the blotter is updated, and anyone looking at it will note it has been a busy winter.

City Administrator / Public Works Director Updates

- Water Project work is going on at the north end of town, and it has necessitated a few water outages.
- Milleson and Blake recently attended a “controls” training on SCADA / PLCs at Hutchinson, and both are signed up to attend KRWA training in March.
- The City’s attorney in the Haven Steel matter has advised that HSP’s counsel has not provided any practical settlement options, only nebulous, general offers that can’t be pinned down. Nothing is scheduled in the matter. Scott pointed out that HSP is the Petitioner, and therefore, it is their impetus to keep the matter moving.
- Cupps’ Easement: To file an appeal on Case No. 2012 CV 260, the City must issue a check to the Clerk of the District Court for \$25,900, which is the easement value plus payment of the appraisal costs. The matter will be set for a date with a Master Judge once the money has been received and the appeal has been filed.

Consider Bid on Health Insurance

Blue Cross Blue Shield’s bid for the City’s health insurance was presented. Rates show about a 5-6% decrease from last year, putting the City back at less than or equal to the rates paid in 2010. Wright moved to accept the bid. Etchison seconded, and the motion passed unanimously. Scott voted to keep the employees’ contributions to health insurance at the same rate as in 2012. Wright seconded, and the motion passed unanimously.

Adopt Proposed Resolutions

The adoption of resolution 266, supporting Haven PRIDE, was unanimously approved by motion from Scott and second from Ford. Resolution 267, GAAP waiver for 2012 financial reporting, was also unanimously approved by way of motion from Scott and second from Wright.

Review City’s Paid Holidays

No changes were made to the City’s paid holiday schedule. However, the Council did vote to provide a half day of holiday pay to City employees for Christmas Eve 2013. Ford moved and Wright seconded for the same. The motion carried.

Consider Adoption of Updated Policies & Procedures Manual

Brief discussion took place over the revised manual and the City’s spending policy in general. The Mayor suggested the Council take additional time to read over the revised manual provided. The Clerk noted that the manual has been approved by the auditor and the City Attorney. This item will appear on the agenda for the next meeting.

Consider Filling Open Council Seat

John Mitchell resigned from the City Council on January 10, 2013. With elections quickly approaching, Wright moved to leave the open seat unfilled. Ford seconded, and all voted in favor of the same.

Inventory

Inventory lists for the City Office, Public Works, and City Administrator were provided. Scott moved to approve the lists. Wright seconded, and the motion carried with four “yes” votes.



Minutes

Minutes from the January 7, 2013, meeting were unanimously approved by motion from Scott and second from Wright.

Accounts Payable

Ford moved to pay the City's bills, totaling \$116,418.75. Scott seconded, and the motion passed four to zero.

The Council was provided with December 2012's summary of receipts and disbursements, as well as the 2012 year-end summary of receipts and disbursements.

Council Concerns

Wright mentioned that the water main (currently owned by Don Hindman) runs under the mobile homes at Hindman Trailer Park. This would increase the City's liability if they took over the main. Wright advised he would like to see a 3 foot clear zone, which would mean moving the main. This obviously would increase the price of the project by quite a bit, and Blake pointed out that Hindman might not entertain that option. Before finalizing the decision to go forward with metering the individual homes at the trailer park, the PWD will first locate the exact location of the main and speak to the park owner.

Wright moved to donate \$50 to the Haven High Prom. Ford seconded, and the motion passed unanimously.

Ford pointed out that the Park Board is in dire need of members.

Adjournment

At 9:02 PM, Ford moved and Etchison seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alferts, Mayor

Attest:

/s/
Leslie Warden, City Clerk