



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: December 17, 2012

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:07 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council Member: Adam Wright

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Paula Scott.

Others: Allen Blake, Rob Pell, Roy Lanning, Lindsey Young, Phillip Fishburn, Jessica Hoskinson, Brian Steinle, and Kim Peirce.

No public comments were provided.

Discuss Close-out of Phase 1 of Water Project

Phillip Fishburn from Midwest Assistant Program addressed the Council and went over what will happen at the end of Phase 1 (Distribution System Improvements) of the Water Project. Provided to governing body members was a six-page handout entitled "Project Closeout."

Sign Contract for Economic Development Director

Roy Lanning from the Economic Development Committee appeared before the Council and advised that the EDC has extended the EDD job to Jessica Hoskinson, also present. Hoskinson accepted the position and briefly spoke to the Council. The contract, however, remained unsigned as the Mayor wanted to review the contract.

Consider All Sport Liquor's Application for Occupancy Permit

Scott moved to issue All Sport Liquor's Occupancy Permit for 2013. Mitchell seconded, and the motion passed unanimously.

Appointments

Scott moved to approve the following appointments:

Dave Chamberlain 1-year term Recreation Board

Kevin Boese 2-year term Recreation Board.

Mitchell seconded, and the motion carried. Wright abstained from voting. Mitchell voiced concern about the absence of Recreation Board meeting minutes.

Approve Mobile Home Park Operator's Licenses

Ford moved to approve licensing the following mobile home park operators for 2013: Steve & Jerri Taylor for Elliott Courts, Don & Joyce Hindman for Hindman Trailer Park, Gavin & Dinelle Hunsberger for Reynolds Trailer Park. Mitchell seconded, and all voted in favor of the same.



Consider Planning Commission's Recommendation

Blake presented the Planning Commission's recommendation to adopt proposed Ordinance 612, amending zoning and subdivision regulations to give the City authority to enforce said regulations in the extraterritorial jurisdictional area of the City. Scott moved and Wright seconded to adopt Ordinance 612. The motion carried with five "yes" votes.

Proposed Proclamation

The Mayor presented a proclamation recognizing the recent tragedy in Newtown, CT and promising the City's commitment to aid the schools in providing a safe, secure learning environment. All governing body members signed the proclamation. It is to be sent to the Mayor of Newtown, CT.

Police Department Updates

Chief Pell presented the following updates:

- Pell will be meeting with school board members tomorrow night at a special meeting of the Board of Education. A "lockdown drill" is also scheduled for January 7, 2013.
- However, the department has a ways to go in being fully prepared for an incident similar to what occurred in Newtown, CT. Pell asked for \$4,500 to purchase additional body armor for his officers as well as \$1500 to properly outfit the department's automatic weapons. Because these were estimates, the Mayor asked Pell to bring specific prices to the next meeting.

Executive Session

At 7:57 PM, Mitchell moved that the Council recess into executive session for fifteen minutes pursuant to the non-elected personnel exception in order to interview Brian Steinle for the lineman position. Wright seconded, and the motion carried.

At 8:20 PM, normal session resumed with no action taken during executive session.

Discuss Job Descriptions (Chief of Police, City Administrator, City Clerk)

This item was tabled.

Executive Session

At 8:22 PM, Scott moved that the Council recess into executive session pursuant to the non-elected personnel exception for 20 minutes in order to review employee performance evaluations. Mitchell seconded, and the motion passed.

At 8:45 PM, normal session resumed with no action taken during execution session. Then Mitchell moved that the Council again recess into executive session pursuant to the same exception for the same purpose for an additional ten minutes. Scott seconded, and the motion passed five to zero.

At 8:55 PM, normal session resumed with no action taken during executive session. Then Wright moved that the Council again recess into executive session pursuant to the same exception for the same purpose for an additional ten minutes. Mitchell seconded, and the motion passed five to zero.

At 9:20 PM, normal session resumed with no action taken during executive session.

Review Bids for Water Department Pickup



Blake asked as to the Council's openness to replacing the 2001 Water Department pickup as he has obtained bids from area dealerships. Mitchell expressed his desire for the City to purchase a pre-owned unit rather than a new one. This item was then tabled.

Minutes

Wright moved to approve the minutes of the December 3, 2012, meeting. Etchison seconded, and the motion carried.

Accounts Payable

Ford moved to approve payment of \$4,280.00 to Mitchell Hardware. Wright seconded. The motion carried. Mitchell abstained. Then Ford moved to approve payment of all other accounts payable, totaling \$34,734.70. Etchison seconded, and the motion passed unanimously.

Members of the governing body were provided with a summary of disbursements and receipts for the month of November as well as a comparison of actual expenditures to budgeted expenditures through November.

Council Concerns

Scott moved to provide full-time employees with a half-day of holiday pay for December 24. Wright seconded, and all voted in favor of the same.

Adjournment

At 9:35 PM, Etchison moved and Wright seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alferts, Mayor

Attest:

/s/
Leslie Warden, City Clerk