



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: October 1, 2012

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council Member: Paula Scott

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Adam Wright

Others: Roy Lanning, Robert Pell, Cole Rush, Rick Jeschke, Willis Wilson, Sophia Montaldo, Leslie Warden, and Allen Blake.

An executive session to discuss job performance was added to the agenda at the request of Scott. No public comment was given.

EDC: Consider Funding for the Position of Economic Development Director

Roy Lanning, a representative of the EDC, addressed the Council regarding this matter. He requested \$15,000 per year to fund the position of Economic Development Director. This part-time position would serve as a day-to-day economic development contact during business hours. Through brief discussion, it came to light that this person would serve as contract labor in a consultant-type position, and the contract for work would be between the individual and the City's governing body. However, this is contrary to the "employee" relationship referenced in the EDC's current Standard Operating Procedure. Though the Council seemed open to the idea of funding the position, the Council requested that the EDC return to the Council with a specific, refined structure for the position before advertising for it.

Design for Water Tower

The prospective graphics for the future water tower were reviewed once again. Through a great deal of discussion, it was to strike "Home of the Highest Scoring Football Game in American Football History" from the design. The Council also consented to having the vertically written "WILDCATS" on two sides of the tower's stem. They also asked to have the black diamond behind the wildcat eliminated. However, the cat itself will remain part of the design and be increased in size by approximately 30%. Brief discussion also took place regarding the placement of the cat – whether to have it face east or southeast.

Some benefits of the new larger water tower were recognized:

1. Increase water pressure by 10-15 psi
2. Eliminate the well surge
3. Increase consistency of pressure.



Consider Contractor's Application for Payment No. 3: \$116,179.79

City Administrator, Allen Blake, presented APAC-Kansas, Inc.'s Application for Payment No. 3, totaling \$116,179.79. Scott moved to approve said payment, pending approval from USDA Rural Development. Mitchell seconded, and the motion passed unanimously.

Project Inspector Updates

Rick Jeschke, Water Project Inspector, presented the following updates:

- One hundred thirty-eight valves have been installed.
- There will be no more major outages, only smaller outages affecting fewer people.
- Distribution improvements are fully complete on Main, Salina, and Haven.
- Jeschke said he is happy with the contractor's attention to detail.
- Scott asked if he had had to ask the contractor to redo anything, and he said so far there was only one change that had to be made to a cold joint.

Chief of Police Updates

Chief Rob Pell provided the following updates:

- During a call, Officer Rush accidentally backed the 2005 Crown Victoria into a pole, causing about \$3,000 damage to the car. The City's deductible is \$500.
- As a result of the previously discussed parking issues next to the old drug store, pursuant to the Standard Traffic Ordinance, the City will designate a No Parking Area 30' back from each stop sign at Kansas and Main.
- A few complaints regarding the muddiness of 8th Street were received. It has been cleaned up.
- For \$1,500, the City could obtain from South Hutchinson Police Department three in-car cameras, 2 Stalker radars, 3 mic packs, and a Crown Victoria light package. Pell advised that SHPD would wait until 2013 to accept payment. Scott moved to approve the payment, not to be issued prior to January 1, 2013. Ford seconded, and the motion passed unanimously.

City Administrator / Public Works Director Updates

City Administrator, Allen Blake, addressed the Council and provided the following updates:

- The City's new Christmas decorations are now stored at the City Shop. When Blake inquired about what to do with the old ones, the Council suggested trying to sell them on craigslist.org.
- The PWD has been busy street sweeping, trimming trees, and working on the irrigation at the ball diamonds.
- Don Hindman returned his key to the burn site, and the City has billed him for the work done at Hindman Trailer Park. At this time, the Council considered Hindman's application for a Mobile Home Park Operator's License for 2012. Scott moved to approve the license. Etchison seconded, and all voted in favor of the same.
- Mitchell inquired about the cost of the electrical upgrade.

Awnings at Haven Wellness Center

Previously the Council approved the purchase of (2) awnings for HWC. However, the original estimate was lower than what the actual cost will be -- \$3,130. The Council suggested HWC try to obtain awnings elsewhere for the originally quoted price.



Exit Interview Process

City Clerk Warden suggested allowing the HR Director at the City of Derby complete the City's exit interviews via telephone at \$50 per interview. Scott suggested Warden contact the HR Director at Newton to inquire about their exit interview process. Warden will return to the Council with more specific information about exit interview questions and prices.

Recreating Board Registration Accountability

Mayor Alferts advised that he has been trying to establish a better system of accountability in the City's recreation department, and part of that was requiring the Recreation Director, Merritt Wright, to turn in to the City Office receipts for registration and actual copies of the registration forms. The Mayor is confident that this will happen in the future and serve as a good tool for the City and recreation department.

Next Generation Processing

The City received from KDHE a notice that, if a pertinent request is received, a public hearing may be held November 8, 2012, at 5:00 PM at the Community Building on the proposed issuance of a draft air quality construction permit to Next Generation Processing, LLC, a company building a plant near Panhandle Eastern. The Council agreed that the public should be made aware of this and the received information should be shared.

Minutes

With two suggested corrections, the minutes for the September 17, 2012, meeting and minutes for the September 24, 2012, special meeting were unanimously approved by way of motion from Scott and second from Wright.

Accounts Payable

Ford moved to approve payment of \$199,012.70 to accounts payable, excluding those to Mitchell Hardware. Wright seconded, and the motion passed five to zero. Ford then moved to approve payment of \$952.48 to Mitchell Hardware. Wright seconded, and the motion carried.

Council Concerns

None.

Executive Session

Scott moved that the Council recess into executive session for 10 minutes pursuant to the non-elected personnel exception in order to discuss job performance. Wright seconded, and the motion passed five to zero.

Adjournment

Around 8:55 PM, Wright moved and Scott seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alferts, Mayor

Attest:

/s/
Leslie Warden, City Clerk