



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: September 4, 2012

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Don Ford

Council Member: Paula Scott

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Adam Wright

Others: Willis Wilson, Marty Nienstedt, Jonathan Lawrence, Cole Rush, Rob Pell, Allen Blake, Tony Troyer, Chris Gingerich, Stacy Hornbeck for The Clarion, and Leslie Warden.

No additions to the agenda were necessary. No public comment was delivered.

Marty Nienstedt, HS Principal: Make A Difference Day

On September 12, 2012, three hundred fifty middle school and high school students will be participating in their first ever Make a Difference Day by performing acts of community service. The purpose of the project is to teach students the value of community service and school and civic pride. The kids will take on several projects for the City, including painting cross walks, cleaning up the softball diamond areas and tennis courts, painting the pool house, and walking the City to remove trash. Nienstedt advised they would be willing to take on other additional projects. Scott suggested having the volunteers put house numbers on the curbs. The Council liked the idea, and Nienstedt thought it was easily doable, though he wasn't sure they would make it all the way through town. By consensus of the Council, the City will provide the students with the necessary supplies to complete said tasks.

In case of inclement weather, the project will be moved to September 26th.

Executive Session

At 7:21, Scott moved for the Council to recess into a 30-minute executive session pursuant to the non-elected personnel exception in order to discuss job satisfaction individually with Tony Troyer, Chris Gingerich, Cole Rush, Jonathan Lawrence, and Rob Pell. Etchison seconded, and the motion passed unanimously.

At 7:54, normal session resumed with no action taken during executive session.

Tour of Public Works Facilities

By consensus of the Council, this item was moved to the September 24, 2012, special meeting for the Employee Appreciation Dinner.

City Administrator / Public Works Director Updates

City Administrator, Allen Blake, addressed the Council and provided the following updates:



The report of appraisers has been provided to the Courts regarding the Cupps / drainage issue. Appraisers found that payment of \$25,000 for damages and a permanent easement would be sufficient. Blake advised that City Attorney, Larry Bolton, was surprised at the large amount and can request reconsideration. Scott and Ford were concerned that the document did not contain the word “permanent” when referring to the proposed easement. Blake said he would discuss the language with Bolton. Wright moved for the City to ask for reconsideration. Mitchell seconded, and all voted in favor of the same.

- The wire has been buried for the transformer bank at Kincaid Equipment.
- Jake Manning has been working at repairing the cracks at the tennis courts.
- An updated Water Project schedule was provided. The Water Project is on schedule. Last week a few complaints about dirty water led Blake to flush a few fire hydrants. In about 3-4 weeks, the crew will be done installing water valves. Mitchell expressed concern about a recessed valve box at Main & Wichita. Blake advised the height of those boxes can easily be adjusted, and the height is not really a concern until the final pavement is installed this coming Spring.

Chief of Police Updates

Chief Rob Pell provided the following updates:

- He has returned from his two-week motor carrier inspection course. He will have to complete 32 inspections with an officer at Cheney before he can officially conduct any inspections on his own.

Consider Contractor’s Application for Payment No. 2 - \$129,610.79

APAC-Kansas, Inc.’s application for payment number 2 was considered. Blake noted that the engineer did work with the contractor on the quantities for the worksheet. He also said that, if approved, the City might need a change order to replace old valves with pipe. Willis Wilson noted that APAC intends to have substantial completion by January of 2013. Mitchell moved to approve payment to APAC-Kansas, subject to USDA Rural Development approval. Wright seconded, and the motion passed unanimously.

Accept Bid on Water Tower

Willis Wilson of Aquatech Engineering addressed the governing body regarding this matter. On July 26, 2012, bids were opened for the water tower portion of the Water Project. Four bids were received and ranged from \$717,340 to \$1,113,725. The lowest bid (by Gerard Tank), after some additional research and requests for references, was responsive to the specifications. Wilson expressed some concern about a past project he worked on with Gerard Tank but noted it appeared the company had undergone a managerial change. After some discussion about the company, the Council turned to the topic of artwork to be put on the new water tower. The Council will revisit this topic at their first meeting in October. Wright moved to accept the bid from Gerard Tank, pending USDA Rural Development approval. Ford seconded, and the motion passed unanimously.

Scott asked Wilson if the project inspector could periodically attend the Council meetings to provide his observations of the work being done. Wilson was agreeable to the idea and said he would produce the inspector for the October 1, 2012, meeting.

Executive Session



At 8:24 PM, Scott moved that the Council recess into executive session for twenty minutes pursuant to the non-elected personnel exception in order to discuss job performance with City Administrator Allen Blake. Wright seconded, and the motion carried.

At 8:50 PM, Council resumed regular session with no action taken during executive session. At that time, Etchison moved that all future employees undergo a pre-employment physical and for the Council to be able to review results of said physical. Ford seconded, and the motion passed with five "yes" votes.

Minutes

Scott requested the correction of the maintenance technician's hourly rate to \$12.00, not \$12.50 as noted in the minutes. With said change, minutes from the August 20, 2012, meeting were unanimously approved with a motion from Scott and a second from Etchison. Motion carried.

Accounts Payable

Mitchell moved to approve the accounts payable of \$68,298.66. Scott seconded, and the motion passed five to zero.

Council Concerns

Mitchell asked what was being done with the completed surveys received for the updating of the Comprehensive Plan. Warden advised that raw results had been tabulated and were provided to Dr. Patrick Call for him to put into a useful format for the Planning Commission. Of course, the surveys are available if the Council wishes to look at them in the meantime.

Adjournment

Around 9:00 PM, Mitchell moved and Etchison seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alfors, Mayor

Attest:

/s/
Leslie Warden, City Clerk