



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: July 2, 2012

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Adam Wright

Council Member: Don Ford.

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Paula Scott.

Others: Leslie Warden, Allen Blake, Robert Pell, Cole Rush, representative for The Clarion, Jonathan Lawrence, Kylie Rush, Rusty Hamilton, and Jeff Vap with son and daughter.

Executive Session

At 7:01 PM, Wright moved for the Council to recess into a 30-minute executive session pursuant to the non-elected personnel exception in order to discuss the City Administrator's job performance. Mitchell seconded, and the motion passed unanimously.

At 7:35 PM, regular session resumed with no action taken during executive session. Then Mitchell moved for the Council to go back into executive session for an additional 15 minutes under the same exception for the same purpose. Etchison seconded, and the motion carried.

At 7:54 PM, regular session resumed with no action taken during executive session. Again, Mitchell moved for the Council to re-recess into executive session for 15 minutes pursuant to the same exception to discuss the same topic with the City Administrator present. Etchison seconded, and the motion passed with five "yes" votes.

At 8:14 PM, regular session resumed with no action taken during executive session.

Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- The water project is underway. Crews are out locating valves, and it is likely things will be in place for the first water outage by the end of the week. The City requires the contractor to give one week's notice of water outages to residential customers and two weeks' notice of water outages to commercial customers. Outage notifications will be done via IdeaTek Channel 16, e-mail, and the bank marquee. Of course, still, people will have to take some responsibility to investigate when the water will be off.
- There is an inspector working full-time on the project now. However, his job is not to supervise the contractor's workers but to inspect.

At this point, a puzzled Mitchell asked why the City is out locating water lines. Wright and Blake both pointed out that locating the lines is a duty that comes along with owning a utility and being signed up with DigSafe / OneCall. Mitchell said it seemed like a lot of time was being spent on doing the locates. Wright again pointed out that "that's just part of it." Blake noted that



the City probably could hire a contractor to perform the locates, but it probably wouldn't be cost-effective, particularly since the City just purchased a pipe locator to do the locates.

Seeming somewhat satisfied with those answers, Mitchell then noted that in his opinion the locates are being done too early because people will take the flags out of their yard when they mow. Blake noted that legally the locates are only good for two weeks so some of those places will have to have a new locate done. Still, the City must locate when the locate requests come in.

- The resolution to annex the remainder of Haven Steel Products into the City will be ready.
- The new bobcat was delivered late last week.
- There was a transformer failure last week in the area of 100 N. Kansas. This resulted in three short outages so that one transformer could be replaced and another added.
- Ford mentioned that recently it took Westar two hours to get to Yoder to replace a fuse to bring Carriage Crossing's electricity back online. This makes the City's 30-minute outages seem easily bearable.
- Initiated by Mitchell, discussion took place regarding water outage notifications in the event of an emergency, unplanned outage. Typically, if an unplanned, emergency water outage occurs after-hours, no notification is given. Mitchell reported that someone with the Haven House "jumped all over" him during the last after-hours water main break because no notice of a water outage was provided. Once it became clear the discussion was not headed towards resolution, Mayor Alferts suggested tabling the item.
- Mitchell said someone brought up to him that one city vehicle (the City Administrator's truck) still has a Shep tag on the front of it. Blake advised that if it were his personal vehicle he would have taken it off right away. However, since the City purchased the vehicle from Shep Chevrolet to support local business, he left it on there to show the same. Scott said she would like to see a Power H tag on the vehicle.

Chief of Police Updates

Chief Rob Pell presented the following updates:

- 'Tis the season for fireworks. The Police Department has received only a few minor complaints.
- Officer Thomas has turned in his resignation, and his last working day will be this Friday.
- A minor one-vehicle accident occurred with the 2007 Crown Victoria. It will require repair.

Discuss Volunteer Brigade and Projects for Community Service

Tabled.

Demand Metering Policy Re-Clarification

Mayor Alferts continues to hear about The Second Table's dissatisfaction with the City's metering policy and / or electricity rates. Alferts called the owner, Mark Teter, three times to invite him to the meeting tonight but never heard from him nor did he make an appearance. He has had at least one face-to-face meeting with Teter; Blake has had two; Warden has had one. Alferts said that the fact of the matter is that Haven's electricity rates are competitive with the surrounding communities (Yoder, Halstead, Burrton, etc.). The City's rates and metering policies are fair and



equitable, and the Mayor is not sure what else could be done to resolve the conflict. Scott said that she felt like there was nothing else the City could do or discuss about it at this point.

Open Bids on Recycle Trailer and 1983 Bobcat

Bids received for the Recycle Trailer were as follows:

Osage County Road & Bridge Department	\$4,753.53
Jeff Vap	\$ 101.00
Jerry Howard of Howard, Inc.	\$ 350.00

Bids received for the 1983 Bobcat were as follows:

Jeff Vap	\$1,501.99
Jerry Howard of Howard, Inc.	\$3,150.00

Osage County's bid for the recycle trailer was unanimously accepted by way of motion from Scott and second from Ford. Howard's bid for the Bobcat was unanimously accepted by way of motion from Scott and a second from Etchison.

Accept Capital Improvement Plan

The plan was distributed to the governing body. Acceptance was tabled until next meeting.

Minutes

Minutes from the June 18, 2012, meeting were unanimously approved with a motion from Scott and a second from Etchison.

Accounts Payable

Mitchell moved to approve the accounts payable totaling \$82,151.99. Scott seconded, and the motion passed unanimously.

Council members were provided with a comparison of monies deposited to utility funds versus payments posted to the Jayhawk Utility Suite for the month of June.

Executive Session

Etchison moved that the Council recess into a ten-minute executive session pursuant to the non-elected personnel exception in order to interview two applicants for the Police Officer position with Chief Pell and applicants present. Wright seconded, and the motion passed unanimously.

At 9:05 PM, regular session resumed with no action taken during executive session. Then Mitchell moved for the Council to recess into executive session for an additional ten minutes pursuant to the same exception for the same purpose. Wright seconded, and all voted in favor of the same.

At 9:15 PM, regular session resumed with no action taken during executive session. Then Mitchell moved to allow Chief Pell to offer the Police Officer position to Jonathan Lawrence at \$29,000 annually, subject to review after completion of training. Etchison seconded, and the motion passed unanimously.

Adjournment

At 9:16 PM, Scott moved and Wright seconded for adjournment. The motion passed unanimously.



/s/
Mike H. Alferts, Mayor

Attest:

/s/
Leslie Warden, City Clerk