



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: May 7, 2012

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Adam Wright

Council Member: Paula Scott

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Don Ford.

Others: Leslie Warden, Allen Blake, Robert Pell, Amy Houston, Blake Alling, Cole Rush, Kylie Rush and Roy Lanning.

No additions to the Agenda.

Public Comment

Blake Alling, Pastor at Haven Baptist Church, advised that his church would be holding a City of Haven Workers Appreciation Service on May 20, 2012, starting at 6:30 PM. He expressed his thanks for those serving the community.

Demand Metering Policy

City Administrator, Allen Blake, presented a proposed demand metering policy, which he and Electric Superintendent, Josh Wright, composed. It is mostly in line with what the City is currently doing, but formal adoption of the policy would mean adding a demand meter for two customers.

Utility bills at The Second Table were specifically discussed. The owner, Mark Teter, has voiced concern about having a demand meter and seeing a demand charge on his bill though his neighbors do not. Blake noted that this is because his usage far exceeds that of his neighbors. After speaking to him once, Blake put together a spreadsheet showing the monthly bill, calculated at the demand rate and the commercial rate. Over the course of a year, The Second Table actually saved \$37.41 by having a demand meter and being charged the demand rate. Blake advised he notified the owner that the comparison spreadsheet was available, but he has never stopped by to pick it up. The Mayor advised he would like to have someone get back with Mr. Teter directly. Wright volunteered.

Then Mitchell moved to adopt the proposed policy with the addition of a line noting adjustments would not be retroactive. Etchison seconded, and all voted in favor of the same.

Accounts Payable Policy

The governing body members were provided with a handout showing other cities accounts payable / check-cutting policies, as well as Haven's own. Mitchell advised he didn't know the City had such a policy in place. He suggested adding a snippet to Item 5 to allow the Clerk to make a payment in order to take an offered discount. The Mayor suggested any exceptions to the



policy be cleared through the Mayor or Council. Scott advised she had no problems with the current policy. Further discussion centered on approving expenditures and purchases verses actual payment of a purchase.

The remainder of the City's financial policies will be reviewed at the next meeting.

Consider Purchase of Pool Heater and Lift

Blake presented estimates for a pool heater, the lowest of which was \$6,900 from Pools Plus. The City's current pool heater is completely rusted out and did not pass the most recent boiler inspection. After brief discussion about the necessity of a pool heater, Ford moved and Mitchell seconded for the purchase. The motion carried with five "yes" votes.

Due to ADA regulations, the City *must* provide a permanent lift at the swimming pool. The cheapest compliant model Blake could find is \$6,853.05. Scott moved and Wright seconded for the purchase. All voted in favor of the same.

Rather than replacing the pool's solar blanket, this year the City will try out the use of a widely used liquid heat retainer / evaporation reducer.

Pool rates will be discussed at the next meeting.

Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- Bids on concrete work (5 ADA ramps, sidewalk replacement, 1 piece of valley curbing) were opened and showed as follows:
 1. Winter Concrete: \$6,350.00
 2. Smitty Home Repair: \$6,280.00
 3. Carpenter Construction: \$8,466.00

Blake recommended accepting the low bid. Ford moved and Mitchell seconded to award the work to Smitty Home Repair. The motion carried.

- A transformer bank failure at Kincaid Equipment caused the most recent power outage. Kenny's Electrical was called to assist with the repairs because the City did not have the equipment to terminate the secondary. KE charged around \$2,200 to assist. Blake noted that for around \$2,000 the City could purchase a crimper and the ends / caps to make similar repairs in the future. Scott moved for the purchase of the same. Etchison seconded, and the motion passed unanimously.
- Surplus t-posts and woven fence will be sold by sealed bid and advertised as such in the paper. Surplus street name signs will be sold at the Farmer's Market on Kansas Avenue the first Saturday in June.
- A drainage ditch off of Stadium was cleaned out.
- The Auterson jumper is mostly complete. However, some phase corrections at the substation need to be made.
- For \$95, Jeff Brawner with Target Applications has been hired to spray the vegetation at the burn site.
- Wright inquired about the installation of the fence behind the backstop at the ball diamonds. Blake advised he would have it completed by Memorial Day.

Chief of Police Updates

Chief Rob Pell presented the following updates:



- Additional signage was posted to signify the school zones.
- The police blotter has been kept up-to-date.
- Ford asked about semis parked in yards, having the department perform a nightly security check on the ball diamond bathrooms, and requested a bicycle safety program be presented to the local kids.
- Mitchell inquired about the addition of reserve Office Ernie Vasquez. He expressed concern about our insurance covering him in the event of an accident, particularly since he is not an actual employee of the City. Pell advised he would talk to our agent.

Mayoral Appointments

Ford moved to approve the following appointments:

Leslie Warden as City Clerk
Gladys Dodds as Treasurer
Rob Pell as Chief of Police
Larry Bolton as City Attorney
Stanley Juhnke as Municipal Court Judge.

Wright seconded, and the motion passed unanimously.

EDC Budget

Blake presented the Economic Development Committee's plans for their 2012 budget money as well as their proposal for the 2013 budget. Roy Lanning discussed the EDC's plans for the next few years, including an emphasis on new housing. Etchison moved to approve the EDC's 2012 budget plans. Wright seconded, and the motion passed unanimously.

Park Board Appointment

Mitchell moved to approve the appointment of Edie Montaldo to the Park Board to serve until 2014. Etchison seconded, and the motion passed unanimously. Mitchell mentioned the unsavory appearance of Veterans' Park. Ford advised he would get a hold of Park Board chairperson, Sonia Yutzy.

Approve Paying of 2001 Bonds

The City did budget to pay off the 2001 bonds this year. Blake and Warden proposed doing this sooner rather than later to avoid accruing any additional interest. Scott moved to approve the \$220,000 expenditure. Mitchell seconded, and the motion passed unanimously.

Give Mayor Authority to Sign as City of Haven on US Department of Agriculture Document Re: Farmland Near Sewer Lagoons

Scott moved to give the Mayor authority to sign as City of Haven on said document regarding property farmland rented out to Myron Miller. Ford seconded, and the motion passed unanimously.

Minutes

Minutes from the April 16, 2012, meeting were unanimously approved by way of motion from Ford and a second from Wright.

Accounts Payable

Ford moved to approve the accounts payable, excluding those to Mitchell Hardware, totaling \$120,690.61. Wright seconded, and the motion passed with five "yes" votes. Ford then moved to



approve the accounts payable to Mitchell Hardware for \$657.51. Etchison seconded, and the motion carried.

Council members were provided with a comparison of payments posted to JUS and items deposited into utility funds in Quickbooks for the month of April.

Council Concerns

Pursuant to the discussion with Commissioner Schlickau at the previous City Council meeting, a letter supporting safety improvements at the intersection of K-96 and Arlington Road was presented for the Mayor's signature and Council's approval. Ford moved to approve the letter. Scott seconded, and the motion passed unanimously.

Blake asked if the Council wished to have the City Attorney presented at the June 4, 2012, meeting when the hearing on the annexation of Reno Manufacturing / Haven Steel Products is reconvened. The Council responded affirmatively and agreed they would like to discuss the annexation at the next meeting prior to the reconvening of the hearing.

Discussion about street improvements took place. Wright emphasized the poor condition of Hutchinson Avenue and Reno Avenue, noting taxpayers, he thought, would find resurfacing streets to be a good use of tax dollars. Warden noted that the City did not budget for any street repairs to occur in 2012. Blake and Scott advised they would it would be best to wait until the water project is complete before embarking on any major street improvements.

Adjournment

At 8:45PM, Etchison moved for adjournment. Wright seconded, and all voted in favor of the same.

/s/
Mike H. Alfors, Mayor

Attest:

/s/
Leslie Warden, City Clerk