



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: April 16, 2012

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Adam Wright

Council Member: Paula Scott

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Don Ford.

Others: Leslie Warden, Allen Blake, Robert Pell, Larry Cupps, Patricia Cupps, Larry Bolton, Kevin Cowan, Jan Nolde, Willis Wilson, James Schlickau, Cole Rush, Harland Priddle, Dale Milleson, Roy Lanning, Amy Houston, Jeff Vap.

Though there were no additions to the agenda, Reno County Commissioner, James Schlickau, was allowed to address the Council regarding the W. Main – K-96 intersection.

W. Main – K-96 Intersection

The State asked the five KDOT districts to submit intersections for improvements based on danger (based on citizen complaints, not traffic data). The west Haven exit came up second on the local district's list. The district's recommendation to the State is to make the intersection right turn only. Schlickau wanted to know the community's take on the issue. Mayor Alferts said he thought making the intersection right turn only might be inconvenient but would probably save lives. The Council agreed that they would like the intersection submitted to the State for improvement. Schlickau said the County would work to draft a letter of support.

Jan Nolde of Swindoll Janzen Hawk & Loyd, LLC: 2011 Audit Information

Nolde presented the 2011 financial statements and communication letter to the governing body. No cash-basis violations or budget violations were noted. Brief discussion took place regarding the firm's recommendation for council oversight. Scott moved to accept the 2011 financial statements. Mitchell seconded, and the motion passed unanimously.

Executive Session

At 7:35 PM, Scott moved that the Council recess into a 10-minute executive session pursuant to the attorney-client privilege exception in order to address the letter received from Lawrence and Patricia Cupps, with City Attorney, Larry Bolton, Allen Blake, and Leslie Warden, present. Etchison seconded, and the motion passed five to zero.

At 7:45 PM, regular session resumed, and Scott moved for the Council to recess into executive session again pursuant to the same exception for the aforementioned purpose, the open meeting to resume at 7:57 PM. Wright seconded, and the motion passed unanimously.

At 7:57 PM, regular session resumed with no action taken during executive session.



EDC: Utility Incentives for New Homes / Businesses

Harland Priddle presented the EDC’s recommendation for the City to adopt a utility incentive program for new homes and businesses. The program would provide a \$2,000 credit for sewer, water, and trash charges, and the credit would be triggered by the purchase of a building permit. The credit would be for owners only, not developers. Mitchell moved to adopt the program and to make it effective for anything with a current or active building permit. Wright seconded, and the motion passed with five “yes” votes.

Executive Session

At 8:05 PM, Scott moved that the Council recess into a ten-minute executive session pursuant to the acquisition of real estate exception in order to discuss purchasing land, with Harland Priddle, Roy Lanning, and Allen Blake present.

At 8:15 PM, regular session resumed. Mitchell then moved to allow the EDC to proceed with options to purchase land. Wright seconded, and the motion passed unanimously.

Open Bids on 2003 Crown Victoria

The Mayor opened the five bids received for the purchase of the Police Department’s decommissioned 2003 Crown Victoria. They were as follows:

Robin Wiebe	\$700.00
Stephen Montaldo	\$900.00
Abby Williams	\$505.00
Jeff Vap	\$1,500.00
Kevin Blume	\$1,256.99

Jeff Vap’s bid of \$1,500 was unanimously accepted by way of motion from Scott and second from Wright.

Consider Bids on Shop Roof Repair

Four bids were received for work to be done on the shop roof. Two were for roof repairs, and two were for roof replacement. Ultimately, Ford moved to accept the lowest bid for roof replacement from Lester Bontrager for \$10,168.00, contingent on him providing a warranty on the workmanship. Mitchell seconded, and the motion carried.

Consider Bids on Skid Steer Loader

Four bids were received. They were as follows:

High Reach for 2011 Mustang with 8 hours	\$25,752.00
John Deere for new 318D	\$27,910.64
Bobcat for new S175 with tooth bucket	\$20,728.72
Case for new SV185	\$23,900.00

With the Bobcat, a smooth bucket, hydraulic breaker, and forklift attachment could be purchased for an additional \$11,990.04, making a total purchase of \$32,718.76.

After discussion regarding the use of accessories and the usability of the equipment, Scott moved to approve the purchase of the S175 with accessories from Bobcat for \$32,718.76. Mitchell seconded, and the motion passed unanimously.

Accept Bid on Distribution Part of Water Project



Willis Wilson of Aquatech Engineering presented the bid tabulation sheet to the governing body and recommended the job be awarded to the low bidder, APAC-Kansas, Inc., for \$1,143,405.00. After brief discussion about how contractors formulate their bids, Wright moved to accept APAC-Kansas, Inc.'s bid of \$1,143,405.00 contingent upon approval by USDA Rural Development. Ford seconded, and all voted in favor of the same.

Accept Bid on Water Project Financing

Kevin Cowan, bond counsel from Gilmore & Bell, presented the Council with the bids received for the sale of temporary notes for Water Project Financing. Three bids were received, and they were as follows:

UMB Bank of Kansas City	Interest: .50%	Net Interest: .752%
Cooper Malone of Wichita	Interest: .60%	Net Interest: .825308%
Central States Capital	Interest: .70%	Net Interest: .90%

Scott moved to accept the bid of UMB Bank of Kansas City. Ford seconded, and the motion carried five to zero.

Cowan then presented the borrowing document, a resolution, as well as a lengthy explanation of its purpose and contents. Scott moved to adopt Resolution 260, authorizing and directing the issuance, sale and delivery of general obligation temporary notes. Mitchell seconded, and all voted in favor of the same.

Cowan then discussed the IRS's recommendation for cities to have separate tax-exempt financing compliance policies and procedures. Scott then moved to adopt Resolution 261, providing for the adoption of a tax-exempt financing compliance procedure. Wright seconded, and the motion passed unanimously.

Consider Purchase of Pool Heater and Lift

Tabled.

Executive Session

At 9:07 PM, Mitchell moved for the Council to recess into a five-minute executive session pursuant to the non-elected personnel exception in order to review applications for pool personnel as well as burn site attendant with Allen Blake present.

At 9:12 PM, regular session resumed with no action taken during executive session. Wright moved to offer the position at the burn site to Ernie Vasquez for \$10 per hour. Etchison seconded, and the motion passed unanimously. Then Scott moved to hire Mark Robinson as pool manager at \$57 per day and to delegate the hiring of staff to him. Ford seconded, and the motion passed unanimously.

Designate (2) Recipients of the City of Haven \$500 Scholarship

Local scholarship applications were reviewed. Council members voted for two recipients each; however, Ford abstained from voting. Based upon voting results, Mitchell moved to award the scholarships to Caden Ford and Tayler Boese. Wright seconded, and the motion passed unanimously.



Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- We are taking bids on the installation of ADA ramps. Wright suggested notifying Altwater Construction and Whitewing Construction of the work.
- Two contracts with the railroad were presented. These would allow the City to run water lines underneath the railroad at two different locations for payment of \$3,000 up front and then \$200 yearly. Scott moved to approve the contracts regarding Permits 55-0853 and 55-0871. Mitchell seconded, and all voted in favor of the same.
- In regard to Hindman Trailer Park, City Attorney, Larry Bolton, will handle according to the Council's wishes.
- Mitchell mentioned the signs for the burn site still look shabby. Blake advised he will work on that and will get bids for them to be done professionally.
- Wright said the softball coach is concerned that the backstop is not up yet. Blake said he hopes to have it up by the end of the month.
- A concern related to metering / billing at The Second Table was discussed. Blake advised that he and Josh Wright plan to create a policy to determine who has a demand meter and who does not.

Chief of Police Updates

None.

Minutes

Minutes from the meetings on March 19, 2012, and April 2, 2012, were unanimously approved by way of motion from Etchison and a second from Wright.

Accounts Payable

Scott moved to approve the accounts payable, excluding those to Mitchell Hardware, totaling \$134,740.13. Wright seconded, and the motion passed with five "yes" votes. Scott then moved to approve the accounts payable to Mitchell Hardware for \$840.84. Wright seconded, and the motion carried.

Council members were provided with a statement of disbursements and receipts for the month of March as well as a comparison of actual expenditures to budgeted expenditures for March.

Adjournment

At 9:50PM, Wright moved for adjournment. Etchison seconded, and all voted in favor of the same.

/s/
Mike H. Alferts, Mayor

Attest:

/s/
Leslie Warden, City Clerk