



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: November 7, 2011

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Adam Wright

Council Member: Don Ford

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Paula Scott

Others: Leslie Warden, Allen Blake, Robert Pell, Fred Solis, Harland Priddle, Roy Lanning, and Amy Houston.

There were neither additions to the agenda nor any public comment made.

Haven Economic Development Committee's Standard Operating Procedure

Roy Lanning presented the Haven ECDC's SOP to the governing body. A revised copy was handed out due to amendments to Article 8. Mitchell questioned the appropriateness of requiring the secretary position to be filled by a municipal staff person, particularly since the secretary would be a voting member of the committee. It was decided that section 3 of Article 4 should be deleted. With said changes, Wright moved for approval of the procedure. Mitchell seconded, and the motion carried.

Review Estimate for Ball Diamond Bathrooms

City Administrator, Allen Blake, provided the Council with an itemized account of the items still required to wrap up the bathroom project at the ball diamonds. The grand "not-to-exceed" total was \$25,339.11. All items were priced at Lowe's. Heating the bathrooms was briefly discussed. Scott moved to approve the completion of the bathrooms so long as expenditures do not exceed and are hopefully less than \$25,339.11. Ford seconded, and the motion passed unanimously.

Chief of Police Updates

Chief Pell provided the following updates:

- The City's white Crown Victoria just received a facelift via new black and gold decals.
- Halloween night went smoothly with no major incidents.
- Pell continues to update the blotter and is now including instances of Haven PD assisting other agencies, EMS, and the Fire Department.

City Administrator / Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- Specific graphics for the water tower design will be decided upon at next meeting.
- A total of 70 man hours were spent preparing for Fall Festival.
- The most recent load of scrap metal brought \$2,400 to the City.
- Tree trimming continues.



- The linkage in the Deutz-Allis tractor's clutch is malfunctioning and will require repair. A diagnosis alone will cost \$1,660, and for around \$2,000, Blake thinks it can be fixed. This particular tractor is used for snow removal. Ford moved to repair the tractor for \$2,000 or less. Etchison seconded, and all voted in favor of the same.
- For quite some time now, the City has discussed improving the acoustics at the Community Building. Blake presented a sample of a product he found on the Internet. The Council requested Blake pursue other more aesthetically pleasing options.
- Electric bills for Haven Grade School's account 425 were discussed, and a spreadsheet showing the account's history was presented. Due to erroneous wiring, there was about \$40,000 over 36 months that the City did not collect. The metering at this location is now wired correctly.
- Joe Richardson has completed all of the requested improvements to his trailer. Blake's inspection determined the residence is now safe and usable. Scott and Ford both expressed their gratitude for Richardson's efforts and sincerity in implementing the requested improvements.
- Brian Morgan appeared in Municipal Court and pled not guilty.

Discuss Christmas Party and Christmas Bonus

The governing body elected to not have an employee Christmas party this year. Mayor Alferts suggested providing a bonus of \$300 - \$400 for 12 employees. Discussion then ensued as to whether the bonus should be cash or "Haven bucks." The Clerk indicated she didn't think it mattered to the employees what form the bonus was in. Mitchell moved to provide twelve employees each a \$300 bonus in Haven bucks. Scott seconded, and the motion passed five to zero.

Minutes

Minutes from the October 17, 2011, meeting were unanimously approved with a motion from Scott and a second from Wright.

Accounts Payable

Scott moved to approve the accounts payable, excluding those to Mitchell Hardware, totaling \$76,195.27. Etchison seconded, and the motion carried. Wright moved to approve the accounts payable to Mitchell Hardware, totaling \$681.92. Etchison seconded, and the motion carried.

Members were provided a summary of receipts and disbursements as well as a comparison of expenditures to budgeted amounts for the month of October.

Council Concerns

Etchison noted that he had two citizens tell him the recycle trailer is often full when they go to utilize it. This spawned a rather lengthy discussion about the frequency the trailer is emptied, the weight the trailer can withstand, how to make better use of the trailer, etc. It was pointed out that the trailer is emptied twice a week, and currently, this service is provided at no charge. To do much more, the City may have to increase user fees.

Adjournment

At 8:20 PM, Wright moved and Etchison seconded for adjournment. The motion passed unanimously.



/s/
Mike H. Alferts, Mayor

Attest:

/s/
Leslie Warden, City Clerk