



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: October 3, 2011

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Adam Wright (at 7:02 PM)

Council Member: Don Ford

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Paula Scott

Others: Leslie Warden, Allen Blake, Cole Rush, Patrick Call, Don Huston, Robert Pell, Amy Houston.

There were neither additions to the agenda nor any public comment made.

Consider Advertising in Reno County Tourism Publication

The Chamber previously requested \$1000 from the City to place an advertisement in a Reno County tourism magazine. The Clerk provided analysis of monies available in the budget. Of the \$1000 line item for promotional fees under the General Fund, \$175 has been spent. Wright moved to offer the remainder to the Chamber for this publication. Scott seconded, and the motion passed unanimously.

Consider Payment for Utility Easement

To take the load off of a main electrical line, the City plans to extend a line through the property of Frank and Karen Otterson on the south side of Main Street. They have requested \$600 in return for easement access. Discussion ensued about how the figure was determine, benefits to the property owner, and the removal of trees. Mitchell expressed the need for the project to be completed sooner rather than later. Scott moved to have the property surveyed and to pay \$600 to Frank and Karen Otterson for easement rights. Mitchell seconded, and the motion carried with five "yes" votes.

Around 7:15 PM, Don Huston arrived as the Mayor expected, and he permitted to address the Council following unanimous approval to add him to the agenda by motion from Etchison and a second by Mitchell. Huston listed several complaints: poor condition of the fence at Veterans' Park, all the equipment sitting outside the City Shop, need for tree-trimming to be done now, length of time it takes for water repairs to occur, and the lack of progress on fixing local flood problems. Mitchell advised Huston that repairs to the drainage system are in the works. He also made Huston aware of the City's work order system.

Appointments

At 7:30 PM, Ford moved to appoint Johnny Holmes to the Planning Commission for a three-year term. Mitchell seconded, and the motion passed unanimously. Then Scott moved and Etchison



seconded to appoint Kristi Chamberlain to the Library Board to complete Amy Hirst's term. All voted in favor of the same.

Consider Bid for Side-trimming Waterway

Bill Guhl provided a bid of \$1,000 to side-trim a waterway that is currently difficult to mow. Once the area is side-trimmed, the Public Works department will then be able to mow it with the Bush Hog. Etchison voted to accept Guhl's bid for the work. Wright seconded, and the motion passed five to zero.

City Administrator / Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- A spreadsheet of recent work orders was distributed to each Council member.
- The Economic Development Committee will meet on October 13 at 6:30a.m. at The Second Table and then plans to meet every 2nd Thursday of each month.
- Roofing bids for City buildings have been received from Wray & Sons and Hamilton Roofing.
- USDA Rural Development needs the final specifications on the new water tower by the next meeting on October 17, 2011. This will involve the tower style and what the City wants on the tower if anything. This will be discussed in detail at the next Council meeting.
- Blake provided copies of amended ordinances regarding sales permit fees, building permit fees, and mobile home operator's license fees. The Council would like the ordinance regarding sales permit fees to be sent to the City Attorney for review before they pass it. Ford moved to adopt Ordinance 600 establishing fees for mobile home operators' licenses. Scott seconded, and the motion passed with five "yes" votes. Ford then moved for the adoption of Ordinance 601 regarding the building permit fee structure. Wright seconded, and the motion passed four to one. Scott held the opposing vote.
- Wright mentioned that a few citizens contacted him about a deteriorating garage behind Mildred Moore's house. Blake advised he would take a look, but because the City does not have a property maintenance code, we are somewhat limited on what action can be taken.
- Mitchell inquired about annexing Haven Steel Products. Blake advised he had done some research on the current taxes HSP is paying versus what they would be if they were brought into the City. Now he is ready to sit down with Tom Oxley to see if they will consent to the annexation.
- For the ongoing violations in Hindman Trailer Park, Brian Morgan has been cited to Municipal Court for November 3, 2011.

Governor's Visit to Haven

Harland Priddle provided the Council with a handout containing the itinerary of the Governor Brownback's upcoming visit to Haven. He noted that a key to the City will be given to the Governor, and the Governor will deliver a proclamation.

Chief of Police Updates

Chief Pell provided the following updates:

- The 2003 Crown Victoria was sideswiped while parked in front of the Chief's home. Estimates indicate it will require \$2300 in repairs. Pell intends to see how the car looks



after some buffing is done because the vehicle is probably not worth any more than \$2300. He has already ordered a side mirror to replace the one that was damaged.

- Junk ordinance violators have been cited.

Executive Session

Scott moved for the Council to recess into a 10-minute executive session pursuant to the non-elected personnel exception in order to review applications for Custodian with Allen Blake and Leslie Warden present. Mitchell seconded, and the motion passed unanimously.

Regular session resumed, and Scott moved to offer the Custodian position to Wendy Kowitz at \$10 per hour. Wright seconded, and all voted in favor.

Minutes

Minutes from the September 19, 2011, meeting were unanimously approved with a motion from Scott and a second from Ford. Minutes from the September 27, 2011, special meeting were approved with a motion from Mitchell and a second by Etchison.

Accounts Payable

Etchison moved to approve the accounts payable, totaling \$56,566.19 . Mitchell seconded, and the motion carried.

Members were provided a comparison of receipts from the JUBS system to receipts in QuickBooks for the month of September 2011.

Council Concerns

None.

Adjournment

At 8:30 PM, Etchison moved and Ford seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alfors, Mayor

Attest:

/s/
Leslie Warden, City Clerk