



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: September 19, 2011

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:

Council Member: Adam Wright

Council Member: Don Ford

Council Member: John Mitchell

Council Member: Don Etchison

Council Member: Paula Scott (at 7:01 PM)

Others: Leslie Warden, Allen Blake, Robert Pell, Amy Houston.

There were neither additions to the agenda nor any public comment made.

Consider Parade Permit Application for Fall Festival

Discussion was limited. Ford moved to approve the parade permit for the Fall Festival. Mitchell seconded, and the motion passed unanimously.

Consider Increasing Permit Fees

Building Permits:

The building permit rates of other Kansas communities are about four to eight times greater than those of the City of Haven. City Administrator Allen Blake recommended a new sliding scale permit fee schedule based on the rates of the City of Newton. Increasing the fees would not only bring the City in line with other similar communities; it would allow the building inspection program to better pay for itself. Ford commented that with increased fees the builder / homeowner should expect the City to be there to perform more than one inspection. Mitchell thought that the increased fees might be a financial deterrent to growth. Wright suggested offering incentives on new construction, and Mitchell suggested the same for low-income housing. Scott agreed that those were all possibilities that could be explored after a new fee structure has been put in place. Ford moved and Wright seconded to accept the recommended fee schedule. The motion passed with four "yes" votes. Scott opposed. Blake will bring the fee schedule in ordinance form at the next meeting.

Sales Permit:

Blake recommended raising the fee from \$10 to \$50. He also recommended including exemptions for charitable organizations. Scott suggested keeping the process simple but asking the applicant for a valid telephone number and tax identification number. Blake will bring an amendment to the original ordinance for Council approval at the next meeting.

Mobile Home Operator's License:

Currently the fee for a mobile home operator's license is \$5 per year. Scott moved to reset the fee schedule to \$5 per lot per year to each park owner. Etchison seconded, and the motion passed unanimously.



No changes were recommended for any of the liquor licensing fees.

Special Meeting

The Council will hold another special meeting to discuss economic development on September 27, 2011, at 7:00 PM in the Council Chambers.

Chief of Police Updates

Chief Pell provided the following updates:

- September 26th will be Cole Rush's first day of work.
- Chief investigated the previously reported Sunset Lane speeders. He found no speeders and clocked most people at 30mph, which may appear fast but is indeed the speed limit there.
- Scott moved to adopt Ordinance 599, incorporating the 2011 Standard Traffic Ordinance for Kansas Cities. Mitchell seconded, and the motion passed five to zero.

City Administrator / Public Works Director Updates

City Administrator, Allen Blake, provided the following updates:

- The turbo charger in the trash truck was replaced by D & A Truck Repair.
- The City's street barricades are in poor condition. Blake requested the City purchase 10 new ones with flashing LED lights for around \$1,607. Ford moved to allow the purchase, providing it does not exceed \$1,700. Mitchell seconded, and the motion passed four to one. Wright held the opposing vote.
- Produced to each governing body member was a copy of a letter from Willis Wilson of AquaTech Engineering stating that the water tower appears structurally sound.
- The water tower has been fixed and is now no longer leaking.
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City Newsletter

The Council discussed issuing another City newsletter. Suggested topics included: reassurance about the water tower, recycling trailer rules and information, introduction of new trash containers, increase in fees, and introduction of Officer Cole Rush.

Executive Session

At 8:08 PM, Scott moved for the Council to recess into a 15-minute executive session pursuant to the non-elected personnel exception in order to review applications for Custodian with Allen Blake present. Wright seconded, and the motion passed unanimously.

At 8:23 PM, regular session resumed with no action taken during executive session. Scott moved to offer the Custodian position to Lisa Stringer at \$10 per hour. Ford seconded, and the motion passed with five "yes" votes.

Minutes

Minutes from the September 6, 2011, meeting were unanimously approved with a motion from Scott and a second from Etchison.

It was noted that Etchison was not in attendance at the September 12 special meeting. With that correction, minutes from the September 12, 2011, special meeting were approved by way of motion from Ford and second by Wright.



Accounts Payable

Scott moved to approve the accounts payable, excluding those to Mitchell Hardware, totaling \$170, 220.87. Etchison seconded, and the motion carried.

Scott moved to pay Mitchell Hardware \$4.98. Ford seconded, and the motion carried.

Members were provided a summary of receipts and disbursements as well as a comparison of expenditures to budgeted figures for August.

Council Concerns

Mayor Alfery acknowledged a “thank you” from the PRIDE committee for use of Engweiler Park and the pool at their Picnic in the Park function.

Adjournment

At 8:28 PM, Etchison moved and Wright seconded for adjournment. The motion passed unanimously.

/s/
Mike H. Alfery, Mayor

Attest:

/s/
Leslie Warden, City Clerk