



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: August 15, 2011**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY MIKE ALFERS, MAYOR, WITH THE FOLLOWING COUNCIL MEMBERS PRESENT:**

**Council Member: Adam Wright**

**Council Member: Don Ford (at 7:02 PM)**

**Council Member: John Mitchell**

**Council Member: Don Etchison**

**Council Member: Paula Scott.**

**Others: Leslie Warden, Allen Blake, Robert Pell, Josh Smith, Carl Myers, and Amy Houston.**

**Chief of Police Updates**

To allow the Chief to tend to other business outside the meeting, police business was visited first. After requesting the addition of an executive session to the agenda, Chief Pell provided the following updates:

- Corrugated metal will be purchased to provide a roof over the dog kennel.
- Court software will arrive in about two weeks.
- Estimates for hail damage repairs are being obtained, and Chief Pell plans to have two vehicles repaired.
- Mayor Alferts mentioned the blackbird / starling nuisance occurring in the City. One citizen has reported their flocking as a health issue as their manure tends to pile up quickly. Chief talked to the Kansas Department of Wildlife and Parks, and they said even with the use of a noise device to deter the birds, the best we can hope for is moving them from house-to-house.

**Agenda**

Scott moved to approve the agenda as written with the addition of an executive session. Mitchell seconded, and the motion passed five to zero.

**Public Hearing on 2012 Budget**

No public comment was given. Copies of the 2012 budget were signed. Scott moved to accept the 2012 Budget as written. Ford seconded, and the motion passed unanimously.

**Executive Session**

At 7:15 PM, Scott moved for the Council to recess into a twenty minute executive session pursuant to the non-elected personnel exception in order to discuss the status of a worker's compensation claim with Chief Pell present. Mitchell seconded, and the motion carried.

At 7:35 PM, regular session resumed with no action taken during executive session. Chief Pell pointed out the department's need to be fully staffed. The Council advised him to advertise for a full-time officer with the residency requirement intact. Chief Pell will narrow the applicant pool down to 2 – 3 candidates for the Council to interview, but the Council will see all applications.



### **Carl Myers: Kansas Power Pool**

Carl Myers, Director of Member Services for the Kansas Power Pool, addressed the Council regarding the opportunity for the purchase of the Dogwood Power Plant. Myers provided several voluminous handouts and verbally delivered a great deal of information to the governing body. At a fractional cost, the KPP could purchase the Dogwood Power Plant, which would help to increase the pool's generating capacity. Myers requested a final answer from the Council by September 12. The Council will revisit the issue at their September 6, 2011, meeting.

### **Stephanie Carlson: Tree Board**

Shortly after 8:45 PM, Chairperson of the Tree Board, Stephanie Carlson, requested \$10,500 of spending authority from the Council to hire BeckerCare to perform the trimming of 250 – 300 trees and removal of three to six. Ford moved to grant the request; Mitchell seconded. All voted in favor of the same.

### **Bryce Matteson: Haven Fall Festival**

Chairperson of the Haven Fall Festival, Bryce Matteson, provided the Council with an update. Friday night festivities, including a band and the kick-off of the barbecue contest, will be held in the Shep Chevrolet parking lot. This will be a BYOB (Bring Your Own Beverage) event. Since it will be hosted on private property, no action from the Council is necessary.

### **EMS Building Status**

Blake had nothing new to report on this topic but still felt that there's grant money available somewhere out there for the project. Mayor Alferts felt that the issue may have to be sent to the public for a vote. Scott didn't feel that was necessary yet because the need for an EMS building is not emergent.

### **Annexing Haven Steel**

Blake did not yet have information prepared about the losses or gains that annexing Haven Steel would provide. Mitchell didn't see a reason to wait on said information and moved to proceed with the annexation. Etchison seconded, and the motion passed unanimously.

### **City Administrator / Public Works Director Updates**

City Administrator, Allen Blake, provided the following updates:

- The Planning Commission has recommended the appointment of Roy Lanning to their board to serve a three-year term. Ford moved and Mitchell seconded to approve the appointment. The motion passed unanimously.
- One bid on drainage work has been received.
- In regard to the Water Project, all original easements have been filed.
- The wooden Haven sign is looking rather bad. The Council voiced their desire to have it taken down.
- Implementation of an auto call system would cost around \$60 / month plus about \$60 per message transmitted.
- The electrical upgrade at the Kwik Shop will occur soon. The City will bill Kwik Shop around \$3,419 for the work.
- The Otter electrical easement is still in the works; the owners are requesting compensation.



- Council members mentioned the following items to be addressed: weeds at tennis court, rusty appearance of door at pool concession stand, disrepaired pool covers, deep potholes at the ball diamond's 5<sup>th</sup> street entrance, and stickers at the small diamond.
- Mayor Alfery acknowledged a letter of thanks from Janice Preston.
- Wright requested an update on the upkeep of the ditch next to Monte Long's property. Blake advised that his ditch has been cleaned with the tractor, but concrete still needs to be laid in area there.

### **Volunteer Brigade**

This item was briefly discussed and tabled to be discussed again at perhaps the September 12, 2011, meeting.

### **Minutes**

Etchison moved to approve the August 1, 2011, minutes with the correction regarding Scott's presence at the meeting and the change of the word "refund" to "give." Mitchell seconded, and the motion passed unanimously.

### **Utility Billing Software / Meter Reading Upgrade**

City Clerk Leslie Warden requested an additional \$200 of spending authority to seal the deal on new utility billing software and a meter reading upgrade for the City. Scott moved to allow the expenditure of \$5,197 for the same. Etchison seconded, and all voted in favor of the same.

### **Accounts Payable**

Ford moved to approve the accounts payable, excluding those to Mitchell Hardware, totaling \$47,338.41. Scott seconded, and the motion carried.

Ford moved to pay Mitchell Hardware \$736.69. Etchison seconded, and the motion carried.

Members were provided a Summary of Cash Receipts and Disbursements for the month of July, a comparison of each fund's year-to-date expenditures to budgeted expenditures, and a comparison of the receipts of the utility billing software to the deposits in the Quickbooks system for July.

### **Executive Session**

Scott moved that the Council recess into a 10-minute executive session pursuant to the non-elected personnel exception in order to discuss a worker's compensation claim with Chief Pell and City Clerk Warden present. Etchison seconded, and the motion passed unanimously.

At 8:28 PM, regular session resumed with no action taken during executive session. Then Scott moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to discuss officer certification with Chief Pell present, the open meeting to resume at 8:40 PM. Ford seconded, and the motion passed unanimously.

At 8:40 PM, regular session resumed with no action taken during executive session.

### **Council Concerns**

Scott asked if a piano dolly had been purchased yet. City Clerk, Leslie Warden, suggested seeing if the Park Board would be interested in taking on the expenditure since the Community Building is overseen by them.



Scott reminded the Council that their authority lies in the body, not in them individually as members.

Alfers noted that K&O Railroad's property behind Johnny Holmes will likely be sold through private auction.

**Adjournment**

At 9:50 PM, Etchison moved and Mitchell seconded for adjournment. The motion passed unanimously.

/s/  
Mike H. Alfers, Mayor

Attest:

/s/  
Leslie Warden, City Clerk