



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: December 21, 2015**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Steve Carmichael, Adam Wright, Les Banman.**

**Absent: Shauna Schoepf-Pearce.**

**Others: Leslie Atherton, Rob Pell, Cole Rush, Brian Salmans, Grant Overstake, Matt Fritz, Andrea Williams, Chad Swartz, John Loehr, Cole Rush, Brian Salmans, Dave Eulenstein, Jessica Hoskinson.**

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No additions were made to the agenda.

No one signed up to speak during public comment time.

**Minutes**

Minutes of the meetings of December 7, 2015, were unanimously approved after motion from Wright and second from Banman. Motion carried.

**Accounts Payable**

Carmichael moved to approve accounts payable, totaling \$139,046.49 Banman seconded, and motion carried with four "yes" votes.

**Executive Session (90 minutes)**

At 7:05 PM, Wright moved and Carmichael seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to review employee performance evaluations with the following full-time employees individually: Matt Fritz, Leslie Atherton, Andrea Williams, Rob Pell, Chad Swartz, John Loehr, Wes Graham, Cole Rush, Brian Salmans, and Dave Eulenstein, the open meeting to resume at 8:35 PM. Motion passed unanimously.

At 8:35 PM, regular session resumed with no action taken during executive session. Then Carmichael moved and Williams seconded that the Council recess into executive session again pursuant to the same exception for the same purpose for an additional 20 minutes, the open meeting to resume at 8:55 PM. All four members voted in favor of the same.

At 8:55 PM, regular session resumed with no action taken during executive session.

**Consider Renewal of Contract for Economic Development Director, Jessica Hoskinson**

City Clerk, Leslie Atherton, member of the Economic Development Committee, provided to the governing body members draft minutes of the EDC's last meeting as well as a copy of the proposed contract for Hoskinson's services in 2016. Atherton advised the board voted to recommend the City Council not only renew Hoskinson's contract for 2016 but also provide a \$500 increase in her pay annually, which would come from the EDC's budget.



Ultimately, Wright moved and Banman seconded to renew Hoskinson's contract with the recommended pay increase for 2016. Motion carried four to zero.

At this time, Hoskinson advised that the EDC was recently awarded a \$1000 grant from the Kansas Power Pool for Economic Development. The money will be used to aid five businesses with advertising via social media to broaden their audience.

### **Board Appointments**

Numerous board appointments were before the Council for approval. Carmichael moved to approve the following list of appointments:

Mike Tonn, Ambulance Board, 2-year term	Christie Nienstedt, Park Board, 2-year term
Loyal Peevyhouse, Ambulance Board, 2-year term	Shannon Atherton, Park Board, 2-year term
Pat Cupps, Board of Zoning Appeals, 2-year term	Danny Foos, Planning Commission, 3-year term
Bill Guhl, Board of Zoning Appeals, 2-year term	
Terry Fehrenbach, Board of Zoning Appeals, 2-year term	

Williams seconded, and motion passed unanimously.

### **License / Permit Renewals**

Applications for the following licenses / permits were presented for approval:

<b>Mobile Home Park Operator's License</b>	<b>Occupancy Permit</b>
Elliott Courts (Steve & Jerri Taylor)	All Sports Liquor
Haven Mobile Home Court, LLC (Chuck Haines)	Willie Burger, LLC
Reynolds Trailer Court (L&P Investment)	

**Cereal Malt Beverage** – Kwik Shop, Inc.

Carmichael moved and Banman seconded to renew the permits and licenses listed. Motion passed three to one. Williams abstained due to her relationship to Willie Burger, LLC.

### **Approve Fire Hydrant Replacement**

No action on this item was taken as Pell plans to obtain another bid for the work.

### **Chief of Police Updates**

Chief Rush provided the following updates:

- HPD recently assisted Reno County Drug Unit with a search warrant that resulted in two arrests.
- Officer Eulenstein is doing well at the academy.

### **Public Works Director Updates:**

Pell advised:

- Public Works did the last commercial water hook-up today, and it should be completely wrapped up tomorrow.
- Work on the water treatment facility issues continues.
- Sometime after the first of the year, Pell would like to give the Council a tour of the treatment facility.
- Wright asked when the City officially took over the treatment facility.

### **Council Concerns**

None; Mayor Scott provided a brief update of the progress on the EMS Building Project.



**Agenda Planning -- Items for January 4**

No additions were made.

**Adjournment**

At 9:15 PM, Banman moved and Wright seconded for adjournment. The motion passed unanimously.

*/s/*

Paula J. Scott, Mayor

Attest:

*/s/*

Leslie Atherton, City Clerk