



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: November 16, 2015**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Steve Carmichael, Adam Wright, Les Banman, Shauna Schoepf-Pearce.**

**Absent: None.**

**Others: Leslie Atherton, Rob Pell, Cole Rush, Grant Overstake, Suzanne Lane, Jim Martinez, Brandt Hagel, Robert Whitley, Shannin Rettig, Michael Mulligan, Pat O'Brien, Eric Smith, Lysa Smith, Dean Chesnut, Ann Chesnut, Kent Miles, Allison Seiber, Wes Graham.**

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community. Chief Rush asked that special recognition be given to Matt Hayden.

Two individuals signed up to speak during public comment time: Michael Mulligan and Shannin Rettig.

Mr. Mulligan said he is glad to see the Council opening up the pet ordinance as it is long overdue. He said if a pet can be sold at Petco, such as birds, gerbils, fish hamsters, etc, it should be allowed in a home in Haven. However, he takes issue with leashing a cat, which cannot be fenced in a yard. He said other communities' ordinances called leashing a cat "cruel," so he would like the Council to steer clear of that. He suggested a "trap, neuter, return" method for handling the local feral cat population. Taking an animal (such as a cat) from someone's home and relocating to a farm without trying to find the rightful owner is a Class A misdemeanor, Mulligan asserted. Mulligan is against collaring cats as it makes them prone to choking or hanging.

Shannin Rettig then addressed the Council. She provided letters of support from her neighbors indicating their approval of her bringing her chickens into the City. She said she read the ordinance and if it were before her tonight, she would vote "no" because she felt there were many things that needed to be clarified.

**Minutes**

Minutes of the November 2, 2015, meeting were approved after motion from Wright and second from Banman. Motion carried.

**Accounts Payable**

Wright moved to approve accounts payable to Shep Chevrolet, totaling \$50.35. Banman seconded, and motion carried. Schoepf-Pearce abstained due to her relationship to Shep Chevrolet.

Banman moved to pay Adam Wright \$300. Schoepf-Pearce seconded, and the motion carried four to zero. Wright abstained as the payable was to him.

Next, Wright moved to pay all other accounts payable, totaling \$127,065.63. Carmichael seconded. Motion carried five to zero.



Members were provided with financial reports for the month of October 2015, including a year-to-date comparison of actual to budgeted expenditures, summary of cash receipts and disbursements, and a report reconciling the money deposited into the utility funds to the payments posted to Jayhawk Utility Suite.

**Suzanna Lane, Westar Wholesale Customer Service Manager: Address Citizen / Council Concerns related to Recent Power Outages**

Lane appeared before the Council with three other Westar representatives in tow: Brandt Hagel, Rob Whitley, and Jim Martinez. Maps of the local transmission system were provided to governing body members.

Lane asserted that Westar supports Haven business growth and wants to continue to be apprised of expected changes in load.

She advised that Westar's reports indicate 15 outages in the last 24 months. She said that's not the reliability that Westar strives for, but in response to that, a crew walked the lines and came up with a list of at least 20 things that can be done to aid reliability.

Results should be back soon to give more information on why the transformer failed on October 28th.

Recorders have been set at both meter points in the City. A complete infrared scan has been done as well. Lane suggested looking at fusing and coordination between Westar and the City. She also said that further protection measures may be taken. By June 2016, the transformer at Burrton that feeds Haven will be new and larger than the original. Westar is also working to design an upgrade to the line along Lake Cable Road between Willison and Haven Road. The line between Halstead and Burrton is scheduled to be rebuilt in the next five to seven years as well. Other long-term improvements Westar is considering are bringing a stronger, higher voltage source closer to this area (Haven, Mt.Hope, etc.).

Wright asked if the upgrades would interrupt service. Lane said there may be some cutovers that will need to be scheduled. However, Hagel said the load should be able to be moved over to the other transformer so that service is not affected. Schoepf-Pearce asked if other cities (Burrton, Buhler, and Halstead) are having the same issues. Lane said some issues affected only Haven while others did affect other cities.

Banman asked about citizens who rely on electricity for oxygen and the ready-availability of generators. Lane said historically Westar has done several things in that regard and in the case of a major outage Westar, in coordination with the City, could see that generators are provided.

**Discuss / Consider Revised Pet Ordinance**

Because of a lack of consensus on the various parts / changes to the ordinance, Mayor Scott asked members to vote on those facets to determine what should remain in the ordinance. She advised the goal is to nail down the specifics of the pet ordinance.

She began by providing the Council with definitions of pet and livestock.

Next, members voted on the various categories to be allowed or disallowed in the ordinance. Following that, a lengthy discussion ensued.

Ultimately, Carmichael moved and Banman seconded to adopt a revised ordinance based on the changes the Council had just voted upon. Motion failed two to three with Williams, Schoepf-Pearce, and Wright voting in opposition.

No further action was taken; as a result, the pet ordinance will remain as is.



### **Executive Session**

Schoepf-Pearce moved and Carmichael seconded that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for Maintenance Technician with Public Works Director, Rob Pell, present, the open meeting to resume at 8:20 PM. All members voted in favor of the same.

At 8:20 PM, regular session resumed with no action taken during executive session.

### **Hire Maintenance Technician**

Wright moved to hire Wesley Graham at \$13.50 per hour with standard probationary period and employee benefits. Banman seconded, and the motion passed unanimously.

### **Consider Revised Lease Agreement with USD 312**

Since the last version of the agreement was presented and approved, changes to improve the accuracy of dates have been made. For example, the lease will not begin until July of 2016 since that is when improvements will begin to be made. Wright moved and Schoepf-Pearce seconded to accept and enter into the revised agreement with USD 312. Motion carried unanimously.

### **Consider USD 312's Request for Donation of Scoreboard, Light Poles, and Lights**

The City's large diamond will essentially be torn down and all items (scoreboard, light poles, lights) will be replaced with new. In light of this, the school has requested the City donate those items for use / installation at the second softball field to be built at the school. Wright moved and Carmichael seconded to grant the school's request. Motion passed unanimously.

### **Consider Issuing Christmas Bonuses to Employees**

City Clerk Leslie Atherton provided the Council with an estimate of what it would cost to issue the usual Christmas bonus of \$300 to full-time employees and \$50 to part-time employees. She noted the funds are budgeted. Wright moved and Schoepf-Pearce seconded to approve the bonuses as listed. All members voted in favor of the same.

### **Chief of Police Updates**

Chief Rush provided the following updates:

- Since the last meeting, a search warrant has been executed, and two arrests were made.
- The tornado sirens were tested on Sunday.
- Citizen, Jim Woody, baked a cake for the police department; it was shared with the Council.

### **Public Works Director Updates:**

Pell advised:

- Preparations for winter / snow season are being made.
- Loehr will be sweeping the streets each day this week.
- Next week, the crew will begin putting up some of the Christmas decorations.
- The new hire, Wes Graham, will start December 1st at the latest.
- Schoepf-Pearce inquired about the recent payments for lift station repairs. Pell said he is trying to limp along the system until the major sewer upgrades can be undertaken in 2016.
- Williams asked how Pell felt about the City's power system. Given the windy condition of the weather and the fact that everything has stayed up and running, Pell said he felt pretty good. However, he is gearing up the City's chainsaws to embark on a major tree trimming mission to aid with reliability in the near future.

### **Council Concerns**

None.



**Agenda Planning – Items for December 7**

Items posted were read aloud.

**Adjournment**

At 8:40 PM, Carmichael moved and Banman seconded for adjournment. The motion passed unanimously.

*/s/*

Paula J. Scott, Mayor

Attest:

*/s/*

Leslie Atherton, City Clerk