



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: October 19, 2015**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING PEOPLE WERE PRESENT:**

**Council Members: Sandra Williams, Steve Carmichael, Adam Wright, Les Banman, Shauna Schoepf-Pearce.**

**Absent: None.**

**Others: Leslie Atherton, Rob Pell, Cole Rush, Dave Eulenstein, Joey Young, Kylie Rush, Larry LaPierre, Mark Chesney.**

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Mayor Scott requested adding Mark Chesney of Kansas Power Pool to the agenda for five minutes to provide a KPP update. Wright moved to accept the addition; Schoepf-Pearce seconded, and the motion passed unanimously. No one signed up to deliver public comment.

**Minutes**

Minutes of the October 5, 2015, meeting were approved after motion from Wright and second from Williams. Motion carried. Banman and Schoepf-Pearce abstained as they were absent from the October 5, 2015, meeting.

**Accounts Payable**

Banman moved to approve accounts payable, totaling \$138,489.50. Carmichael seconded, and all members voted in favor of the same.

Members were provided with financial reports for the month of September 2015, including a year-to-date comparison of actual to budgeted expenditures, summary of cash receipts and disbursements, and a report reconciling the money deposited into the utility funds to the payments posted to Jayhawk Utility Suite.

**Shannin Rettig: Review Pet Ordinance (Sponsored by Mayor Scott)(Discussion Item)**

Rettig is renovating her grandmother's old house and it is almost done. Upon completion, she would like to move to town with her pet chickens -- "Stella and her friends." She estimated Stella's friends to number from three to five. She provided handouts to the governing body members and verbally delivered the benefits of owning chickens, including the egg production, bug / rodent foraging, etc. After debunking "myths" about "backyard chickens," she did still articulate that she does not think a rooster has any place in town and that three to seven hens are enough for any one owner.

Williams agreed with Rettig's presentation and thought the information was presented well. Schoepf-Pearce agreed that the City's ordinance deserves a review. Mayor Scott suggested the Council consider revising the ordinance to allow or at least address other types of pets, such as rabbits, hamsters, etc.

The governing body will garner input from citizens and come prepared to make a decision on the matter at the next meeting.



### **Mark Chesney: Kansas Power Pool**

Chesney spoke about the EPA's new rule to reduce carbon gas emissions (Clean Power Plan) and its affect on the Kansas Power Pool. Because of the rule, KPP has changed the makeup of the power to feed its customers. He expressed appreciation for the City's membership.

### **Discuss Residency Requirement for Employment with City (Discussion Item)**

Williams said that because all current employees meet the residency requirement she felt it would be unfair to change it midstream. Wright advised "that's politics" and he deals with it every day at his job. Schoepf-Pearce basically said she would be okay with it if employees were required to live within a one-mile radius.

Mayor Scott asked the Council to provide guidance to the department heads. Williams asked if the policy was broken. Mayor Scott shook her head no. Ultimately, the Council decided to leave the policy as is.

### **Adopt Charter Ordinance Relating to the Filling of Governing Body Vacancies**

Wright moved to adopt Ordinance 650. Motion was seconded by Carmichael. Motion carried with five "yes" votes.

### **Discuss Incremental Utility Rate Increases**

Atherton provided governing body members with handouts showing proposed rate increases for the water and sewer system. For the water system, she recommended an across-the-board 3% increase to continue to keep the water fund's cash carryover in a secure condition, particularly so the City is easily able to make its yearly Water Project payment of \$142,000. For the wastewater system, with the assistance of Public Works Director, she recommended an increase in the base rates of \$1.90 to cover the total replacement of sewer equipment in 30 years.

### **Consider Renewing Swindoll, Janzen, Hawk & Loyd, LLC**

Members were provided with a copy of the proposed contract for budget and financial statement / auditing services. Wright moved to approve the presented contract. Banman seconded, and the motion passed unanimously.

### **Executive Session**

Wright moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for Building Inspector with Public Works Director, Rob Pell, present, the meeting to resume at 8:03 PM. Carmichael seconded, and the motion passed unanimously. At 8:03 PM, the meeting resumed with no action taken during executive session.

### **Consider Hiring Building Inspector / Code Enforcer**

Wright moved and Carmichael seconded to hire Charles Arndt as Building Inspector / Code Enforcer. The motion passed unanimously.

### **Discuss Composition of IPMC Board of Appeals**

As Building Inspector, Arndt is no longer able to serve as a member of the Board of Appeals. Therefore, Carmichael motioned to move Justin Schmidt to a regular position on the Board of Appeals. Banman seconded. Motion carried. Next, the Council had to fill the vacancy created in the Alternate position by the moving of Schmidt. Wright moved to appoint Jeff Towell to the alternate position with a term ending December 31, 2018. Carmichael seconded, and the motion passed five to zero.

### **Adopt Resolution Authorizing Deferred Compensation Plan for Haven City Employees**



Carmichael moved and Williams seconded to adopt Resolution 298, authorizing the City's participation in the KPERS Deferred Compensation Plan and authorizing the City Clerk to execute all necessary documents. All members voted in favor of the same.

#### **Consider Advertising for Maintenance Technician Position**

Pell requested authorization to place an employment advertisement for Maintenance Technician. Wright moved to do just that. Williams questioned the necessity of hiring another full-time person. Banman questioned subbing some of the Public Works jobs out. Ultimately, Banman seconded. Motion carried with five "yes" votes.

#### **Consider Purchase of Climbing Gear**

In order to complete the KMU Lineman Apprenticeship program, Swartz and Pell will be required to pass the climbing modules, which will require each of them to have their own climbing gear. The City currently has none. Thus, Pell requested authorization to purchase two sets of climbing equipment, totaling around \$3,600. Atherton advised there's cash to purchase it from the Electric Fund, but it is not a budgeted for expenditure.

Carmichael asked what the life expectancy of the equipment is. Pell did not know, though he did say it is not subject to anything such as a yearly certification.

Mayor Scott asked what other unforeseen training expenses the City may be required to foot. Pell advised he did not know because they are "unforeseen." However, he indicated he asked and was told there would not be any more.

Banman moved to approve the purchase, not to exceed \$3600 total. Carmichael seconded, and the motion carried five to zero.

#### **Public Works Director Updates:**

Pell advised:

- Carmichael inquired about the frequency of water leaks. Pell attributed the leaks to age.
- Sleep Haven's hook-up to City water is complete. Public Works will undertake Stinger's tomorrow.
- Street sweeping will start soon.
- Tree trimming needs to get done.
- Public Works wanted to get the painting of the parking stalls, crosswalks, etc. done before Fall Festival, but the workload did not allow.

#### **Chief of Police Updates**

Chief Rush provided the following updates:

- Kansas Law Enforcement Training Center has decided that Officer Eulenstein must attend the full academy. Chief Rush advised there is no appeal process. Mayor Scott said she would like to see a letter of explanation outlining the rationale for requiring Eulenstein to attend the academy.
- The bicycle rodeo at Haven Fall Festival went well; there are some ideas to improve it for next year.
- Officers will be at the grade school this week delivering "stranger danger" type classes.
- The elusive dog was captured and taken to the City of Hutchinson Animal Shelter.

#### **Council Concerns**

Carmichael expressed appreciation to the Fall Festival committee.

Williams stressed the importance of getting the crosswalks painted, especially those at 5th and Kansas. Schoepf-Pearce said she received feedback on the need to have the parking stall lines painted.

Wright commented on the amount of leaves and Pell said he would get Public Works on street sweeping.



**Agenda Planning – Items for November 2**

Items posted were read aloud.

**Adjournment**

At 8:40 PM, Wright moved and Carmichael seconded for adjournment. The motion passed unanimously.

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Paula J. Scott, Mayor

Attest:

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Leslie Atherton, City Clerk