



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: September 8, 2015

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Sandra Williams, Steve Carmichael, Shauna Schoepf-Pearce, and Les Banman.

Absent: Adam Wright.

Others: Leslie Atherton, Rob Pell, Larry LaPierre, Dave Eulenstein, Darcy Gray, Phil Fishburn, Steve Ellingboe, Jim Putnam, Tony Troyer, Jessica Hoskinson.

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

There were no additions to the agenda, and no one signed up to deliver public comment.

Minutes

Minutes of the August 17, 2015, meeting were approved after motion from Schoepf-Pearce and second from Banman. Motion carried four to zero.

Accounts Payable

Banman moved to approve accounts payable to Shep Chevrolet, totaling \$113.78. Carmichael seconded, and three members voted in favor of the same. Schoepf-Pearce abstained due to her relationship to the vendor.

Banman moved to approve all other accounts payable, totaling \$214,362.48. Carmichael seconded, and motion carried with four "yes" votes.

Jim Putnam, Architect: Approve Plans for EMS Building

Putnam addressed the governing body regarding the prospective EMS Building. He posted prints of and provided members with copies of Version 4 of the building plans, which the Steering Committee has recommended approval of. He also provided an estimated cost of the proposed building, totaling \$502,080. Features of the building were reviewed, and colored drawings were revealed.

Putnam explained that he utilized the bids from three recent projects he was involved in to create the estimate provided, which equated to about \$116.76 per square foot. He commented he was fairly confident that's a high number, noting that it is the bids that will paint a better picture of cost.

For the purposes of facilitating discussion, Mayor Scott suggested the Council consider the following options: approve as is, send back to the Steering Committee for further cuts, pursue further grant funding, or a combination of any of the three. Ultimately, Banman moved to accept the plan as presented. Carmichael seconded, and the motion carried unanimously.



Steve Ellingboe, Nisly Brothers, Inc.: Update on Refuse / Recycling Service

Ellingboe thanked the City for choosing Nisly to provide the refuse / recycling service. Banman commented he had heard no complaints about the service. Ellingboe was pleased to hear that and said Nisly Brothers, Inc. is delighted to continue doing business with Haven.

Phillip Fishburn, Kansas Midwest Assistant Program: Water Utility Manual

Fishburn provided each of the governing body members and City supervisory staff with a binder containing an Owners' Management and Oversight Manual for the Water System. The manual was created by Fishburn with the aid and input of Pell and Atherton and covers everything from the role of the City Council to fiscal management and maintenance of the system. He emphasized the importance of proactive management over reactive management.

Jessica Hoskinson, SRTS Project Manager:

Approve Recommendation for Safe Routes to School Engineering Consultant

The Safe Routes to School project committee had two responders to their published Request for Qualifications for Phase I: BG Consultants out of Hutchinson and Benesch located in Manhattan, KS. After reviewing the qualifications of both, the committee recommended the City Council give the work to Benesch.

Members were provided with a copy of each of the responders' qualifications as well as a Consulting Services Agreement from Benesch. Schoepf-Pearce moved to award the Phase I work to Benesch. Williams seconded. All members voted "yes."

Approve Expenditure for Bicycle and Helmets

For the planned bike safety event at Fall Festival, Hoskinson requested authority to purchase 25 bicycle helmets and one bicycle to give away to attendants, totaling \$712.00 from Harley's Bicycles in Hutchinson, KS. This is an activity that will ultimately be funded by the grant funds. Banman moved to approve the expenditure. Schoepf-Pearce seconded, and the motion carried with four "yes" votes.

Adopt Ordinance Establishing Terms for Elected Officials

Due to the legislature's movement of April elections to November, Atherton presented the governing body with a proposed ordinance establishing the terms of office of elected City officials and setting the commencement of terms of office for those officials. Schoepf-Pearce moved and Carmichael seconded to adopt Ordinance 647 as presented. Motion passed unanimously.

Adopt Ordinance Repealing Ordinances 456, 472, 566, and 580

Atherton presented a proposed ordinance repealing ordinances 456, 472, 566, and 580. Williams moved and Carmichael seconded to adopt Ordinance 648 as presented. The motion carried four to zero.

Consider Intergovernmental Mutual Aid Agreement with Mt. Hope

Members were provided with a proposed agreement to enter into with Mt. Hope. Mayor Scott commented that the Mt. Hope City Council has the same document in front of them for consideration tonight as well. Williams commented that the agreement as presented has no recourse for the City if the equipment gets broken while being operated at Mt. Hope. Mayor Scott commented that sometimes we have to rely on the faith and trust of the communities involved. Banman said he felt the good outweighed the bad.

Banman moved to approve the agreement. Schoepf-Pearce seconded, and the motion carried three to one. Williams voted in opposition.



Consider Purchase of Tires for Bobcat

Public Works Director, Rob Pell, requested authorization to purchase tires for the Bobcat, totaling \$650, which are expected to last for a year. The bids Pell received were from Tom & Dan's and Cooper Tire. They were very close in price but Pell expressed his preference to do business with Cooper Tire. Carmichael moved to approve the purchase, not to exceed \$650. Schoepf-Pearce seconded, and the motion passed unanimously.

Public Works Director Updates:

Pell advised:

- Sunset Lane water line project is finally complete.
- All four commercial customers facing hook-up to City water have been notified and will be cooperative with the process.
- The leak at the pool still needs to be completed.
- The electrical to the lights at the Community Building is on the schedule for repair in the next few weeks as well.
- Schoepf-Pearce inquired about the repair of street lights. Pell will check into that again.

Chief of Police Updates

Officer Eulenstein addressed the governing body in Chief Rush's absence. He commented that school zones are being worked, and managing growing weeds around town continues to be a priority.

Council Concerns

Williams commented on the large stray cat population in the City. Officer Eulenstein said the Police Department has been checking out live traps for the removal of stray cats.

Carmichael asked for an update on the ball diamond project. Atherton said Wedel advised her that his goal was to attend the next Council meeting with the results of the site survey.

Carmichael also mentioned what appeared in the Park Board minutes about Council member Wright being involved in the ball diamond discussions with the school. Mayor Scott commented that it was not a legal conflict of interest because "there is no contract" and the role he is serving is not as a voting member. Carmichael commented that Wright is a voting member of the Council though. Williams said that Wright does gain financially from the work he does at the ball diamonds though so he should probably abstain from any votes related to those topics. Mayor Scott again commented that it wasn't a legal issue because no laws are being violated and whether to vote or not on those matters would be a choice for Wright.

Banman reminded the Council members, as liaisons to advisory boards, to assist their advisory board in complying with KOMA laws.

Schoepf-Pearce received citizen comments about the shabby appearance of the grass at the ball diamonds and around the new water treatment facility. Pell said that Public Works has had difficulty keeping up with the mowing partially due to the condition of the City's mowers. Banman suggested looking at contracting the mowing out.

Mayor Scott reminded members of the upcoming ribbon cutting taking place at Tenawa on September 24th.

Agenda Planning – Items for September 21

Items posted were read aloud; none were added.

Adjournment

At 8:40 PM, Schoepf-Pearce moved and Carmichael seconded for adjournment. The motion passed unanimously.



/s/
Paula J. Scott, Mayor

Attest:

/s/
Leslie Atherton, City Clerk