



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 17, 2015

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY ADAM WRIGHT, COUNCIL PRESIDENT. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:

Council Members: Sandra Williams, Adam Wright, Steve Carmichael, Shauna Schoepf-Pearce, and Les Banman.

Absent: Paula Scott, Mayor.

Others: David Eulenstein, Leslie Atherton, Rob Pell, Cole Rush, Lindsey Young.

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

There were no additions to the agenda, and no one signed up to deliver public comment.

Minutes

Minutes of the August 3, 2015, meeting were approved after motion from Carmichael and second from Banman. Motion carried four to zero.

Accounts Payable

Banman moved to approve accounts payable, totaling \$168, 275.63. Williams seconded, and all members voted in favor of the same.

Members were provided with financial reports for the month of July 2015, including a year-to-date comparison of actual to budgeted expenditures, summary of cash receipts and disbursements, and a report reconciling the money deposited into the utility funds to the payments posted to Jayhawk Utility Suite.

Chief Rush: Discuss Handling of Overgrown Yards

Chief Rush re-presented the revised method for handling overgrown yards, including handouts to show a visual representation of the process. Basically, he recommended sending property owners with overgrown yards a citation to mow within five days. If after five days, it isn't done, then the City will mow the property, and the violator will be subject to a fine and court fees. Chief Rush advised the revised method should yield quicker results.

Schoepf-Pearce moved to approve the revised method (citation to mow within five days) with publication of the change in The Clarion. Williams seconded, and the motion carried unanimously.

Chief Rush: Authorize Purchase of Tires for 2012 Truck

Rush requested authorization to purchase four tires for the 2012 truck. Rush obtained three bids but presented only the lowest, which was from Shep Chevrolet. Carmichael moved to purchase tires for \$870.44. Williams seconded, and the motion passed three to zero. Schoepf-Pearce abstained due to her relationship to Shep Chevrolet.



Discuss Abandoned Signs / Enforcement of City's Sign Code

Director Pell provided photos of the abandoned signs that would be subject to enforcement of the City's sign code. Members discussed ways that individuals could bring their signs into compliance without taking them down. Carmichael advised he had heard from a few business owners asking if the City was picking on them, trying to run them out of town. Schoepf-Pearce said she hadn't quite gotten that impression from the business sector. Williams and Schoepf-Pearce voiced support of enforcement. Williams moved to go ahead with the plan to enforce the City sign code. Schoepf-Pearce seconded. Motion carried four to zero.

Approve Revised Property Maintenance Code Explanation and Enforcement Policy

Atherton presented a revised Explanation and Enforcement Policy regarding the International Property Maintenance Code. She explained how the revisions came about and noted that whether the Council chose to adopt the revision or keep the original intact, the City still had a few things to line up before the code could be properly enforced. Those things are a fee schedule for violations and a Board of Appeals, as the IPMC calls for.

A great deal of discussion was had on this topic. Williams and Schoepf-Pearce were strongly against striking items from the Explanation / Enforcement Policy, though Schoepf-Pearce commented that we didn't quite appear to be ready to enforce the code. Ultimately, members, by way of consent, decided to leave the original policy intact but to pursue a fee schedule / punishment grid, establish a Board of Appeals, and eventually to look at hiring a third party for Code Enforcement / Building Inspections.

Public Works Director Updates:

Pell advised:

- Mowing continues to be steady.
- Soon the crew's focus will turn back to Sunset lane to cap the old water line.
- Schoepf-Pearce requested the governing body be provided copies of the work order spreadsheet as they had historically.

Chief of Police Updates

Chief Rush provided the following updates:

- Productivity has been great. No citizen complaints have been received.
- The elusive dog remains at large.

Council Concerns

None.

Agenda Planning – Items for September 8

Items posted were read aloud; none were added.

Adjournment

Carmichael moved and Banman seconded for adjournment. The motion passed unanimously.

/s/
Paula J. Scott, Mayor

Attest:

/s/
Leslie Atherton, City Clerk