



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: August 3, 2015

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:

Council Members: Sandra Williams, Adam Wright, Steve Carmichael, Shauna Schoepf-Pearce, and Les Banman.

Absent: None.

Others: Adam Strunk, Leslie Atherton, Rob Pell, Cole Rush, Andrea Williams, Stan Caldwell, Dave Eulenstein.

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Public Works Director, Rob Pell, requested the addition of "Authorize Repairs to Bush Hog" to the agenda. Banman moved and Schoepf-Pearce seconded to accept the suggested revision to the agenda. Motion carried with five "yes" votes.

No one signed up to deliver public comment.

Minutes

Minutes of the July 6, 2015, meeting were approved after motion from Banman and second from Williams. Motion carried.

Accounts Payable

Banman moved to approve accounts payable to Shep Chevrolet, totaling \$131.00. Carmichael seconded, and the motion passed with four "yes" votes. Schoepf-Pearce abstained due to her relationship to Shep Chevrolet. Then Banman moved to approve all other accounts payable, totaling \$369,770.46. Wright seconded, and all members voted in favor of the same.

Members were provided with financial reports for the month of June 2015, including a year-to-date comparison of actual to budgeted expenditures, summary of cash receipts and disbursements, and a report reconciling the money deposited into the utility funds to the payments posted to Jayhawk Utility Suite.

Public Hearing on 2016 Budget Proposal

Members were provided with a copy of the Proposed 2016 budget. After no public comment and no questions from the Council, Wright moved to adopt the 2016 budget as presented. Carmichael seconded, and the motion carried five to zero.

Review of Disposal / Refuse Fund

Atherton provided the governing body members with a Profit & Loss report on the Disposal Refuse Fund for January through June of 2015. Thus far in 2015, the City has taken in \$58,523.33 in trash / recycling sales and paid out to Nisly \$42,602.74 of that, leaving a net income of \$15,920.59. This averages out to about \$2,653.43 per month.



Consider Pay Application No. 7-FINAL from Gerard Tank & Steel: \$5,000

Schoepf-Pearce moved to approve the presented pay application from Gerard Tank & Steel for \$5,000, pending approval from USDA Rural Development. Banman seconded, and the motion passed with five "yes" votes.

Public Works Director Updates:

Pell advised:

- All Sunset Lane water services have been hooked up to the new water main.
- Walters Morgan, one of the Water Project contractors, still has a few items to complete before the Water Project can be wrapped up. The reason for the delay is unknown.
- There appears to be a water leak at the pool, large enough that water is rising up through the cracks, crevices in the patio. August 16th is the last day the pool will be open. Once it closes, Public Works will investigate further and hopefully make repairs.
- Mowing continues to keep Public Works busy.
- A part-time back-up burn site attendant has been hired to cover in the event the other attendant needs to be absent.
- Banman asked about a hole on 4th Street near Haven Baptist Church that appears to not have been filled in completely. Pell will double-check the work.
- Williams noted that the handicap sidewalk ramps appear to be filling up with dirt and grass. She asked whose responsibility it is to maintain those. Pell said he thought it was the property owner's but the City could do it as a courtesy. However, with the amount of landscaping and mowing on his hands, it will be a while before Public Works can get to it.

Authorize Repair of Bush Hog

The Bush Hog is in need of about \$2,000 in repairs. However, once those repairs are made, it will be in great shape. Wright moved to approve up to \$2,000 to repair the Bush Hog. Banman seconded, and all members voted in favor of the same.

Chief Rush: Discuss Handling of Overgrown Yards

Chief Rush presented for consideration a new method of handling overgrown yards.

Historically, the City has mailed or hand-delivered a letter to the property owner / resident giving him or her 14 days to mow. If at the end of 14 days the property remains in the same condition, then Public Works is sent to mow the property, and a fee of \$100 is certified as a special assessment to the property's tax roll.

Since that time, the City has adopted the International Property Maintenance Code, which says vegetation in one's yard should be no taller than 12". Chief Rush proposed, instead of sending a 14-day letter, the City cite the property owners, giving them five days to abate the nuisance. If in five days it is taken care of, the charge would be dropped. If it is not, then the City is sent to mow it, and the property owner is fined \$100 plus court costs.

Overall, members seemed in favor of the new approach but wanted to spend some more time thinking about it / garnering public feedback. This item will be reviewed again at the next Council meeting. At that time, Chief Rush will present an example of the new approach.

Chief Rush: Consider Proposed Resolution to Implement Diversion Program

Wright moved and Carmichael seconded to adopt Resolution 295 establishing a diversion program for the Haven Municipal Court. Motion carried five to zero.

Chief of Police Updates

Chief Rush provided the following updates:

- The Department was busy while Chief Rush was on vacation, and work continues to be steady.



- Court this Thursday has a full docket.
- Banman advised he has received complaints about a loose dog. Chief Rush acknowledged there's a dog that has been loose in town for about three months. However, despite several attempts to catch it, it remains elusive. Carmichael noted that for safety it must be caught. Chief Rush will seek sources for assistance.

Council Concerns

Schoepf-Pearce said she has been approached with concerns about the ball diamond matter between USD 312 and the City of Haven. Mayor Scott noted that nothing has occurred since District representatives appeared at the Council meeting and advised the next meeting between district and City representatives is tomorrow at 4:00 PM.

Schoepf-Pearce reported that she, Shannin Rettig, and Jessica Stussy presented the EMS building project to the Hutchinson Regional Medical Foundation. The Foundation has agreed to put \$100,000 towards the project and also suggested additional funding sources for the Ambulance Service to approach.

Mayor Scott mentioned that the Chamber of Commerce plans to bring in food for City employees to show appreciation for all they do to make the City a great place to live and work. She also noted that Haven Baptist Church has declared August to be City of Haven Employees Appreciation month.

Agenda Planning – Items for August 17

Items posted for the August 17th meeting were listed aloud. Chief Rush added a request to purchase tires for the police truck.

Adjournment

At 8:02 PM, Schoepf-Pearce moved and Banman seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk