



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: June 15, 2015**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

**Council Members: Sandra Williams, Adam Wright, Shauna Schoepf-Pearce, Steve Carmichael.**

**Absent: Les Banman.**

**Others: Cole Rush, Adam Strunk, Jessica Hoskinson, Carl Myers, Leslie Atherton, Allen Blake, Cindy Blake, Andrea Williams, Shannin Rettig, Dan Deming, Philip Kauffman, Rob Pell.**

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No revisions were made to the agenda. Dan Deming, a Reno County Commissioner, signed up to briefly introduce himself, and Shannin Rettig, a member of the Ambulance Board, signed up to deliver public comment regarding the EMS building project.

Deming introduced himself to the governing body, noting he has served on the County Commission for four years. He tries to make it to the small towns now and again to make himself available. He left business cards for the governing body members in case they had any concerns the Commission needs to address.

Shannin Rettig, member of the Ambulance Board, informed the Council about the Hutchinson Regional Medical Foundation, which may be able to offer some financial assistance to the EMS building project. Rettig and Schoepf-Pearce will present the project to the Foundation at a meeting on the third Thursday in July.

**Minutes**

Minutes of the June 1, 2015, meeting were unanimously approved after a motion from Wright and a second from Carmichael. Motion carried.

**Accounts Payable**

Wright moved to approve accounts payable to Shep Chevrolet, totaling \$230.76. Carmichael seconded, and the motion passed unanimously, though Schoepf-Pearce abstained due to her relationship to Shep Chevrolet. Then Wright moved to approve all other accounts payable, totaling \$143,468.59. Carmichael seconded, and all members voted in favor of the same.

Members were provided with financial reports for the month of May 2015, including a year-to-date comparison of actual to budgeted expenditures, summary of cash receipts and disbursements, and a report reconciling the money deposited into the utility funds to the payments posted to Jayhawk Utility Suite.

**Thanks for Service to Allen Blake**

A plaque for twenty years of dedicated service was presented to Mr. Blake, and cake was shared in celebration of his upcoming retirement.



#### **Carl Myers, Kansas Power Pool: Electrical Rate Review**

Myers presented a seven-page handout showing the City's electric utility fund through the lens of a financial rate forecasting model covering 10 years. He encouraged the governing body to utilize the tool yearly to review the balance of the electric fund, noting the tool could be morphed to analyze the City's other funds as well.

#### **Chief Rush: Consider Purchase of Equipment for Officer Eulenstein**

Officer Eulenstein began employment with the City today. In light of that, he will need equipped. Total cost of his gear is estimated at \$2,900. Officer Rush requested to have use of \$3,000 from the Patrol Vehicle line item of the Equipment Fund. Schoepf-Pearce moved to approve the expenditure of \$2,900. Wright seconded, and the motion passed four to zero.

#### **City Clerk, Leslie Atherton: Authorize Closing of Water Project Bank Account**

Wright moved and Schoepf-Pearce seconded to authorize the closing of the Water Project bank account. All members voted in favor of the same.

#### **Consider Haven Chamber's Application for Permit to Sell Fireworks**

Carmichael moved to approve the issuance of the permit. Williams seconded, and the motion passed with three "yes" votes. Schoepf-Pearce abstained due to her relationship to the Chamber of Commerce.

#### **Consider Paint Haven Program**

City Clerk, Leslie Atherton, presented the Paint Haven Program to the Council, this time with a piece that requires income-eligibility on the part of the applicant. With that change, members voiced support of the program. Carmichael and Williams seconded to budget \$3,000 for 2016 for the Paint Haven Program. All members voted in favor of the same.

#### **Adopt Resolution Implementing Loehr's Recommended Wage Increase**

Resolution 294 was passed after motion by Wright and second by Schoepf-Pearce. All four members voted "yes."

#### **Appoint Janice Preston to Planning Commission for a Term Expiring 12/31/17**

Schoepf-Pearce moved and Wright seconded to appoint Janice Preston to the Planning Commission for a term expiring December 31, 2017. The motion passed four to zero.

#### **Public Works Director Updates:**

Pell advised:

- The Fire Department has been exercising the water valves, which is thought to be related to two water main breaks.
- Street paving is still in the plans but rain is causing a delay.
- Also because of the rain, scheduled concrete work to be done by Winter Concrete has been delayed 1 – 2 weeks.
- In regard to the Capital Improvement Plan, discussion is ongoing in regard to replacing a tractor – lease vs. purchase.

#### **Chief of Police Updates**

Chief Rush provided the following updates:

- Today was Officer Eulenstein's first day of employment with the City. Still awaiting word on whether or not he will need to go through the Academy.
- The cause of the tornado siren located at 5<sup>th</sup> and Hutchinson spontaneously sounding on Sunday evening is thought to be related to a lightning strike. Testing of the sirens this afternoon showed they are all still functioning properly.



**Council Concerns**

Schoepf-Pearce noted the number of overgrown lawns in town and asked if mow letters were being distributed. Chief Rush said letters are being hand-delivered.

Carmichael praised the Public Works crew for the work done to repair the water main break on Southland Drive.

**Discuss Paving Reno Avenue to 9<sup>th</sup> Street**

Mayor Scott provided an update on this topic. The EDC is working with Dan Garber to try to get an estimate on developing the 9<sup>th</sup> Street area. However, some obstacles have caused the arrival of that estimate to be delayed. To obtain an estimate on paving Reno to 9<sup>th</sup> Street, which is a line item in the Capital Improvement Plan, Economic Development Director, Jessica Hoskinson, contacted APAC-Kansas, Inc. so we will at least have a number to plug in to the 2016 budget should the Council wish to pursue the project next year.

**Discuss Ball Diamond Arrangement / Form Committee to Work with USD 312 on Agreement(s)**

A preliminary draft of an agreement for USD 312 to renovate / utilize the ball diamonds was provided to members. Exhibits referenced in the agreement were not available. In addition to finalizing details of the lease agreement, formulating an interlocal agreement for more specific details (i.e. in regard to maintenance, usage) will be necessary. To facilitate these items, Mayor Scott and Superintendent Rick White proposed the creation of a work group consisting of members from the City / City Council and USD 312 Board. Mayor Scott suggested she, City Clerk Leslie Atherton, and one Council member participate as representatives of the City. Wright volunteered for the role.

**Agenda Planning – Items for July 6**

Items slated for the July 6<sup>th</sup> agenda were listed. Pell added “Authorize Expenditure for Gas Tamper.”

Mayor Scott asked the Council if there was any objection to not having a meeting on July 20<sup>th</sup>. Schoepf-Pearce mentioned she was fine with that but will be absent from the July 6<sup>th</sup> meeting. Members acknowledged not having a meeting as a possibility but prefer to wait to make a decision on that until the preliminary draft of the budget is seen on July 6<sup>th</sup>.

**Adjournment**

At 8:21 PM, Wright moved and Schoepf-Pearce seconded for adjournment. The motion passed unanimously.

/s/  
Paula J. Scott, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk