



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: May 4, 2015

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:

Council Members: Sandra Williams, Adam Wright, Shauna Schoepf-Pearce, Steve Carmichael and Les Banman.

Absent: None.

Others: Rob Pell, Cole Rush, Adam Strunk, Andrea Williams, Christie Nienstedt, Harland Priddle, Stephanie Carlson, Merritt Wright, Desirae Pina, Rick White, Paige Chamberlain, Cody Combs, Janice Preston, Kylie Rush.

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

No revisions were made to the agenda. No one signed up to deliver public comment.

Minutes

Minutes of the April 20, 2015, meeting were unanimously approved after a motion from Banman and a second from Carmichael.

Accounts Payable

Wright moved to approve a payable to Shep Chevrolet for \$426.75. Banman seconded, and the motion passed 4-0 with an abstention from Schoepf-Pearce, due to her relationship to Shep Chevrolet.

Wright moved to approve remaining accounts payable, totaling \$137,114.18. Schoepf-Pearce seconded, and the motion passed unanimously.

Tree Board: 2016 Budget Proposal

Stephanie Carlson, President of the Tree Board announced that the City has been a Tree City USA for 35 years now. She presented the 2016 budget for the Tree Board, with no increase from 2015.

Park Board: 2016 Budget Proposal

Christie Nienstedt, Kylie Rush and Desirae Pina presented the council with the proposed 2016 budget for the Park Board, with a decrease of \$2,210 from 2015. They also passed out aerial photos of the Engweiler Park area, and discussed ideas for future improvements in that area.

Police Department: 2016 Budget Proposal

Chief Rush presented the Police Department's budget with a decrease of \$10,000 from 2015.

Recreation Board: 2016 Budget Proposal

Recreation Director Merritt Wright presented the Recreation Board's Budget. There was a decrease of \$2,046.34 from 2015 to 2016.

Approved 5-18-2015.



K96 Corridor Development Association: Update

Executive Director of the K96 Corridor Development Association, Harland Priddle, gave a presentation highlighting happenings of the towns along the Corridor. He thanked the City for their continued membership.

Paige Chamberlain, SnoKo: Arrangement for Electricity for Snow Cone Business

Paige Chamberlain spoke to the council about continuing the Memorandum of Understanding that she had signed with the City last summer, allowing her to use the City's electric service for her snow cone trailer located at the ball diamond for \$30 per month. Banman moved and Carmichael seconded for the City to enter into another Memorandum of Understanding with Chamberlain. The motion passed unanimously.

Approve Annual Mayor Appointments

Schoepf-Pearce moved to appoint Leslie Atherton as City Clerk, Linda Foos as City Treasurer, Cole Rush as Chief of Police, Larry Bolton as City Attorney and Stanley Juhnke as Municipal Court Judge. Williams seconded, and all members voted in favor of the same.

Approve Appointments to Ambulance Boards:

Schoepf-Pearce moved, and Wright seconded to appoint Philip Kauffman and Shannin Rettig to the ambulance board both with a term expiring 12/31/17. The motion passed unanimously.

Designate Liaisons to Advisory Boards

Mayor Scott asked the governing body members to pick which boards they would like to be the council liaisons to. The outcome was as follows:

- Ambulance Board: Schoepf-Pearce
- Library Board: Williams
- Park Board: Banman
- Planning Commission: Mayor Scott
- Recreation Board: Carmichael
- Tree Board: Wright

Banman motioned to accept. Schoepf-Pearce seconded and the motion passed 5-0.

Discussion on Softball Field Proposal

Superintendent Rick White handed out a letter to the Council regarding the preliminary ideas on the potential for an agreement between the City of Haven and USD 312. Mayor Scott will discuss the land options with the City's Attorney.

Open Sealed Bids on Millings

Bids received for the asphalt millings were as follows:

- Paul Roederer \$10 per ton for approximately 2 tons
- Clint Foley \$2.50 per ton for all of it

Williams moved to offer accommodating both bids, first to Roederer for what he wants and the remaining to Foley, Banman seconded. The motion passed unanimously.

Review and accept Bids on Street Repairs

Public Works Director, Rob Pell presented two bids for street repairs in 2015. The bids were as follows:

- Cornejo & Sons \$236,538.00
- APAC-Shears \$140,912.11



After discussion of time frame and areas those to be repaired, Wright motioned to accept the bid from APAC for \$140,912.11. Carmichael seconded, and the motion passed 5-0.

Hiring Part-time Mowing Help

Due to the need to get the 20 water taps completed on Sunset Lane, Pell asked the council for permission to hire a part time mower for the summer, if a good candidate was found. Carmichael motioned to do just that and Williams seconded. The motion carried.

Consider Expenditure for Alley Approach Repair

Pell spoke about the newly constructed sidewalk on S. Reno Avenue that was brought to the council's attention by John Schmidt. It isn't to the specified depth. Winter Concrete came out to look and will repair the work at no charge.

Pell also brought up an alley approach on Kansas, just south of 121 S. Kansas, that Schmidt was concerned was a tripping hazard. Winter Concrete estimated it would cost \$2,800 to repair it, as well as an area nearest the light pole where concrete is broken up. Banman moved to accept the estimate for the repair and Schoepf-Pearce seconded. The motion passed 5-0.

Public Works Director Updates:

Pell provided the following updates:

- The Southland Drive shelter is complete.
- Painting of curbs downtown is in process.
- He is getting organized for water tap project on Sunset Lane
- Out of the 91 items that were originally on the punch list for the water tower, only 31 remain. These are steadily being worked on by different contractors.
- Sewer jetting on South Wichita Avenue was completed this week, and Pell was pleased with the work from Mayer Services.
- Work will begin on the pool will begin this week.

He also presented the council with options for sewer repairs / upgrades.

Option # 1: Replace everything at once in 2016 for \$150,000.

Option # 2: Replace South Lift Station now and spread out the project over several years at a total of \$169,000.

Option # 3: Repair both Stations and replace South Lift Station in 2-3 years at a total of \$182,735.

All options would be funded by sewer rate increase or foregoing portion of the paving project, budgeted for in 2016. The council is slated to make a decision at the June 1 council meeting.

Williams inquired about the power flickering issues. Pell indicated it seems to be resolved after Westar made a repair.

Chief of Police Updates

Chief Rush advised:

- We will be participating in the Click-It-Or-Ticket Program from 5/18 through 6/1.
- The Council will interview the potential new hire at the next meeting on May 18th.

Council Concerns

Williams asked Pell if the sidewalk project is complete. He said the portion that was found to be out of compliance is complete, but it will be a continuous process.



Mayor Scott reminded the Council of the meeting coming up with local pastors and the City's key leaders: Economic Development Committee, Department Heads, City Council, and Planning Commission. She indicated she would be attending and asked if any of the Council Members thought they would be going, reminding that they would need to hold a special meeting if more than two council members thought they would be attending. Schoepf-Pearce, Banman and Williams all indicated they thought they would be, so a request for a Special Meeting was then signed by three council members, as required. The meeting will be on May 17, 2015, at 2 PM at the United Methodist Church at 201 N. Kansas Ave.

Adopt Ordinance Enabling Sales Tax

Schoepf-Pearce expressed concern that the Ordinance draft that was presented, stated that it would sunset in 10 years but nothing about how it would end if enough sales tax was accrued prior to 10 years. Williams and Mayor Scott agreed and tabled the topic so that may be corrected. It will be revisited at the May 18th meeting.

Establish Management Plan and Steering Committee

Mayor Scott spoke that City Clerk Leslie Atherton had found a project management tool to help coordinate efforts for moving forward with EMS Building. Scott had council members look over a hand out, defining roles of all parties involved in this process. Schoepf-Pearce motioned to accept the EMS Building Management Plan, Carmichael seconded and the motion passed unanimously. The first steering committee meeting will be May 19th.

Decide on Architect for EMS Building

Mayor Scott stated that the council needed to reaffirm what had been previously been decided by the council in 2013, to stay with Jim Putnam of Putnam Architecture for the EMS Building Project. Putnam had donated much of his own time and effort in the preliminary proposal. Williams asked to clarify that they were not voting to accept the building plans as they are, but just committing to who we are going to use. Scott confirmed that was correct. Williams then made a motion to accept Jim Putnam and his contract for the project. Schoepf-Pearce seconded and the motion passed 5-0. Schoepf-Pearce also commended Putnam for his flexibility and dedication to the City.

Agenda Planning – Items for May 4

Revisit adopting ordinance enabling sales tax.

Adjournment

At 9:16 PM, Schoepf-Pearce moved and Banman seconded for adjournment. The motion passed unanimously.

/s/
Paula J. Scott, Mayor

Attest:

/s/
Leslie Atherton, City Clerk