



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

Meeting: REGULAR

Date: April 20, 2015

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

**Council Members: Don Etchison, Adam Wright, Shauna Schoepf-Pearce, and Les Banman.**

**Absent: None.**

**Others: Rob Pell, Cole Rush, Adam Strunk, Leslie Atherton, Jessica Stussy, Steve Carmichael, Sandra Williams, John Schmidt, Ann Chesnut, Doug Nech.**

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military.

No revisions were made to the agenda. No one signed up to deliver public comment.

**Minutes**

Minutes of the April 6, 2015, meeting were unanimously approved with correction regarding Haines' proposal about water meters after motion from Banman and second from Wright. Motion carried.

**Accounts Payable**

Schoepf-Pearce moved to approve accounts payable, totaling \$138,466.80. Etchison seconded, and the motion passed unanimously.

Members were provided with a comparison of actual to budgeted expenditures for the year to date, ending March 31, 2015, as well as a comparison of receipts posted to Jayhawk Utility Suite vs. money deposited into the utility funds. They were also provided with a Summary of Receipts and Disbursements for the month of March 2015.

**Thanks for Service to Exiting Governing Body Member**

A plaque and card were presented to Don Etchison as a token of thanks for his dedicated service over the last four years. Etchison said it had been an honor it had been to serve the City and its residents.

**Swear In New Governing Body Members**

Atherton swore in Stephen Carmichael and Adam Wright as Council members, taking office immediately. Paula Scott was also sworn in as Mayor.

**Appointment to Council**

An open Council seat remained resulting from the resignation of Jeff Stringer. Mayor Scott recommended the appointment of Sandra Williams to fill the vacancy. Banman moved and Wright seconded to confirm the appointment. Motion carried after four "yes" votes.

**Elect Council President**

The next order of business was election of a Council President. Banman moved and Schoepf-Pearce seconded to elect Adam Wright as Council President. Motion carried.



### **Comments from Mayor Scott**

Mayor Scott took a moment to address the new Council, emphasizing the need for the members to commit to a unified goal of improving the City of Haven by supporting each other, sometimes taking risks, making decisions based on data, being open to diverse opinions, and working hard.

### **John Schmidt, Haven Auto: Sidewalk across Drive on Reno Avenue**

Schmidt raised concerns about the sidewalk placed across the drive on his property on S. Reno Avenue. He advised he told Allen Blake, outgoing City Administrator, that he would not pay for the concrete across the drive to be replaced. He contested there having been sidewalk across the driveway for the last thirty-three years.

He also raised concerns about a partially replaced driveway on Kansas Avenue. He said there was damage done there by heavy equipment when the Haven Fire Station - Reno County District #9 was built.

Pell provided pictures of the area on Reno Avenue. Wright argued that the sidewalk was indeed there at one point on the Reno Avenue property. Because the City followed the process set out in the ordinance and resolution, with opportunities for property owners to pursue exceptions, Mayor Scott recommended following through with the assessment, especially in light of the fact that the work is complete.

Schmidt asked what would happen if it was discovered that the newly constructed sidewalk wasn't poured to the specified depth, and Mayor Scott advised he should work with Public Works Director, Rob Pell, to rectify that problem.

Schmidt suggested the City re-focus their efforts on streets and repairing potholes rather than sidewalk deficiencies.

### **Doug Nech, Owner of Haven Foodliner: Supporting Local Business**

Nech spoke on the value of a grocery store in a small town. He listed the miscellaneous services his store offers that enhance and serve the community. Ultimately, he asked the governing body to freeze the Foodliner's utility bill at \$100 per month until his store has received the amount equal to the incentive provided to Dollar General, noting this would level the playing field.

Nech said if the Foodliner's business doesn't increase significantly in the near future, they will have to close.

Schoepf-Pearce asked if Nech thought other businesses that have lost business to Dollar General should be compensated as well. Nech advised he couldn't speak to that because he only knew the data from his own business.

### **Ed Hickman: Sewer System Improvements** (Information only; decision at June 1 meeting)

Hickman presented information about the current sewer system to the City Council. He advised the north sewer station is in fair shape. The larger, older sewer station is in much worse condition. The base is rusted, and he isn't certain how long it would last if left as is.

Options to improve the condition of the sewer system were discussed, and Hickman fielded questions from the governing body members.

### **Consider Estimate from Mayer Special Services, LLC to Remove Roots from Sewer Line**

Public Works Director, Rob Pell, presented an estimate from Mayer Special Services, LLC, for \$1,210 to remove roots from the sewer line along Sedgwick Place, clean the sewer line, and place foam product in the line to prevent tree roots from growing in the future. Banman moved to authorize the expenditure. Wright seconded, and the motion passed unanimously.



### **Approve Appointments to Capital Improvement Committee**

Members were provided with a list of recommended appointments to the Capital Improvement Committee. They were as follows:

Adam Wright  
Ryan Blubaugh  
Christie Nienstedt  
Christopher Scott  
Chad Swartz  
John Loehr  
Cole Rush  
Rob Pell  
Leslie Atherton  
Jessica Hoskinson

Schoepf-Pearce moved and Carmichael seconded to approve the listed appointments. Motion carried.

### **Approve Appointment to Library Board**

The Library Board has recommended Abbi Arndt as an appointment to their board. Banman moved to approve the appointment. Schoepf-Pearce seconded, and all members voted in favor of the same.

### **Choose Scholarship Recipients**

Members reviewed scholarship applications provided by Haven High School. Ultimately, Jake Kentzler and Madison Myers were each selected to be awarded a \$500 scholarship from the City of Haven. This came after motion by Banman, second by Carmichael, and five "yes" votes.

### **Consider R.E. Pedrotti's FINAL Pay App: \$16,936.00**

Wright moved and Banman seconded to approve R.E. Pedrotti's final pay application, pending approval from USDA Rural Development. Motion carried five to zero.

### **Consider Pay App from Gerard Tank & Steel: \$60,867.00**

Schoepf-Pearce moved and Williams seconded to approve Pay App. No. 6 from Gerard Tank & Steel, pending approval from USDA Rural Development. Motion passed unanimously.

### **Request to Purchase Ambulance Equipment**

Jessica Stussy appeared on behalf of the EMS Director, Tony Troyer, and told the Council Troyer had applied and been awarded a grant of \$45,744.26 to go toward the purchase of a Stryker Power Cot and a heart monitor. Each item will require the City to come up with 10% of the purchase amounts, however. Therefore, a request for authorization to purchase the equipment was made. This would require \$5,082.70 of City funds. Williams moved and Banman seconded to authorize the purchases. Motion carried five to zero.

### **Consider Hiring Janitor**

Pell recommended hiring Nancy Schroeder to fill the City's janitor position at \$10 per hour. Banman moved to do just that. Williams seconded, and the motion carried with five "yes" votes.

### **Public Works Director Updates:**

Pell provided the following updates:

- The crew is making a dent in the work order list.
- Pell is to receive more in-depth training on the water facility's SCADA system.
- There are still twenty water taps that need to be done to complete the distribution portion of the Water Project. The Public Works crew is capable of doing it, but it will take two dedicated workers to complete



the water tap project. He requested the governing body allow him to hire a part-time mower, 20 hours a week for a month to a month and a half, to lessen the mowing load on the crew, so the water taps can get done.

- Work will begin on the pool on May 1st.

#### **Chief of Police Updates**

Chief Rush advised:

- The cage has been installed in the truck.
- Applications for full-time officer are still coming in, and one applicant has piqued his interest. The Council will interview that individual on May 18th.
- Bullet proof vests will need to be purchased soon, at least before the year is over, for the City to qualify in the Federal Bullet Proof Vest program.

#### **Council Concerns**

Banman commented that he had received positive feedback about the sidewalk project. Williams herself praised the project as well.

Carmichael praised the Public Works crew for the street sweeping on his block.

Mayor Scott advised that a joint meeting is scheduled for April 30 at 7:00 PM at the Haven Community Building with the township boards, the ambulance board, and the Council liaison to the ambulance board to begin coordinating efforts to embark on the EMS building project.

The executive summary from the March 19th ball diamond meeting was provided by Mayor Scott.

A group of local pastors has requested a meeting with the City's key leaders: Economic Development Committee, Department Heads, City Council, and Planning Commission. Therefore, you may be getting an invitation to attend the meeting they are hosting.

#### **Agenda Planning – Items for May 4**

No items were added.

#### **Adjournment**

At 8:54 PM, Banman moved and Schoepf-Pearce seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk