



**MINUTE RECORD**  
**Regular Council Meeting City of Haven**

**Meeting: REGULAR**

**Date: April 6, 2015**

**THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING COUNCIL MEMBERS WERE PRESENT:**

**Council Members: Jeff Stringer (at 7:02 PM), Adam Wright (at 7:40 PM), Shauna Schoepf-Pearce, and Les Banman.**

**Absent: Don Etchison.**

**Others: Rob Pell, Cole Rush, Adam Strunk, Leslie Atherton, Chuck Haines, Vicki Haines, Zane Keller, Mark Robinson, Chad Swartz, Steve Carmichael.**

The meeting was opened with the flag salute and followed with the moment to honor those who have served in the military. Banman asked to give specific recognition to Veterans John Fowler, Ryan Stewart, and the late Buck Stewart.

Mayor Scott received a request from Nech to postpone his agenda item until the next meeting. She asked the governing body to consider that as well as the addition of a Request for Expenditure from Police Department. Banman moved and Schoepf-Pearce seconded to amend the agenda as suggested. Motion carried.

No one signed up to deliver public comment.

**Minutes**

Minutes of the March 16, 2015, meeting were approved after motion from Banman and second from Stringer. Motion passed unanimously. Minutes of the March 19, 2015, meeting were unanimously approved after motion from Schoepf-Pearce and second from Banman. Motion carried.

**Accounts Payable**

Schoepf-Pearce moved to approve accounts payable, totaling \$232,398.13. Stringer seconded, and the motion passed three to zero.

**Doug Nech, Owner of Haven Foodliner: Concern about Keeping Local Business Open**

Tabled to next meeting.

**Chuck Haines, owner of Haven Mobile Home Courts, LLC: Consider Water Metering**

Haines addressed the governing body and proposed the City install eighteen (18) meters, meter pits, and new water line in Sections 1 & 2 (references to a map provided). Estimates from Victor J. Steffen, Jr. and All Pro Plumbing Heating & Air, Inc. were presented. Haines provided a handout detailing his request, complete with proposal details, advantages to HMHC and advantages to the City.

Haines requested the City cover the cost of the entire project and he would reimburse the City for everything except for the water meters through Special Assessments over ten years. Mayor Scott expressed concern about assessing through Specials since the property is currently in the name of Don Hindman. Concern about the City fronting the money was expressed as well. Ultimately, the Council decided to consider the project with the 2016 budget.



#### **Chad Swartz, Electrical Distribution Superintendent: Authorize Purchase of Electric Meters**

Swartz requested authorization to purchase a pallet of 96 digital electric meters for the City, totaling \$3,024, including shipping. Thirty-two hundred dollars has been budgeted for this item. Banman moved to approve the purchase. Stringer seconded, and the motion carried with three "yes" votes.

#### **Proclaim April 24, 2015, Arbor Day in the City of Haven**

Mayor Scott proclaimed April 24, 2015, Arbor Day in the City of Haven. Schoepf Pearce moved and Stringer seconded to approve the Arbor Day Proclamation. All members voted in favor of the same.

#### **Executive Session**

Schoepf-Pearce moved that the Council recess into executive session pursuant to the non-elected personnel exception in order to review applications for pool positions and interview applicants, Mark Robinson and Zane Keller, for Pool Manager, with City Clerk, Leslie Atherton, present, the open meeting to resume at 7:52 PM. Banman seconded, and the motion passed unanimously. (Atherton did not remain present for the executive session.)

At 7:52 PM, regular session resumed with no action taken during executive session. Next, Schoepf-Pearce thanked the applicants for appearing and moved to hire Mark Robinson as the pool manager at \$62.28 per day. Stringer seconded, and the motion passed three to zero. Wright abstained as he was not present for the interviews.

Schoepf-Pearce moved to authorize Robinson to hire the remaining pool personnel inclusive of the 2012 policy of an increase of \$.25 per hour per returning year for lifeguards and a 3% increase for the assistant manager. Banman seconded. Motion carried four to zero.

#### **Discuss Possible Update of Comprehensive Plan**

This item was merely for information only, not for decision. Mayor Scott provided background on the topic of the Comprehensive Plan. She noted the Planning Commission is tasked with the updating of the plan and is considering doing just that.

#### **Discuss How to Proceed with Sale of Leftover Millings**

The Council agreed to sell the leftover millings by advertising for sealed bids. This was approved after motion from Banman and second from Wright.

#### **Public Works Director Updates:**

- Loehr passed his Water and Wastewater Certification tests.
- Mayer Specialty Services performed the work approved at the last meeting. While they were here, they also cleaned out the "collapsed manhole," and it was discovered that it actually does not need to be rebuilt because it is a dead-end.
- The sewer lines that were problematic were televised, and tangled tree roots were discovered.
- Lights at the large diamond were repositioned.
- The scoreboard at the small diamond has been repaired.
- Bids for street paving are forthcoming.
- Mayer Specialty Services, LLC estimated they could remove the tree roots for a total cost of around \$1,200. Pell will ask the Council to consider the expenditure at the next meeting.

#### **Chief of Police Updates**

Chief Rush provided the following updates:

- Still reviewing applications for the open Police Officer position.



- He requested clarification of how he is to hire part-time Police Officers. Wright moved to give Chief Rush authority to hire part-time Police personnel. Stringer seconded, and the motion carried four to zero.

**Request to Purchase Prisoner Transport Cage**

Chief Rush requested to purchase a transport cage for the 2012 truck for \$740. Banman moved to approve the purchase. Wright seconded, and the motion passed unanimously.

**Council Concerns**

Stringer provided his letter of resignation, effective April 7, 2015. Schoepf-Pearce moved to accept the resignation. Banman seconded, and the motion passed.

**Agenda Planning – Items for April 20**

Two items were added for the next meeting agenda: Capital Improvement Committee appointments and consideration of expenditure to remove tree roots from sewer lines.

**Adjournment**

At 8:28 PM, Stringer moved and Schoepf-Pearce seconded for adjournment. The motion passed unanimously.

/s/  
Paula J. Scott, Mayor

Attest:

/s/  
Leslie Atherton, City Clerk