



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: March 7, 2016

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Shauna Schoepf-Pearce, Adam Wright, Sandra Williams, Steve Carmichael, Les Banman.

Absent: None.

Others: Rob Pell, Brian Salmans, Rick Schoepf, Andrea Williams, Dave Chamberlain, Emily Hendrixson, Katelynn Stucky, Joey Young, Matt Hayden, Dean Chesnut.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Schoepf-Pearce suggested specific recognition be given to Floyd Dodds, Todd Dunn, and Doug Fisher for their service with the military.

Three changes to the agenda were proposed. The EDC appointment was tabled. Presentation of certificate of achievement to Haven Varsity Girls Basketball team was requested as an addition. "EMS Update" was added, too. The agenda was so modified after motion from Banman and second from Carmichael. Motion carried.

No one signed up to deliver public comment.

Minutes

Minutes of the meeting of February 15, 2016, were unanimously approved after motion from Wright and second from Banman. Motion carried.

Accounts Payable

Wright moved to approve accounts payable to Shep Chevrolet, totaling \$534.54. Carmichael seconded, and the motion carried. Schoepf-Pearce abstained due to her relationship to the vendor. Next, Wright moved to pay all other accounts payable, totaling \$127,669.38. Carmichael seconded, and the motion carried with five "yes" votes.

PART 1: REGULAR BUSINESS

Presentation of Certificate

The Haven Varsity Girls Basketball team has qualified for the state tournament in Emporia this week. Mayor Scott and the Council presented Katelynn Stucky, Emily Hendrixson and Coach Dave Chamberlain with a certificate to recognize this great accomplishment and wish them well at the tournament.

Open Bids on Police Vehicle Replacement

Bids were received from Midway Motors, Rusty Eck Ford, Midwest Superstore, Shep Chevrolet and Olathe Ford. Bid were opened and tabulated. Schoepf-Pearce expressed her feelings of replacing a sedan with a sedan. After discussion the consensus was to purchase a sedan. Wright motioned to accept the bid from Shep Chevrolet for a 2016 Chevy Impala Police Limited for \$18,298.00, including a credit of \$2,100.00 for 2007 Crown Victoria trade in.

Approved 3-21-2016.



Carmichael seconded and the motion passed 4-0. Schoepf-Pearce abstained due to her relationship to Shep Chevrolet.

Adopt Proposed Resolution and Proposed Ordinance Reflecting Pay Rate Increase

Members were provided with a resolution and ordinance reflecting pay increases for employees qualifying for the 1% longevity increase. Schoepf-Pearce moved and Banman seconded to adopt Resolution 306. Motion passed with four “yes” votes. Wright abstained due to his relationship to the Recreation Director. Ordinance 653 passed unanimously after motion from Schoepf-Pearce and second from Banman.

Consider Placing Advertisement for Pool Staff

Schoepf-Pearce motioned to place an ad for taking applications for Lifeguards, Pool Manager and Assistant Manager. Carmichael seconded and the motion passed unanimously.

Consider Franchise Agreement with IdeaTek

The City did have a franchise agreement with IdeaTek (Wildflower) but it was sold to Zayo Group with that portion of IdeaTek. City Attorney Larry Bolton sent a letter of approval indicating the agreement complies with relevant state statutes. Schoepf-Pearce had questions about whether IdeaTek would have to pay licensing fee again or if it transferred over. Mayor Scott asked for that question to be looked into and that the item be tabled until next meeting.

Consider Invoice 100535 from Putnam Architecture for: \$15,700.00

Members were provided with a copy of Putnam Architecture’s Invoice for \$15,700. This invoice is for architecture and engineering services up through the bid process on the EMS building. Carmichael moved and Williams seconded to approve payment to Putnam Architecture of \$15,700. All members voted in favor of the same.

Consider Purchase of Mower and Handheld Radios

There’s \$0 budgeted in 2016 to replace the City’s mowers. However, the mowers the City currently have required \$2,000 in repairs in 2015. There is money budgeted in 2017 and 2018 for mower replacement. Pell proposed using cash carryover to purchase a mower this year and then not purchase one in 2018. Pell presented bids from Schmidt & Sons and Moridge Manufacturing:

Schmidt & Sons: \$9,678 for Kubota ZG327

Moridge Manufacturing (Grasshopper): \$9,671.25 for Grasshopper Zero Turn Mower 329B/61

Carmichael moved to authorize the purchase of the Grasshopper mower from Moridge Manufacturing at \$9,671.25. Banman seconded, and the motion passed five to zero.

Next, Pell presented a bid from Pierce Electronics for 6 handheld radios. He spoke about how Public Works employees cell phones are overwhelmed when there is an outage and the radios would help them be able to communicate better. There’s \$2,500 budgeted in General Fund for this purchase. Banman motioned to purchase the 6 radio units for \$2,214. Schoepf-Pearce seconded, and the motion unanimously passed.

Appoint John Paulk to Tree Board

Wright moved to appoint John Paulk to the Tree Board for a 3-year-term expiring 12/31/18. Schoepf-Pearce seconded and the motion passed with a five to zero vote.

Chief of Police Updates

Since Chief Rush is absent to attend training this week, Officer Salmans provided the following updates:



- Officer Salmans and Officer Campbell have a couple of cases they are working on at the Grade and High Schools.
- Shifts are being covered with help from some of the part-time officers while Chief Rush is away and Officer Eulenstein is in the academy.

Public Works Director Updates:

Pell delivered the following updates:

- Generators for the Sewer Project on their way.
- Water Treatment Plant has been running smoothly.
- There was a major water leak on Southland Drive late last week.
- Pool filters have shipped.
- Pool preparations will begin in the weeks to come.

Pell requested to go ahead and schedule street sweeping soon. Banman moved to allow Pell to contract street sweeping out for \$2500. Schoepf-Pearce seconded, and the motion passed with five "yes" votes. Pell also noted that the street sweeping company had showed some interest in purchasing the City's street sweeper; he will look into that further.

With Public Works currently being a man short, Pell asked for permission to hire a part-time helper to get caught up on curb painting, mowing, etc. Wright moved to allow the hiring of a part-time helper at the rate of \$12 per hour. Carmichael seconded, and motion carried.

Executive Session

Carmichael moved that the Council recess into executive session for ten minutes pursuant to the non-elected personnel exception to discuss the job performance of EMT, Brent Henderson. Wright seconded, and the motion carried. At 8:25 PM, regular session resumed with no action taken during executive session.

Next, Williams moved that the Council recess into executive session again for ten minutes pursuant to the non-elected personnel exception to discuss the job performance of EMT, Brent Henderson. Banman seconded, and the motion carried. At 8:37 PM, regular session resumed with no action taken during executive session.

EMS Update

Mayor Scott announced that there will be a meeting of the City members of the Ambulance Board with Council Liaison Schoepf-Pearce and herself on Wednesday, March 9, at 5:30 PM in Council Chambers. Mayor Scott intends for the meeting to be of an educational nature to said board members.

Council Concerns

Williams said that it was becoming hard to park downtown with the parking lines becoming faint. Pell acknowledge and said he hoped the new part-time helper would help get things like that done.

Carmichael praised the Public Work employees for their hard work on fixing the leak on Southland Drive.

Banman inquired about the status of the old signage that letters were sent out regarding. Mayor Scott requested an update for the next meeting on this.

Wright brought up the presence of junk cars around town. Officer Salmans agreed and stated he and Chief Rush would be getting that taken care of.

Agenda Planning -- Items for March 21

Downtown Beautification Proposal was added to March 21st.



PART 2: REGULAR BUSINESS

Discuss Strategic Direction Plans for Electrical System

Members were provided with an overview of the Strategic Direction to improve electric infrastructure in partnership with Westar. Williams was very pleased with the compilation of information provided by City Clerk Atherton and PW Director Pell.

Adjournment

At 8:46PM, Carmichael moved and Wright seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk