



MINUTE RECORD
Regular Council Meeting City of Haven

Meeting: REGULAR

Date: February 1, 2016

THE CITY COUNCIL MEETING IN REGULAR SESSION WAS CALLED TO ORDER AT 7:00 PM BY PAULA SCOTT, MAYOR. THE FOLLOWING PEOPLE WERE PRESENT:

Council Members: Shauna Schoepf-Pearce, Adam Wright, Sandra Williams, Steve Carmichael, Les Banman.

Absent: None.

Others: Leslie Atherton, Grant Overstake, Larry LaPierre, Jessica Hoskinson.

The meeting was opened with the flag salute and followed with a moment to honor those who have served in the military, First Responders, and other Public Service to our Country and Community.

Schoepf-Pearce suggested specific recognition be given to Kenny Boice, Bill Baldauf, and David Arbuckle for their service with the military.

No additions were made to the agenda, and no one signed up to deliver public comment. However, the contract for medical director was removed from the agenda after motion from Wright and a second from Schoepf-Pearce. Motion carried.

Minutes

Minutes of the meeting of January 19, 2016, were unanimously approved after motion from Banman and second from Williams. Motion carried.

Accounts Payable

Schoepf-Pearce moved to approve accounts payable, totaling \$99,780.98. Carmichael seconded, and the motion carried with zero "no" votes.

Schoepf-Pearce moved to approve the City's 2016 membership in K96 Corridor Development Association. Banman seconded, and the motion passed unanimously.

PART 1: REGULAR BUSINESS

Jessica Hoskinson, Economic Development Director: Cost Benefit Analysis Tracking

Hoskinson began by thanking the governing body for their forward thinking and continued commitment to economic development in the City. Hoskinson presented handouts to the governing body showing the results of the incentives that have been offered so far. Members questioned the job numbers provided, specifically if the number of "new employees" were considered full-time equivalents. Hoskinson said she would look into that.

Adopt Resolution Implementing Longevity Raises for Applicable Ambulance Staff

Schoepf-Pearce moved and Banman seconded to adopt Resolution 303, implementing a 1% longevity raise for applicable ambulance staff. Motion passed unanimously.



Approve Inventory Lists

Members were provided with inventory lists for the Police Department, City Office, City Council Room, and Administrative Office. Wright moved to approve the lists as presented. Schoepf-Pearce seconded, and the motion carried five to zero.

Public Works Director, Rob Pell: Authorize Expenditures for Repairs to Bucket Truck and Digger Truck

Pell presented a request for expenditures to repair the bucket truck and digger truck as estimated by Terex. Repairs to the digger truck were estimated at \$2,716.83. Repairs to the bucket truck were estimated at \$1,869.89. Pell requested for a safety net the Council approve the repairs at a cost not to exceed \$5,000. Wright moved to do just that. Carmichael seconded, and the motion carried unanimously.

City Clerk, Leslie Atherton: Authorize Expenditure for Bill Cards

Members were provided with an approximate cost of the purchase of 10,000 cards for distribution of utility bills. This would last approximately 15 months. A more exact estimate has been provided from Jayhawk Utility Software of \$880. Carmichael moved and Wright seconded to approve the purchase. Motion passed unanimously.

Appointment to Planning Commission

Williams moved and Schoepf-Pearce seconded to appoint Eric Paubel to the Planning Commission for a term expiring December 31, 2018. Motion carried.

Approve Waiver of Residency Requirement for Part-time Police, Seasonal Labor, and Ambulance Personnel, excluding EMS Director

Wright moved and Schoepf-Pearce seconded to approve waiver of residency requirement for part-time police, seasonal labor, and ambulance personnel, excluding EMS Director. Motion passed unanimously.

Chief Rush: Discuss Options for Replacing 2007 Crown Victoria

Chief Rush provided governing body members with a handout outlining the options for vehicle replacement(s) over the next 15 years; including a five year lease option, two half upfront options, replacing vehicles with Kansas Highway Patrol vehicles, and outright replacement. Over the course of 15 years, the cheapest options were the two portion "upfront" options. The outright replacement option was also close in comparison.

Chief Rush voiced his preference to purchase a vehicle and have the police accessories installed by a dealership. Schoepf-Pearce pointed out that the KHP Replacement option and outright replacement option would allow for a trade-in to recoup some money. Chief Rush said historically the City has only received about \$1200 when the old vehicles have been sold.

Members individually voiced support of the lease option(s) and the outright replacement option though no decision was made.

Chief of Police Updates

Chief Rush provided the following updates:

- Chief Rush informed the Council of upcoming absences in the department as well as recent activity.
- Officer Wettstein will attend training at the end of the month.

Public Works Director Updates:

Pell delivered the following updates:

- The pole replacement was completed by Kenny's Electrical on Tuesday.
- Royer Brothers will be here tomorrow to begin the approved tree removal.
- Public Works staff members have signed up for the Kansas Rural Water Conference.



- Kansas Power Pool and Kansas Municipal Utility are in beginning talks with select small Cities about forming a crew to handle larger jobs.
- A line that burned in two caused an outage to Haven Foodliner and a few closely located residents last week. Pell knew of no equipment damaged at Haven Foodliner.
- The fire hydrant replacement on Kansas Avenue has been scheduled for Monday, February 15th depending on weather. The outage will last approximately six hours.

Council Concerns

Schoepf-Pearce voiced a concern she heard about the City's diversion program -- that the paperwork isn't available. Chief Rush advised if it's the case he is thinking of, that situation has been rectified, and the issue on that matter was not with this office. Rather, it was with the paperwork slipping through the cracks at the City Prosecutor's office.

Schoepf-Pearce also inquired about the arrangement for janitorial services with the school taking over the City's ball diamond.

Williams asked if all employees had signed off on the revised Employee Handbook. Atherton advised that not everyone had. Mayor Scott advised that task had been passed off to department heads for completion. Atherton said she would have A. Williams send out an updated list tomorrow.

Banman praised the newly installed Haven signs.

Agenda Planning -- Items for February 15

No additions were made.

Adjournment

At 8:15 PM, Carmichael moved and Banman seconded for adjournment. The motion passed unanimously.

/s/

Paula J. Scott, Mayor

Attest:

/s/

Leslie Atherton, City Clerk