

Minutes

Francis City Council Meeting
Thursday, January 15, 2015
Francis City Community Center 7:00 p.m.
2319 South Spring Hollow Rd.
Francis, Utah 84036

Attending: Mayor Snelgrove, Councilmembers Matt Crittenden, Jeremie Forman, Shana Fryer, and Byron Ames, City Engineer Scott Kettle, City Attorney Kraig Powell, and City Recorder Suzanne Gillett

Others Attending: Jon Williams, Clint Rogers (Carollo Engineers), Marcy Burrell, Shauna Bushman, Loraine Flygare, Trent Handsaker

1. Welcome, Introductions, & Pledge of Allegiance—The Mayor asked Councilmember Forman to lead everyone in the Pledge of Allegiance.

2. Public Comment—The Mayor informed the Council that Clint Rogers from Carollo Engineering was attending the meeting tonight. He then moved to item E on the Agenda.

3. Public Hearings—None

4. Discussion, Updates and Approval on Potential Action Items

A. Approval of Annual Meeting Schedule—Attorney Powell passed out Resolution 2015-01 on the Annual Meeting Schedule. The Mayor read the Resolution and asked the Council if they were good with the dates. One change was made in February, the meeting was changed from February 12th, to the 17th.

Councilmember Crittenden made a motion to pass Resolution 2015-01. Councilmember Ames seconded the motion. All voted in favor, motion passed.

B. Approval of New Planning Commission Member—***The Mayor motioned to appoint Trent Handsaker as the new Planning Commission Member. Councilmember Forman seconded the motion. All voted in favor, motion passed.***

C. Cert Training—Planner Burrell explained how this came about with the Wild Fire Plan and training. She informed the Council that if the city doesn't have the Wild Fire Plan and the Cert Training in place, then there's a chance that we would not be covered. She explained that we will start training with the City Council, Planning Commission and staff. It will be a six week course and that Kevin Cannon is certified to teach the Cert class.

Councilmember Crittenden asked if we could just do a one day training and cover everything that was needed. Planner Burrell said that she would talk with Kevin and they would try to figure a time out that would fit everyone's schedule.

D. Disclosure Training—The Francis City Planning Commission continued their Planning Commission Meeting with the Francis City Council. The Mayor had everyone introduce themselves and then turned the time over to Attorney Powell.

Attorney Powell explained that once a year public bodies are required to have training on the Utah Open and Public Meetings Act. He informed everyone that the Utah Open and Public Meetings Act took ten pages of the code book, and it is easier to do some simple training with the major points.

The principal here is that we all represent the public and are doing the public's business, they should all be able to attend and participate in the meetings. All meetings need to follow the rules.

Attorney Powell passed out a memo to everyone in attendance. He then read through and reviewed the information with all in attendance. There were seven items on the memo that were discussed. (Please see attached memo).

E. Sewer Project Bid—The Mayor gave some brief information about what had gone on. He stated that the city had pre-qualified seven bidders and out of the seven five turned out and handed in bids. They read the bids Tuesday afternoon and there was quite a variance in the price of the bids. The low bidder that was apparent low bidder was contacted. The company was Ellsworth Poulson. He explained that once they notify them they have 24 hours to review their bid and make sure everything is ok. They reviewed their bid and came back and said they made a huge mistake and they were going to back out, so basically they disqualified themselves.

The reason being is because if you start trying to negotiate with them then they are dealing with bids and it creates a huge problem. Tonight they had hoped to be able to tentatively award bids based on the numbers that came in. But, they came in high enough above the money that we have, that the Mayor is really uncomfortable with things. He met with Engineer Kettle and Clint from Carollo prior to the meeting and they are going to go back and meet with the state on Tuesday to see if there is anything in the design of things that could still meet their qualifications, but take some price out.

The Mayor said they are looking at a couple of things as far as acquisition goes. We need to go back to the state and ask for more money. How much are we going to have to go back and ask for? Will they grant us the money they are going to have to go back for? These question worry the Mayor, so rather than go through the numbers tonight he feels it is important to approach the state to see how they will help. The Mayor would like to look at things from several different angles to try and bring things down closer to the amount of money that we have been granted already.

The Mayor asked Clint from Carollo to please add anything that he needed to. Clint would just add that the contract language states that these bids are good for 100 days. The contractors knew going into this that because of the state funding involved and trying to work this from a couple of different angles they knew these bids had to stay good for 100 days. What he is looking at is re-running the financial models to see if there is anything we can take out of the design. They will work with the state next week and look at all of the angles they can to see if they can get the project costs down and find more money in the financial models. Hopefully, the state will back up their original commitment. They told the state

12-18 months ago that we were over their budget, because of some of the circumstances and trying to meet their regulations and some of the public concerns that we have gone through.

So, now they are just trying to look and see if there is any way to save money and keep the costs down and get this awarded.

The Mayor asked if anyone had any questions. Councilmember Crittenden asked how long they think it will take to do everything and get back to the Council. Clint said essentially they have a construction plan, if they can tweak things a little bit and nothing changes the nature of the project, they are dealing with the top guy in the division of water quality that they should be able to just continue that construction permit. The bids that they have are still good, they then move forward. It could be a quick thing or it could take a little bit of time.

Attorney Powell wanted to know if it would have to be re bid all over again. Clint explained to Attorney Powell some of the options that they would have.

Councilmember Forman wanted to know if some things in current design could be changed. Clint said they may have to relax in order to make that happen. He went over a few different scenarios that could happen with the state. Hopefully, it can all be taken care of within the 100 days. There was a brief discussion.

5. Council Business

A. Council Reports---Councilmember Crittenden said that he spoke with Courtney after the Frontier Days meeting the other night and he feels that we need to do some sort of recognition for L. T. because of all that he does for the city. Councilmember Ames said that we could honor him at the patriotic program.

Woodland Hills water meeting reminder. Councilmember Crittenden said that he had asked Patrice if she had talked with Bill and Gary to see if they are going to make it to the meeting. She had not, but told Councilmember Crittenden she would take care of it.

B. Planner Reports---Planner Burrell said that the only thing she had was, to let the Council know she has not heard anything back from Don Loftus.

C. Mayor Reports--- The Mayor informed the Council that he and Councilmember Forman would be out of town when the next City Council Meeting was scheduled. He asked Councilmember Fryer to take over the meeting, or they could reschedule it. Council rescheduled the meeting for Tuesday February 17th, 2015.

The Mayor said that he will be in charge of the budget with Suzanne, and whenever someone wants more money than the Council has budgeted they will need to meet together and discuss what should be done.

E. Report & Approval of Bills Paid---*Councilmember Forman made a motion to approve the check register and pay the bills. Councilmember Ames seconded the motion. All voted in favor, motion passed.*

F. Approval of Minutes from December 11, 2014 City Council Meeting---*Councilmember*

Forman made a motion to approve the minutes of December 11th, 2014. Councilmember Crittenden seconded the motion. All voted in favor, motion passed.

Councilmember Crittenden made a motion to go into executive session. Councilmember Forman seconded the motion. All voted in favor, motion passed.

6. Closed Executive Session

Councilmember Crittenden made a motion to close the executive session and go back into public session. He also motioned to adjourn once in public session. Councilmember Forman seconded the motion. All voted in favor, motion passed.

The meeting was adjourned.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Minutes accepted as to form this day of February 2015.

Mayor R. Lee Snelgrove

City Recorder Suzanne Gillett