

Francis City Council Meeting
Thursday, January 09, 2014
Francis City Community Center 7:00 p.m.

Attending: Mayor R. Lee Snelgrove, Councilmember's Mike Baldwin, Matt Crittenden, Shana Fryer, City Attorney Kraig Powell, City Engineer Scott Kettle and City Recorder Suzanne Gillett

Excused: Councilmember Jeremie Forman

Others Attending: Jody Snelgrove

1. Welcome & Introductions---Mayor Snelgrove started the meeting at 7:00 p.m. by welcoming all of those in attendance. He informed the Councilmembers and those present that he would like to start all meetings with the pledge of allegiance, so he has the office staff working on getting a flag and stand for the recreation hall.

2. Swearing In of Mayor and Councilmember's—City Recorder Suzanne Gillett swore in Richard Lee Snelgrove as Mayor and Michael Baldwin and Shana Fryer as Councilmembers.

3. Public Comment---Jody Snelgrove asked a couple of questions on the wording of the Oath of Office and there was a brief discussion.

4. Public Hearings—None

5. Discussion, Updates & Approval on Potential Action Items

A. Ordinance on 2014 Annual Meeting Schedule—Mayor Snelgrove explained to all in attendance what the annual meeting schedule was and asked the Councilmembers if they had any questions or problems with any of the dates. Councilmembers thought that everything looked good. The Mayor took a motion to pass Ordinance 2014-01.

Councilmember Crittenden made a motion to pass Ordinance 2014-01, the annual meeting schedule. Councilmember Baldwin seconded the motion. The Mayor and all Councilmembers present voted in favor, motion passed.

B. Frontier Days Committee—The Mayor explained to Councilmember Fryer how the Frontier Days Committee worked. He explained that he would like her working with Councilmember Forman, and that Councilmember's Baldwin and Crittenden would work together. The Mayor stated that they needed to start working on their committees. Councilmember Baldwin explained that he has been working on his committee and whom he has contacted. The Mayor informed the Council that he has not heard back from the Horse Pull Association yet.

C. Council Assignments—Mayor Snelgrove said that he felt that the Council assignments were covered in the above discussion.

D. Greg Allen Excavating—Lambert Lane Culinary Water Extension payment---Engineer Kettle explained to all in attendance where they were at on the project and how things were going. He explained that they ran into a few problems so it will end up costing a little bit more than expected.

Councilmember Baldwin made a motion to grant the payment to Greg Allen Excavating Inc. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers present voted in favor, the motion passed.

E. Woodland Hills Water Board—Mayor Snelgrove explained that he had talked with Attorney Powell in regards to the audit on Woodland Hills Water.

Attorney Powell said that there is no reason as he looked through all by-laws, rules etc. that as a board they can request the audit. He explained how notices should be given, and he felt that it might be best to have Patrice request a special board meeting and have her speak with all of the board members and find a good date. Notices should go to just the board members at this point.

At the meeting they could just put on the agenda, request for audit. Councilmember Crittenden wanted to know if they could hire Gilbert and Sullivan. Attorney Powell said they could, but the other board members may not feel comfortable with that. Attorney Powell feels they need to decide to have the meeting, get the notices out, and have the meeting and then find and auditing firm. Attorney Powell feels that one of the three city board members need to be the ones finding the auditing firm, not Patrice.

The Mayor feels that they can make a change with Councilmember Melendez anytime they want, but if they can keep it going that would be best. He also stated that he feels more comfortable with Ben Probst, as does Councilmember Crittenden. The Mayor asked Suzanne to call Ben Probst to see if they are available. She said she would.

The Mayor explained to new Councilmember Shana Fryer how the City is involved with the Woodland Hills Water Board and how everything works. He explained some of the things that have gone on in the past.

Councilmember Crittenden wanted to know how many board members had to be in attendance. Attorney Powell explained to him how things should be done.

6. Council Business

A. Council Reports—None

B. Mayor Reports—The Mayor updated the Council on everything that has gone on with the building, and everything that still needs to be done. He also explained that cabinets have been put in the recorder's office, and the Mayor's office has been re-done.

The Mayor explained that he had a meeting with Rocky Mountain Power today and he explained everything that had been discussed.

Councilmember Fryer asked if they were going to have an open house for the new building and the Mayor said yes.

Engineer Kettle explained what has been going on with the State in regards to the sewer plant. He will meet with them next week and hopefully get some answers. He stated that we had received a GRAMA request from the Minton's and that they want all records on the sewer plant prior to 1995.

Attorney Powell explained that he has written a letter to Gene Atkinson in regards to his GRAMA request on some water shares. Gene is saying that the City owes him \$1500 dollars, but the Council does not think that is the case.

C. Financial & Upcoming Reports—The Mayor and City Council reviewed the budget report and discussed where things were at. They also discussed what would happen if there was a disaster or something.

D. Report and Approval of Bills Paid---*Councilmember Fryer made a motion to approve the check register from 12-12-13 to 1-9-14. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers present voted in favor, the motion passed.*

E. Approval of Minutes from December 12, 2013—*Councilmember Crittenden made a motion to approve the minutes of December 12, 2013. Councilmember Fryer seconded the motion. The Mayor and all Councilmembers present voted in favor, the motion passed.*

7. Closed Executive Session to Discuss Pending or Reasonably Imminent Litigation.

Councilmember Baldwin made a motion to go into executive session. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers present voted in favor, the motion passed.

Councilmember Fryer made a motion to go back into open session. Councilmember Crittenden seconded the motion. The Mayor and all Councilmembers present voted in favor, the motion passed.

The Mayor informed all Councilmembers to make sure not to discuss closed session meetings. And, you cannot meet with more than two Councilmembers at any time.

Councilmember Baldwin made a motion to adjourn. Councilmember Crittenden seconded the motion. All voted in favor, meeting adjourned.

Meeting adjourned.

Minutes accepted as to form this _____ day of February 2014.

Mayor R. Lee Snelgrove

City Recorder Suzanne Gillett