

Minutes

Francis City Council Meeting February 11, 2013 Francis City Community Center 7:00 p.m.

Attending: Mayor Snelgrove, Councilmember's Matt Crittenden, Jeremie Forman, City Planner Alison Weyher, City Attorney Kraig Powell, City Engineer Scott Kettle and City Recorder Suzanne Gillett.

Excused: Councilmember's Mike Baldwin and Gio Melendez

Others Attending: Renee Atkinson, Tal Adair, Kit Burton

1. Welcome & Introductions—Mayor Snelgrove called the meeting to order at 7:00 p.m. and welcomed all of those in attendance. He explained that Councilmember Baldwin was out of town and Councilmember Melendez was sick and could not attend.

2. Public Comment--- Tal Adair wanted to know why the minutes were not showing up on the website. The Mayor explained the issues that the City has been having with the website and that things were not updating correctly. He also told Mr. Adair that all of the minutes that were missing should be on there now, and if he needed anything or could not find something, he could come in the office and the office staff would be glad to help him.

3. Public Hearings--- (none)

4. Potential Action Items

A. Discuss setting dates and water rates---The Mayor was hoping that Councilmember Melendez would be able to attend the meeting because he has been working on the water rates, but since he is sick and not able to attend he feels that the Council should wait until the next meeting to discuss things with Councilmember Melendez.

Planner Weyher informed the Mayor that she thought she was supposed to be working on these rates with Councilmember Melendez. The Mayor asked Planner Weyher where the standards book was, Planner Weyher said that she had it at home because she thought she was supposed to be working on the rates. Planner Weyher asked the Mayor what he wanted her to do. The Mayor said if she wanted to go ahead and work on the rates that she could. He informed all in attendance that he would like to review this subject matter in March and he would like to discuss and make some decisions in April so he asked that it be put on the April Agenda for approval.

B. Discussion on the value of having Commercial Development—The Mayor feels that there is a need to move forward with Commercial Development. He feels that rooftops may be an issue, and he stated that he and Planner Weyher have looked at a traffic study on how many cars pass through the intersection daily, he then explained which direction the cars were traveling.

Councilmember Crittenden wanted to know what time of year these studies were done, he was told that it was probably summer time.

The Mayor would like some input on turning things over to the Planning Commission to see what type of things the City needs to go after.

Councilmember Forman feels that it is important for the City, but he also feels that it needs to be agreeable with the citizens. Councilmember Crittenden feels that maybe the Council needs to do a survey and get some input from the residents.

Planner Weyher stated that when the City did a post card survey they got more response, than in the past with other surveys. Mr. Adair wanted to know from a business standpoint, what the City is going to do to enable a business to want to come to Francis? What is the City going to do to make things more attractable? He wants to know what is in it for him, the entrepreneur.

C. Discuss and Possibly Approve Rodeo Contract—Councilmember Forman reviewed the contract and informed the Council that the only thing not on the contract was information about hometown participants. He would like Attorney Powell to review the contract and let him know how he feels. Attorney Powell had questions on the added money on the second day. He also wanted to know about the penalties and what they were going to be.

The Mayor said that there was a penalty or guarantee of numbers, and he does not see that in this contract. Attorney Powell explained why that was put in last year's contract. Councilmember Crittenden feels that it should be in the contract. Councilmember Forman does not really care which way the Council decides. Attorney Powell feels that if they are adding that to the contract they need to look at the costs associated with it, and then tell Mascaro's which provision it should be added under.

Planner Weyher wanted to know what the Council was expecting in regards to advertising. Councilmember Forman said that the City is supposed to advertise their own event, meaning Councilmember Foreman is over the rodeo portion of the celebration and Councilmember Baldwin is over the rest of the celebration. Planner Weyher wanted to know if they had any expectations of ad spots run. The Council was not sure what to do in regards to ads.

The Mayor wanted to know if Attorney Powell had any other concerns. He said that there was more detail in the other contract and Councilman Forman said they were two different contracts. Attorney Powell said that he would approve the contract with the change of missed contestants and penalties.

Councilman Forman wanted to know what the Council wanted to set on penalties.

The Mayor made a motion to approve the contract with the addition of the penalty clause and the authority for the Mayor to sign the contract. Councilmember Forman seconded the motion. Councilmember Crittenden, Forman and Snelgrove voted in favor. The motions passed.

D. Update on Sewer Project—The Mayor read a letter from The Department of Environmental Quality in regards to the Engineering agreement. The Mayor moved forward and signed the contract per the motion made in the last Council meeting.

Engineer Kettle said that the geo tech survey is done; now they have the contract they will get things going.

The Mayor said that he has talked with City Attorney Powell and with Engineer Kettle and they will move forward with the County. City Attorney Powell said that with the land use codes, they can impose some conditions, but since the state puts conditions on things and they regulate all over the state, then the conditions should be something that the state has seen before.

E. Budget Discussion—The Mayor informed all in attendance that he would like everyone to look at the list provided for budget items (see attachment) and see if there is anything else that they would like to suggest.

F. Minutes---Approval of Minutes from January 10, 2013---Councilmember Crittenden made a motion to approve the meeting minutes of January 10, 2013. Mayor Snelgrove seconded the motion. The Mayor and Councilmember's Forman, and Crittenden voted in favor. The motion passed.

6. Council Business

A. Council Reports---Councilmember Forman informed everyone that the Rodeo Committee had a meeting last week. He said if the Council has no problem with it, they have the National Ability Center on board and they are getting many good things going.

The Mayor informed the Council that the hyd. pump went out on the plow truck and that it has been fixed. He also said that the gates for the stripping shoot had been ordered.

Councilmember Forman said that he had been approached by someone in regards to doing an Eagle Scout Project. The Mayor said that they have enough metal to do the announcers stand in and out, and they have a verbal commitment from Recorder Gillett's son.

Mr. Adair said that he knew of a project that could take three or four scouts to be done and turn in as an Eagle Project.

B. Mayor Administrative Reports---The Mayor informed the Council of who was going to the Rural Water Conference, and he would like to have back up for the plowing if necessary.

C. Financial Upcoming Events—Working on the budget.

D. Report and Approval of Bills Paid--- *Councilmember Forman made a motion to approve and pay the bills on the check register. Councilmember Crittenden seconded the motion. The Mayor and Councilmember's Forman and Crittenden all voted in favor. The motion passed.*

**7. Closed Executive Session to discuss Pending or Reasonably Imminent Litigation--
Councilmember Crittenden made a motion to go into executive session of imminent litigation or purchase of property. Councilmember Forman seconded the motion. The Mayor and Councilmember's Forman and Crittenden voted in favor. The motion passed.**

Council went into executive session.

Councilmember Crittenden made a motion to go back into public meeting. Councilmember Forman seconded the motion. The Mayor and Councilmember's Forman, and Crittenden voted in favor. The motion passed.

Councilman Crittenden wanted to know if they would get any more information on water rates. The Mayor said that he did not know for sure.

Councilmember Forman made a motion to adjourn. Councilmember Crittenden seconded the motion. The Mayor and Councilmember's Crittenden and Forman all voted in favor. The motion passed.

8. Meeting Adjourned

Minutes accepted as to form this 14th day of March 2013.

Mayor R. Lee Snelgrove

City Recorder Suzanne Gillett