



Encroachment Permit # \_\_\_\_\_  
Date Issued: \_\_\_\_\_

1777 N. Meadowlark Drive, Apple Valley, UT 84737 · Phone: 435-877-1190 · Fax: 435-877-1192 · www.applevalleyut.gov

**APPLICATION FOR ENCROACHMENT PERMIT**

*(Work cannot begin until permit is approved and signed)*

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_

Worksite Location: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ in accordance with the attached plan.

Estimated cost of construction in right-of-way \$ \_\_\_\_\_.

Requested Permit Dates: \_\_\_\_\_ to \_\_\_\_\_  
(Start Date) (End Date)

Attach the following:

- Certificate of Insurance (in the amount of \$1,000,000 with the Town of Apple Valley listed as an additional insured)
- Permit Bond (in the amount of 120% of the value of the work being done)

**IF THIS PERMIT IS GRANTED, APPLICANT AGREES TO COMPLY WITH ALL  
CONDITIONS, RESTRICTIONS, AND REGULATIONS PERTAINING TO THE  
APPLE VALLEY TOWN ENCROACHMENT PERMITS.**

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

Office Use Only

Approved by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed Work Inspected by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **APPLICATION FOR ENCROACHMENT/EXCAVATION PERMIT:**

It shall be unlawful for any person to break, excavate, tunnel, undermine, or in any manner affect the surface or base of any street, sidewalk or easement or to place, deposit or leave upon any street any earth or any other excavated material obstructing or tending to interfere with the free use of the street, unless such person shall first have obtained an Encroachment/Excavation permit from the code enforcement officer. Applications shall be made upon a form approved by the Town Council along with applicable fees. All permits shall be subject to revocation and the town may refuse to issue a permit for failure of the permittee or applicant to abide by the terms and conditions of this section. Encroachment permits need not be requested prior to excavation in case of emergency endangering life or property, providing the town is notified as soon as practicable and a permit is applied for upon the next regular working day following the emergency.

All sections of the application shall be completed and presented to the Town Council with proof of Bond and Liability Insurance and applicable fees for approval.

Encroachment permits shall state a certain start and end date for the work and applicant shall abide by said dates.

All work shall take place between seven o'clock (7:30) A.M. and three thirty o'clock (4:30) P.M. on regular town business days. Cleanup activities may be completed outside of these hours.

The town shall be notified at least twenty four (24) hours in advance of any work proposing a road closure and specific permission shall be granted before closure occurs.

A traffic control plan must be submitted with the application and must be approved before any excavation can proceed.

The applicant shall ensure a copy of the signed permit is with the crew performing the work at all times. No changes in the work dates identified on the encroachment permit shall be permitted without written permission of the town authority.