Minutes of the regular meeting of the Big Plains Water and Sewer Special Service District, Washington County, Utah that was held on the 20th day of January, 2016 at the Smithsonian Fire Department Building, 1777 N. Meadowlark Dr., Apple Valley, Utah.

1. The meeting was called to order at 6:00 pm.

2. The Pledge of Allegiance was led by Mayor Moser.

3. Roll Call: Jack Davis, Neil Duncan, Harold Merritt, and Mayor Moser were present. Dale Harris was present. Rod Mills of Ensign Engineering was present. Legal Counsel was excused. Nathan Bronemann was present taking minutes.

4. Declarations of conflict of interests
   None stated.

5. Construction and Acquisitions – Harold Merritt
   a. Water Systems

      Dale Harris said he had contacted Grimshaw to get a bid to repair the motor for the Apple Valley #2 well. He said he had made a GRAMA request to the State to get the as-built plans for the Cedar Point system. He shared all the issues he had been having while attempting to install hydrants on Red Hawk Dr. He said there were several abandoned lines in that area. He said the tank cleaners had rescheduled for February 4th.

      Rod Mills said they would be talking to the State regarding other systems in the area and potential funding to acquire additional water systems.

6. Funding –

   Rod Mills suggested engaging Michael Grange when he comes down for the water conference next month.

7. Operations – Neil Duncan
   a. Supplies

      Nothing to report.

8. Resource Management – Mayor Moser
   a. Aquifer

      Nothing to report.

   The board discussed the aquifer and the possibility of water from the Lake Powell Pipeline.

9. Development – Jack Davis
   a. Water Rates
      A. Bulk meter deposit, daily usage fee, usage rates – Rod Mills

         Rod Mills reported that if the number to water rate tiers was reduced it would have a small effect on the overall water sales. He recommended removing the top two tiers. He said it would only affect about 5% of the users and be around a 5% difference in revenue. He suggested that in the spring, a notice be sent out with the bill stating that the rates were being changed and it was hoped that it would save people some money.

         Jack Davis expressed his concern that they would lose income. He also expressed concern that too much water would be wasted.

Mayor Moser said the top 5% of the users would have a negligible effect on the overall aquifer levels.

Dale Harris said the District needed to have a tiered bulk water usage rate for when the bulk meter was used.

Motion made by Neil Duncan to have Rod Mills look further into the bulk meter rates and to eliminate the top two residential water rate tiers. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-no, and Harold Merritt-yes. The motion passed 3/1.

Jack Davis said he was not comfortable with changing the rates. He was comfortable in retaining the top three tiers, but not completely satisfied until the bulk rate change was completed.

Motion made by Jack Davis to rescind the previous motion. No one seconded the motion.

Motion made by Mayor Moser to have the new rate structure go into effect on April 1st with the stipulation that the bulk water rates are also set at that time. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-yes. The motion passed 4/0.

Jack Davis suggested that the District sale bottled water, another method in obtaining revenue; however, the initial setup would require an expense the District could not afford.

b. Sewer

Nothing to report.

10. Review of Policies and Procedures
Nothing to discuss.

11. Consent Calendar - Income and Expenses

Motion made by Neil Duncan to accept the consent calendar as presented. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-yes. The motion passed 4/0.

The board reviewed the current budget.

12. Consider approval of minutes:
    a. January 6, 2016 Regular Meeting Minutes
    Motion made by Mayor Moser to approve the January 6, 2016 regular meeting minutes. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-abstain. The motion passed 4/0.

13. Request for a closed session

None requested.

14. Adjournment
Motion made by Neil Duncan to adjourn the meeting. Jack Davis seconded the motion. Vote: Jack Davis-yes, Neil Duncan-yes, Mayor Moser-yes, and Harold Merritt-yes. The motion passed 4/0.

Meeting adjourned at approximately 7:00 PM.

Date approved: _____

ATTEST BY: _____ _____

Nathan Bronemann Chairman Harold Merritt