

Golf Course Starter

Summary of the position

- Provides front line customer service to golfers by establishing tee times, tracking speed of play, collecting money for fees and merchandise sales. May be asked to assist Cashier and Range Attendant as required.

Salary/Hours

- \$8.00 to \$10.50 per hour, with no benefits
- Approximately 25 hours per week, may require working overtime and holidays.

Essential duties and responsibilities

- Interacts with golfers in a friendly, helpful manner.
- Schedules Tee times.
- Collects fees for golf and merchandise; rings up sales under appropriate categories.
- Conducts starting call outs in a timely and orderly manner.
- Tracks players and speed of play.
- Rents equipment and golf carts.
- Keeps Pro Shop clean.
- Follows policies and procedures of Lakeside Golf Course.
- Maintains a record of daily play.
- Balances starter sheet with sales report at all times during shift.
- Supervises the range crew in the absence of a professional on duty.

Special Considerations

- Must be 18 years of age
- General knowledge of Golf Course operations
- Ability to operate Point-of-Sale (POS) systems
- Ability to balance out receipts at end of shift
- Ability to multi-task with people and computers to quickly respond to multiple concurrent requests (at the counter and over the phone)
- Must be available for weekend, holiday, and shift work
- Customer relations expert