CITY COUNCIL MEETING
AMENDED AGENDA

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM, ON TUESDAY, MARCH 1, 2016 IN THE CITY OFFICES AT 550 N 800 WEST.

Invocation/Thought – Andy Williams; Pledge of Allegiance – Kelly Enquist

1. Accept Agenda.
2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).
3. Consider Ordinance 375-16, An Ordinance Imposing a One-Tenth of One Percent Local Sales and Use Tax to Fund Recreational and Cultural Facilities and Organizations (“RAP Tax”) and Modifying Chapter 3.10 of the West Bountiful City Municipal Code For the Imposition, Collection and Distribution of the RAP Tax.
4. Consider Resolution 384-16, A Resolution Authorizing and Approving the Execution of an Interlocal Agreement Between South Davis Metro Fire Service Area, Davis County, and the Cities of Bountiful, Centerville, North Salt Lake, West Bountiful, and Woods Cross Related to the Provision of Fire Suppression and Emergency Medical Services.
5. Consider Award of the Post Tension Concrete Basketball Court Project to C & C Contractors, Inc. DBA Parkin Tennis Courts for the Amount of $73,600.
6. Consider Approval of $40,000 for Cart Path Repair/Improvements at Lakeside Golf Course.
7. Discuss Justice Court Services.
8. Discuss City Code Regarding Dogs at Parks.
12. Mayor/Council Reports.
13. Approve Minutes from the February 16, 2016 City Council Meeting.
14. Possible Executive Session for the Purpose of Discussing Items Allowed, Pursuant to Utah Code Annotated 52-4-205.
15. Adjourn.

Individuals needing special accommodations during the meeting should contact Cathy Brightwell at (801)292-4486 twenty-four hours prior to the meeting.

This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on February 26, 2016.
Minutes of the West Bountiful City Council meeting held on Tuesday, March 1, 2016 at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, Kelly Enquist, Mark Preece, and Andrew Williams

STAFF: Duane Huffman (City Administrator), Steve Doxey (City Attorney), Ben White (City Engineer), Chief Hixson, Steve Maughan (Public Works Director), Paul Holden (Director of Golf), Dallas Green (Assistant Golf Pro), Josh Virostko (Golf Superintendent), and Cathy Brightwell (City Recorder/Secretary)

VISITORS: Alan Malan, Gary Jacketta

Mayor Romney called the regular meeting to order at 7:30 pm.

Invocation/thought – Andy Williams; Pledge of Allegiance – Kelly Enquist

1. Accept Agenda.

MOTION: James Ahlstrom moved to approve the agenda as amended. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.

2. Public Comment.

No comments.


Duane Huffman explained that there are a few changes that need to be made to the proposed ordinance and recommends table this agenda item until the next meeting on March 15.

MOTION: James Ahlstrom moved to table Resolution 375-16. James Bruhn seconded the Motion which PASSED by unanimous vote of all members present.
4. Consider Resolution 384-16, A Resolution Authorizing and Approving the Execution of an Interlocal Agreement Between South Davis Metro Fire Service Area, Davis County, and the Cities of Bountiful, Centerville, North Salt Lake, West Bountiful, and Woods Cross Related to the Provision of Fire Suppression and Emergency Medical Services.

The creation of the South Davis Metro Fire Service Area nullified the former interlocal agreements that outlined the formula and practices related to city assessments. As the new District will continue to be funded in part by city assessments, it is necessary to now adopt a new interlocal agreement with the District.

Duane Huffman reviewed the highlights of the agreement which include:

- Capital projects (including current debt) and large equipment are to be funded through impact fees and the new property tax;
- If at any time it becomes necessary to use member assessments to cover debt service, future impact fee collections can be used to reimburse these assessments.
- The calculation of member assessments stays the same from the previous agreement – members contribute a proportional share based on assessed value.
- As a new entity, the Fire District will develop and collect its own, new impact fee, and the members will repeal any fire specific impact fees they have in ordinance on July 1.

Mayor Romney added that in the past, property taxes were projected and sometimes ours varied; this should stabilize our taxes.

**MOTION:** Kelly Enquist moved to approve Resolution 384-16, A Resolution Authorizing and Approving the Execution of an Interlocal Agreement Between South Davis Metro Fire Service Area, Davis County, and the Cities of Bountiful, Centerville, North Salt Lake, West Bountiful, and Woods Cross Related to the Provision of Fire Suppression and Emergency Medical Services. Andy Williams seconded the Motion which passed.

The vote was recorded as follows:
- James Ahlstrom – Aye
- James Bruhn - Aye
- Kelly Enquist – Aye
- Mark Preece – Aye
- Andrew Williams - Aye
5. **Consider Award of the Post Tension Concrete Basketball Court Project to C & C Contractors, Inc. dba Parkin Tennis Courts for the amount of $73,600.**

Ben White explained the City received one bid to construct the proposed basketball court in the city park. The project includes a full size court with six adjustable height baskets and a non-slip court surface. A “post tension” concrete construction technique was proposed for this project which is a specialized construction method that is frequently used when constructing tennis courts. Post tensioning does a better job of preventing concrete displacement when concrete cracks which will give us a smoother, long term basketball court than if traditional concrete construction methods were used.

There was discussion about only receiving one bid and Ben White explained that Woods Cross received only one bid for their Pickleball court and it was also from Parkin Tennis Courts. They have done work for Woods Cross and Bountiful and based on conversations with those cities, he has confidence in their work. He added that he prepared a cost comparison for the basketball court we bid last year and the one this year. The court proposed last year was the size of a high school court so the bids items and quantities between the two bids were not identical; the quantities had to be adjusted for a better comparison. Had we constructed this same court last year, the City would have paid $14,000 more for the court than what is currently proposed. He also reminded Council the City has received a $25,000 grant from the Utah Jazz to be applied toward the court’s construction.

**MOTION:** *Mark Preece moved to award the Post Tension Concrete Basketball Court Project to C & C Contractors, Inc. dba Parkin Tennis Courts for the Amount of $73,600. James Bruhn seconded the Motion which PASSED.*

The votes were recorded as follows:
- James Ahlstrom – Aye
- James Bruhn - Aye
- Kelly Enquist – Aye
- Mark Preece – Aye
- Andrew Williams - Aye

6. **Consider Approval of $40,000 for Cart Path Repair/Improvements at Lakeside Golf Course.**

Mayor Romney explained that cart paths at Lakeside golf course are in very rough shape. The poorly maintained paths result in diminished customer experience and increased costs in cart maintenance. If the City intends to invest in significant maintenance of the paths, the early spring would be best to maximize their use for this season and avoid conflicts with busier times of the year. He then went over the list of specific areas to be covered by the repairs and improvements.

There was discussion about how much funding would be necessary. Based on staffing changes and the slow start to the 2016 season, it appears unlikely that the Golf Fund will have sufficient funding for this project this spring. It was proposed to take the money from the RAP
Fund which currently has a balance of $183,352. This expenditure will need to be included in an upcoming budget amendment.

**MOTION:** James Ahlstrom motioned to move forward with the process of performing cart path repairs and improvements as presented, with the plan being not to exceed $45,000. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.

7. Discuss Justice Court Services.

Duane reviewed the history of the City’s justice court services, and presented options for the location of future services. He explained that the City found a willing, stable partner in North Salt Lake City. They currently operate a court that can absorb West Bountiful’s caseload without affecting the nature/status of their court. The caseload can be moved as early as July 1, 2016.

There was discussion about the proposal and agreement that moving the City’s justice court services to North Salt Lake was the best option.

He provided a draft agreement and explained that North Salt is expected to approve the agreement tonight and will have it ready for approval at the next meeting.

8. Discuss City Code Regarding Dogs at Park.

Mayor Romney stated he has received numerous complaints recently about dogs in the Park and owners not cleaning up after them. City Code addresses dogs in city parks in Sections 6.28.070 and 12.24.010 of the City’s Municipal Code. These restrictions include prohibiting dogs, whether on a leash or not, from school premises, or posted picnic and play areas; and makes it unlawful for the owner, or any person keeping, harboring, maintaining or in control of a dog, to permit it to enter into or remain in a city park. These ordinances are generally in place to protect against bites and dog waste.

Duane Huffman reviewed findings from neighboring cities, the Health Department, and Animal Control on this issue. If dogs are allowed, the Health Dept. and Animal Control strongly recommend that the city have good signage regarding picking up after animals and provide sanitation bags, dispensers, and trash cans. Staffs at neighboring cities that allow dogs on leashes (Centerville and NSL – except at the splash pad park) admit that compliance with picking up after dogs is an on-going problem, but that it may be getting better. Woods Cross staff recommends prohibiting dogs based on problems they have had. Bountiful City prohibits and enforces no dogs at all parks.

The Mayor asked Council for their thoughts regarding three options. 1) Keep current Code in place and update/increase signage to encourage improved compliance. 2) Amend City Code to allow dogs on leashes at City Park as well as purchase and maintain waste bag dispensers and bags. Establish penalty for not cleaning up dog waste. Update signage to reflect new Code. 3) Option 1 or 2, but also add the creation of a designated Dog Park to the list of potential projects for RAP funding.

Discussion included comments that the new play area was built to attract people and dog waste can be a real nuisance; some desire to allow dogs on leashes but have concerns about how to
make people clean up after their dogs; questions about building a dog park, and general
enforcement concerns. Chief Hixson commented that they can enforce with education and
warnings, and citations will only be given to repeat offenders.
Following discussion, the consensus was that the current regulations should stay in place.
Staff will install more signage, offenders will be educated with warnings, and only repeat
offenders will be given citations.


Duane introduced the Golf Report and pointed out an error on the second to last page.
Section 4: Facilities lists improvements completed in 2015 covered by golf course revenues. The
cost of the new restroom, which will be used jointly for the course and the Prospector trail, was
not paid for by golf course revenues and should not have been listed. There were also some trees
purchased through the RAP fund and planted along hole #2 to protect the trail.
Paul Holden, Director of Golf, began his presentation by saying he was excited to have
Josh Virostko on board as the new superintendent and commended him for working hard to drain
all the ponds and flooded areas, and cleaning up the course so they could open over the weekend.
Paul Holden summarized his report. He began by saying 2015 was one of the course’s
highest grossing seasons on record due to good weather and return on investment from several
years’ worth of projects. The winter was short and other than May and June there was not a lot of
bad weather to negatively affect play on the course. Having the flexibility to run mid-day specials
to get golfers out during the hottest times of the day was also a big help. He said the goal
continues to be to have a $1 million year, and that 2015 showed we are moving in that direction.
A continued emphasis on excellent customer service and continued methodical and prudent
updates will build Lakeside into one of the best municipal golf courses in the state and a valuable
asset to the City and its residents.
Section 3 of his Report showed 2015 had an impressive 53,112 total rounds of golf. Paul
noted that the Course added 10 new carts last year which helped with tournaments and busy
weekends. We now have a total of 60, and would like to eventually get to 72 so can run full
tournaments and bring in more revenue. He explained there were 2-3 tournaments last year we
had to rent additional carts, and there were a few other busy times when we ran out.
Paul talked generally about financials pointing out gross revenues of $891,203 and gross
expenditures of $879,594. He said there are a few tweaks he would like to make to rates including
driving range passes. Regarding tournaments, he is only expecting 30 this year – we lost a couple
due to our limited space for hosting groups.
Section 4 of the Report addressed Facilities. Paul said he gets a lot of compliments on our
facilities and had a number of people from south Salt Lake County and Utah County come back
for multiple plays. He identified several short term and long term facility/amenity needs at
Lakeside and there was some discussion about specific needs, including an aerifier, fencing on
1100 West and 1200 North.
Paul then talked about what to expect for next season. Weather permitting, revenues and
rounds played will increase through strategic advertising, creating new tournaments,
improvements to existing tournaments and various promotions during slow times of the year. He
said demo days are good for us; we sell a lot of clubs. He and Dallas are also working hard on
social media and website improvements to make more people aware of Lakeside. He will also try
a Father/Son tournament again, and bring back the West Bountiful Family scramble. Regarding
tournaments, we have signed the Asian Chamber of Commerce as a new tournament, and the
Heritage Seniors who wouldn’t come due to our lack of restroom facilities, will now come.
He would like to increase his current $2k advertising budget. He is looking at a money
mailer that goes to 20k homes for $1k. Other promotions include a West Bountiful resident’s day
in the fall for 9 holes of free golf. He also talked about re-gripping clubs left in lost and found to
give to kids to get them interested in the game.
There was discussion about the annual Long Drive event. Paul announced that Lakeside
will be included in TV commercials that will run during the Long Drive finals which will be a
great promotion, and the charity corporate event may increase to two teams this year.
Paul concluded by saying they intend to continue the momentum. He thanked City
Council, city staff, residents and golfers for the successful year. There is still work to be done but
the potential for growth is exciting.


Ben White reported that the CDBG grant is out to bid for 800 West which will complete
sidewalks on the west side all the way from 400 North to Pages Lane. The 500 South Waterline
Project is also out to bid. Bountiful wants us to construct the project as late in the year as possible
to minimize impacts with UDOT’s 400 North construction and after the Tour of Utah in August.
Verizon would like to build a cell tower at the north boundary of Jessi’s Meadow Park.
This is undevelopable land and gives us the most flexibility if we end up doing something with the
other nearby property the city owns.
Planning commission gave preliminary and final plat approval to Olsen Farm 5A 2-lot
subdivision. It will be coming to City Council once we get the designs for sidewalk, curb, and
gutter improvements.
Steve Maughan provided an update on Pages Lane. He said the project was slow to get
started but will have a better pipe crew in this week so he is hoping it will run better. The existing
old water pipe is so brittle the compaction vibration for the new water line causes it to break. So
far we have had 2 water breaks and expect a few more during the Project. Rocky Mountain Power
poles have been moved on south side and are now where park strip will be.
Duane Huffman added that we anticipate bringing to the next city council meeting
landscape /retaining wall options. He said they are expecting quotes for replacement trees so
decisions can be made about how to handle specific situations.
1200 North Project. The project is nearing completion. Final grading will likely be
delayed until the ground dries more.
We will start next week to wrap up sidewalk repairs that began in December. Once
finished, we will be able to determine how much money is left for further repairs around the City.
The City Hall floor was jack hammered and the camera people will be here tomorrow so
we can see what we’re dealing with and start exploring options to repair the irregular settlement
problem.
Birnam Woods Park needs to be reseeded. The fill dirt that was brought in last year was
mostly road base and not good for growing so we will probably need to hydro-seed.

Duane Huffman reported that he, Mr. Doxey and Craig Smith met with Thackeray group to further discuss the tax sharing issue. He said he expects them to come to the next meeting with a proposal on continued tax sharing.

He reminded council members that the ULCT spring conference is April 6-8 in St. George, and asked members to let him know who wants to attend.

12. Mayor/Council Reports.

James Ahlstrom suggested we invite Senator Todd Weiler and Representative Becky Edwards to a city council meeting to give a legislative report to the Council. It was agreed that this would be a good idea. Duane will make arrangements.

Mr. Ahlstrom also discussed local business closures and new businesses coming in.

Mark Preece discussed pending legislation regarding methane capture that would allow them to create a public/private entity to work for the Sewer Board. There are no opponents so the bill is expected to pass. He also discussed Stouffer’s in Utah County. They have a company policy that nothing can be land-filled; it must be recycled or reclaimed. South Bay Refugee facility cannot take it any longer so approximately 750 tons/month will be coming up to the South Davis Sewer facility effective June 1. The methane recovery facility is not built yet so in the interim they will be retooling what they have to process what is coming.

Youth Council is working hard to fill 5000 eggs for the Easter Egg Scramble scheduled for March 26th.

James Bruhn commented that he has seen cases of garbage trucks pulling up to cans and then pulling away without picking up the garbage inside. He called City Hall and was directed to call Ace. He wondered if this was routine procedure and why we couldn’t help residents in these situations. Duane Huffman explained that Ace has a good customer care center and is better suited to handle these calls. This information also helps them to track complaints and provide reports to us. Mr. Bruhn suggested that in any case, we should help residents by providing the phone number so they don’t have to look it up.

Councilman Bruhn also reported that Wasatch Integrated has historically been taking recycled materials but will no longer accept them after March 3.

Andrew Williams – No report.

Kelly Enquist - No report.

Mayor Romney – No report.
12. Approval of Minutes from the February 16, 2016 City Council Meeting.

MOTION: James Ahlstrom moved to approve the minutes from the February 16, 2016 meeting. Andy Williams seconded the Motion which PASSED by unanimous vote of all members present.

13. Possible Executive Session for the Purpose of Discussing Items Allowed, Pursuant to Utah Code Annotated 52-4-205.

No executive session was held.


MOTION: James Ahlstrom moved to adjourn this meeting of the West Bountiful City Council at 10:50 p.m. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.

The foregoing was approved by the West Bountiful City Council on Tuesday, March 15, 2016.

Cathy Brightwell (City Recorder)