

**Emergency Preparedness Advisory Committee
January 20, 2016
Meeting Minutes**

In Attendance:

Renate Allen
Todd Hixson
Jason Meservy
Charles Kettenring

Jim Hadlow
Alan Malan
Mark Preece
Mischelle Robinson

1. Approval of minutes: Chief Hixson asked for a motion to approve the November minutes. Motion was made by Alan Malan, seconded by Jason Meservy.
2. Trailer – Trailer was used recently to get fliers out to WB citizens about the branch cleanup. The new batteries on the radios all worked well.
3. Cert Update – Ron Crandall has officially resigned from CERT; Renata Allen has accepted the commander position but Mark Larson will be the interim command until Renate goes through training in February. Renate would like to do a Spontaneous Volunteer training the night before the Great Shakeout in the park. Ron Crandall will be teaching CPR class on the 4th Thursday starting in February at 7:00pm.
4. Ares Update – All radio checks all went well.
5. Budget – No change since August.
6. Ron Crandall has officially resigned from EmPAC. Nominations were opened for replacements and Chuck Kettenring was nominated by Jason Meservy and seconded by Renate Allen. As no other nominations were made, nominations were closed and the name will be given to the Mayor for consideration.

Round Table:

Jason Meservy – Public works recently purchased radios for their trucks. Jason is coming up with a new programming plan to program all the radios the same, so in case of a failure any radio can be switched out with another and the channels will be same. There is only one HYT radio at city hall and there is no way to monitor all 3 channels. He suggests additional radios and headphones or some way to separate them but that creates a problem with antennas. Jason found an app to create a text group, which the free version had limitation but it worked well and may look at getting paid version. A church preparedness meeting was scheduled but no one showed up. Jim Hadlow asked him to meet Sunday morning at 8:00am and bring the

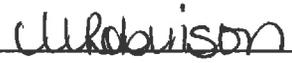
box. Jason asked about Flagger training and Todd Hixson is still looking to get it done. Asked about maintain CERT email, it costs \$10 per year, EmPAC will pay. The South Davis Preparedness Fair has a tentative date of September 17, 2016.

There being no further business, a motion was made to adjourn by Jason Meservy and seconded by Jim Hadlow. The next meeting will be February 17, 2016 at 5:30pm.

Above minutes were reviewed and APPROVED on February 17, 2016



Chief Todd Hixson, Chairman



Michelle Robinson, Secretary