

**Mayor**  
Kenneth Romney

# WEST BOUNTIFUL CITY

**City Administrator**  
Duane Huffman

**City Council**  
James Ahlstrom  
James Bruhn  
Kelly Enquist  
Debbie McKean  
Mark Preece

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**City Recorder**  
Cathy Brightwell

**City Engineer**  
Ben White

**Public Works Director**  
Steve Maughan

## CITY COUNCIL MEETING

THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING ON TUESDAY, **AUGUST 4, 2015** BEGINNING AT 7:30 PM, IN THE CITY OFFICES AT 550 N 800 WEST.

*Invocation/Thought –Mark Preece; Pledge of Allegiance – James Bruhn*

1. Accept Agenda.
2. Public Comment (two minutes per person, or five minutes if speaking on behalf of a group).
3. Presentation by Davis County School District.
4. Consider Appointment of Esther Miller as Replacement Poll Worker for Primary Election.
5. Consider Resolution 371-15, A Resolution of West Bountiful City, a Municipal Corporation of the State of Utah, Proposing the Creation of a Local District and Service Area for the Provision of Fire Protection, Emergency Medical Response, Paramedic, Emergency Response Services, Ambulance Services and Related Services to the Cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and the Unincorporated Area of South Davis County and the Transfer of the Responsibilities and Operations of the Existing South Davis Metro Fire Agency to the Proposed District.
6. Consider Award of Park Concrete Improvements to Hughes General Contractor's Inc.
7. Consider Sidewalk Options for the Corner at 1000 North and 550 West.
8. Engineering/Planning Commission Report.
9. Administrative Report.
10. Mayor/Council Reports.
11. Approve Minutes from the July 21, 2015 City Council Meeting.
12. Executive Session Pursuant to Utah Code Annotated 52-4-205(c), to Discuss Pending or Reasonably Imminent Litigation.
13. Adjourn.

Individuals needing special accommodations during the meeting should contact Cathy Brightwell at (801)292-4486 twenty-four hours prior to the meeting.

*This agenda was posted on the State Public Notice website, the City website, emailed to the Mayor and City Council, and sent to the Clipper Publishing Company on July 30, 2015.*

# MEMORANDUM



**TO:** Mayor and Council

**DATE:** July 30, 2015

**FROM:** Duane Huffman

**RE:** Appointment of Replacement Poll worker for Primary Election

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The city council appointed several poll workers for the West Bountiful Primary election at its meeting on July 21. One of those individuals, Jennifer McMillan, was appointed as a Technician but will no longer be able to participate for personal reasons.

Esther Miller, 665 W 1000 North, is being submitted for appointment as her replacement.

# MEMORANDUM



**TO:** Mayor & Council

**DATE:** July 30, 2015

**FROM:** Duane Huffman

**RE:** **Creation of a Fire District**

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The idea of transitioning the South Davis Metro Fire Agency into a separate entity with taxing authority has been around since the creation of the current agency; the agency's creation documents even reference the expectation of a district. A transition to a district will allow for benefits such as more financial tools (refinancing debt, issuing additional bonds), direct accountability to the public for specific revenue increases (property taxes), and the clarification of longstanding issues (the ownership of buildings/land/equipment).

## **DESIGN**

Due to the requirement that any new property tax authority given to a district must be offset by a corresponding decrease in the member cities' taxing authority, it is not possible to make a direct transition to a local district. Instead, a proposed hybrid of a local district and special assessment area would allow the new entity to have taxing authority while also collecting member assessments. This new entity will require an as yet undrafted interlocal agreement that outlines member assessments. It will be governed by a board made up of elected officials appointed by each member city.

## **TAXING AUTHORITY**

During the process of designing the proposed fire district, much thought was given to what kind of property tax authority the new district would have and how it would be governed. The following points detail the current proposal in this regard:

- The current proposal does not limit the property tax authority to any specific use. The current intent would be to use it for capital or debt service, but it could expand to any other district use by choice of the board.
- The initial tax levy upon creation will be very low so as to not have member entities forfeit their own tax rates. It is likely that the new district could move forward with a tax increase very shortly after its creation, based on debt and capital needs. West Bountiful City will give up approximately \$5,400 in property tax authority.
- The new district will be governed by the same truth-in-taxation laws that govern cities, with the board making final decisions on tax rates after advertisements and public hearings.

- A new formal advisory committee made of city managers from each city will take a stronger role in the budgeting process of the district. This is intended to add another layer of review to oversee revenue collection and expenditures.

### **CREATION PROCESS**

The creation of the new district is somewhat similar to the process followed by the Council earlier in the year during the creation of the Jessi's Meadow Special Assessment Area. The first step is for each member entity to adopt the initial resolution proposing the creation of the new district and set a public hearing to receive public input. The passage of the initial resolution does not in any way bind the City to give final approval of the new district. Enclosed with this memo is a rough outline of all of the necessary formal steps. At this point, we would be behind the schedule on this outline, but still able to proceed if a resolution is adopted now. In addition to the formal steps, the member cities will need to continue to flesh out the details of a new interlocal agreement.

### **SUMMARY**

The Resolution up for consideration is the first step in the process of creating a new fire district and service area with property tax authority to replace the current interlocal agency. The Resolution includes the current broad details of the new district, including its initial property tax levy. If the Council is comfortable moving forward, though not necessarily committing to final approval, the Resolution must be adopted now for the process to be complete by the end of the year. All other member entities must also follow the same process.

## **PROPOSED TIME LINE FOR TRANSITION OF THE SOUTH DAVIS FIRE INTERLOCAL AGENCY TO A LOCAL FIRE DISTRICT**

The following time line allows time for document transfer, scheduling delays and unforeseen problems. In a best case scenario and with concurrent activities and preparation approximately two months could be saved.

April 1 through June 15, 2015.

### Due Diligence by Creating Entities

This period would allow for organizational discussions, preparation of the map and legal description that will be needed for the Initial Resolutions and reaching consensus on the proposed district.

June 15 through July1, 2015.

### Adoption of Resolutions Proposing District Creation (UCA 17B-1-203(1)(d))

Each of the creating entities must adopt a resolution proposing the creation of a local district.

August 1 through August 15, 2015

### Entities conduct Public Hearings on the Creation of the District (UCA 17B-1-210)

Each entity proposing the District must conduct a public hearing no later than 45 days after the date of the Proposing Resolution's adoption. Entities may join together and conduct joint hearings but a quorum of each participating governing body must be in attendance through the hearing. Hearings may commence no earlier than 6 p.m..

August 15 through September 1, 2015

### Entities That Could Provide Fire and Emergency Medical Services in the District Area decline to provide the Service. (UCA 17B-1-212)

Each of the participating entities must decline to provide the service proposed to be provided by the District. This is a pro forma act done through a Resolution of the Governing Body.

August 15 through October 15, 2015 Protest Period Runs. (UCA 17B-1-213)

The protest period commences upon the holding of the last public hearing and runs for sixty days. If sufficient protests are received the process stops; if not, the participating entities can proceed with creating the District

October 15 through November 15, 2015

### Resolutions Creating the District are Adopted by the Participating Entities. (UCA 17B-1-213(4)).

Each of the participating entities must adopt a Resolution Creating the District. The Resolutions must describe the area included in the District, be accompanied by a map of the boundaries, describe the service(s) to be provided, state the name of the District and describe the process for appointment of the initial board of trustees

(which is described in S.B. 140)

November 15 through December 15, 2015 Transmit District Creation Documentation to Lt. Governor for Certification, Receive Certification (UCA 17B-1-215 and 67-1a-6.5)

Within ten days after the adoption of the last Resolution the Notice of an Impending Boundary Action and related documents must be filed with the Lt. Governor. After review, the Lt. Governor will issue the Certificate of Incorporation for the District .

December 15 through December 31, 2015 Record the original Notice of Impending Boundary Action, Certificate of Incorporation, Approved local entity plat and certified copies of the Creating Resolutions (UCA 17B-1-215((a))).

Recording must occur by December 31, 2015, for the District to have property tax authority beginning January 1, 2016.

## **WEST BOUNTIFUL CITY**

### **RESOLUTION #371-15**

***A RESOLUTION OF WEST BOUNTIFUL CITY, A MUNICIPAL CORPORATION OF THE STATE OF UTAH, PROPOSING THE CREATION OF A LOCAL DISTRICT AND SERVICE AREA FOR THE PROVISION OF FIRE PROTECTION, EMERGENCY MEDICAL RESPONSE, PARAMEDIC, EMERGENCY RESPONSE SERVICES, AMBULANCE SERVICES AND RELATED SERVICES TO THE CITIES OF BOUNTIFUL, CENTERVILLE, NORTH SALT LAKE, WEST BOUNTIFUL, WOODS CROSS AND THE UNINCORPORATED AREA OF SOUTH DAVIS COUNTY AND THE TRANSFER OF THE RESPONSIBILITIES AND OPERATIONS OF THE EXISTING SOUTH DAVIS METRO FIRE AGENCY TO THE PROPOSED DISTRICT.***

**WHEREAS**, West Bountiful City has previously entered into an interlocal agreement with the cities of Centerville, North Salt lake, West Bountiful, Woods Cross and Davis County for the joint operation of the South Davis Metro Fire Agency; and,

**WHEREAS**, the West Bountiful City Council has determined that it is in the best interest of the citizens of the city to provide for greater ongoing stability for fire protection, paramedic emergency medical services emergency response and ambulance services by creating a separate governmental entity with dedicated functions and additional sources of funding; and,

**WHEREAS**, West Bountiful City and the other public entities participating in the South Davis Metro Fire Agency desire to create a local district and service area to assume the responsibilities of South Davis Metro Fire Agency (the “Agency”); and,

**WHEREAS**, the participating public entities desire to allow additional funding mechanisms with a dedicated property tax levy under the control of elected officials appointed by each participating governmental entity; and

**WHEREAS**, the participating entities are authorized by UCA Sec. 17B-1-203(1)(d) to commence the creation of a local district and service area by adopting a Resolution proposing its creation.

**NOW, THEREFORE, BE IT RESOLVED** by the West Bountiful City Council as follows:

1. The City Council hereby proposes the creation of a local district and service area for the provision of fire protection, emergency medical response, paramedic, emergency response services, ambulance services and related services. The local district and service area proposed by this Resolution shall be composed of the area within the corporate limits of the cities of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and all property in the unincorporated area of Davis County located south of an east/west extension of the northern corporate limits of Centerville City, north of the Salt Lake County Line, west of U.S. Forest

Service line, and east of the Great Salt Lake as more shown on the map which is attached hereto as Attachment A. The proposed local district and service area shall be known as the South Davis Metro Fire Service Area.

2. The proposed district shall be funded through revenues that may include member assessments, a property tax levy, revenues generated by its operations and such other revenues that are authorized by law. Assessments will be made in accordance with the provisions of a new interlocal agreement entered into among the member entities and the Service Area. It is anticipated that the property tax impact on an average residential property in West Bountiful City having a value of \$216,000 will be \$1.19. West Bountiful City will reduce its property tax levy in the initial year after creation of the District by an amount equal to to equalized fire service area tax levy of the district. West Bountiful City anticipates that there will be no additional cost to the average household as a result of the initial district tax levy. Subject to Paragraph 6, the initial district tax levy will be used for payment of debt service on existing fire station bonds. The city anticipates that the district will need to increase the tax rate in future years to fund additional needs.

3. (a) The proposed local district shall be governed by a Board of Trustees composed of one elected official appointed by each participating entity in accordance with UCA Sec. 17B-2a-905. The Fire Chief shall serve as the Chief Executive and Administrative Officer of the district.

(b) There shall be an Administrative Committee advisory to the Board of Trustees on matters relating to the budget of the district, the compensation of the district's officers and employees and such other matters as are assigned to it by the Board of Trustees. The Administrative Committee shall be composed of the city manager of each participating city, or in the event that any participating city does not employ a city manager, a representative appointed by the governing authority of the city, and a designee appointed by the County Commission of Davis County to represent the county. The Fire Chief shall be responsible for the preparation of a proposed budget for submission to the Administrative Committee and the preparation of tentative and final budgets approved by the Committee and Board. The Chair of the Administrative Committee shall be elected by the members thereof and shall serve as Budget Officer for the District with duties as assigned by the Board including filing and presenting the tentative operating and capital budget with the Board of Trustees. The Fire Chief shall be responsible to ensure that agency expenditures within each fund conform with the fund budget and any other budget guidelines approved by the Board. The Fire Chief shall serve as an ex officio, non-voting member of the Administrative Committee. Subject to approval of the Board of Trustees, the Administrative Committee shall adopt bylaws for its operation and governance.

(c) A majority of the Board members, with a quorum present, shall be required for all actions taken by the Board of Trustees except that actions taken to adopt or amend the bylaws of the service area or actions taken to change the assessment formulas by which member charges are determined shall require a two-thirds vote of the entire Board. Votes shall not be weighted unless a weighted vote is formally requested by a Board member. Weighting of votes shall be in accordance with each member's most recent annual assessment.

4. A Public Hearing on the creation of the proposed local district and service area shall

be held the 15<sup>th</sup> day of September, 2015, at the West Bountiful City Hall, 550 N 800 W, West Bountiful, UT at 7:30 p.m.. The City Recorder is directed to publish notice of the Public Hearing in a newspaper of general circulation in West Bountiful City and on the Utah Public Notice Website. Notices shall be published in accordance with UCA Sec 17B-1-211.

5. The South Davis Metro Fire Service Area shall take effect upon completion of all proceedings required by law and approval and certification by the Utah Lieutenant Governor in accordance with UCA §67-1a-6.5 and shall commence operation of the enumerated and authorized services on July 1, 2016.

6. Effective July 1, 2016, the interlocal agreement establishing the South Davis Metro Fire Agency dated October 1, 2004 shall be terminated and dissolved and all functions, obligations, buildings and other assets of all types of the Agency shall be transferred to and assumed by the South Davis Metro Fire Service Area. Obligations of the Agency to any Member for existing debt of the Agency shall be assumed by the Service Area. Capital contribution requirements or limits contained in the existing interlocal agreement creating the South Davis Metro Fire Agency, including specifically paragraph 5.01(h), and any amendment thereto shall continue in full force and effect until satisfied. Specifically, in consideration of the transfer by Bountiful City of \$1,192,000.00 and the \$3,100,000.00 capital contribution credit due Bountiful City as set forth in paragraph 5.01(h) of the interlocal agreement, Bountiful City and its citizens shall not be obligated to pay any portion of the Ambulance Fee Revenue Bond Series 2006, or any refinancing of those bonds. Capital contributions for future capital improvements approved by the South Davis Metro Fire Service Area Board shall be paid proportionately by each member as determined by the Board.

7. The City Recorder is hereby directed to transmit a certified copy of this Resolution to the Mayors and City Councils of the cities of Centerville, Bountiful, North Salt Lake, Woods Cross and to the Davis County Commission.

EFFECTIVE DATE. This resolution shall take effect immediately upon passage.

APPROVED and ADOPTED this 4<sup>th</sup> day of August, 2015.

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Ken Romney, Mayor

Voting by the City Council:	Aye	Nay
Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember McKean	_____	_____
Councilmember Preece	_____	_____

ATTEST:

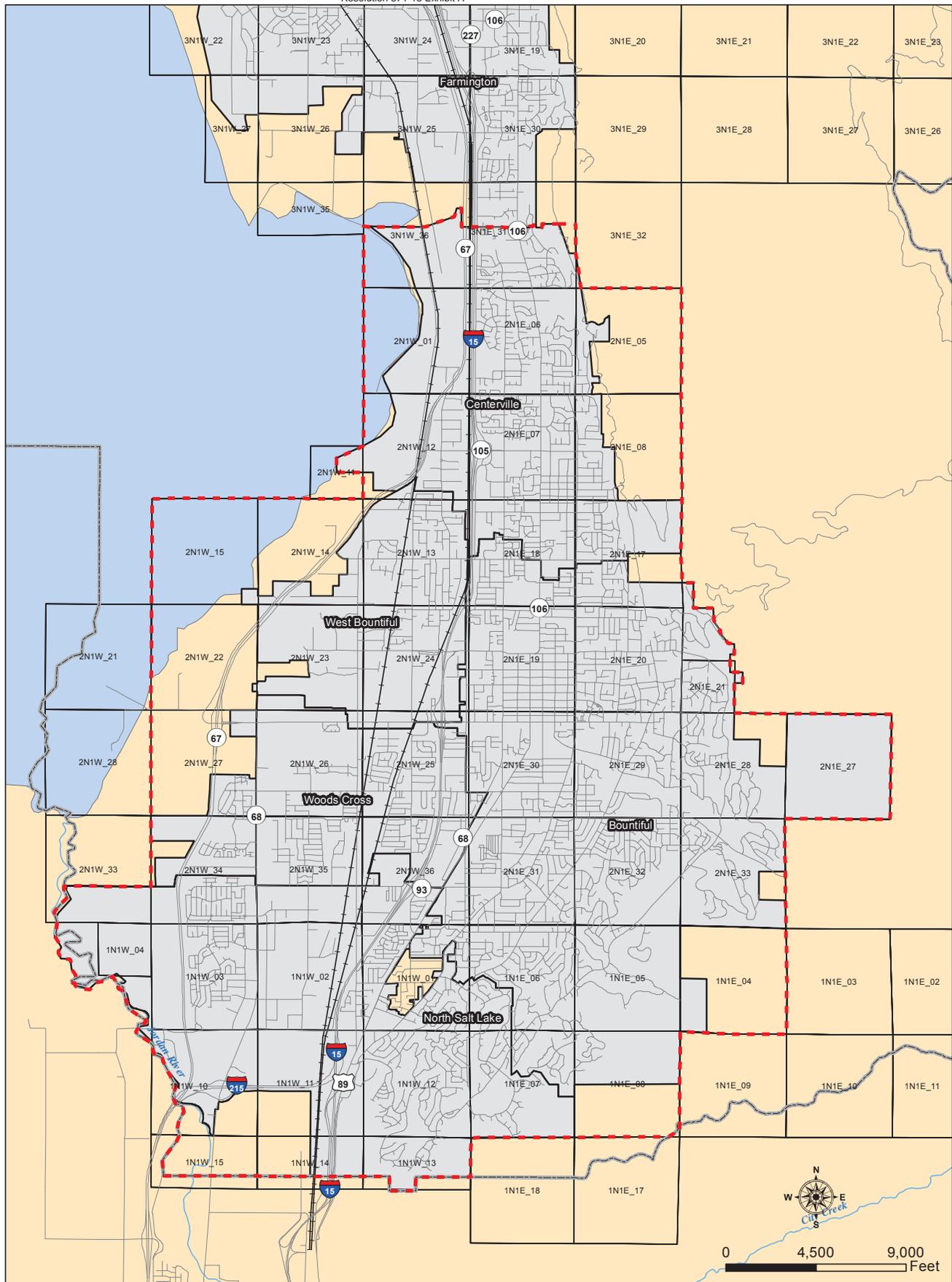
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Cathy Brightwell, City Recorder

APPROVED AS TO FORM:

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Steve Doxey, City Attorney



# SOUTH DAVIS METRO FIRE SERVICE AREA

## Legend

- South Davis Metro Fire Service Area
- County Boundaries
- City Boundaries



# MEMORANDUM



**TO:** Mayor & Council  
**DATE:** July 30, 2015  
**FROM:** Duane Huffman  
**RE:** **Park Concrete Improvements**

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As part of the process to complete improvements at the City Park, the City issued and fully advertised a request for bids for concrete work. The bid package was broken into three segments, 1) playground area (base bid), 2) volleyball area, and 3) basketball court.

The City received bids on July 29<sup>th</sup> from two contractors (Hughes and MC Green) to construct these concrete improvements.

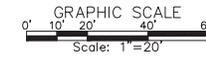
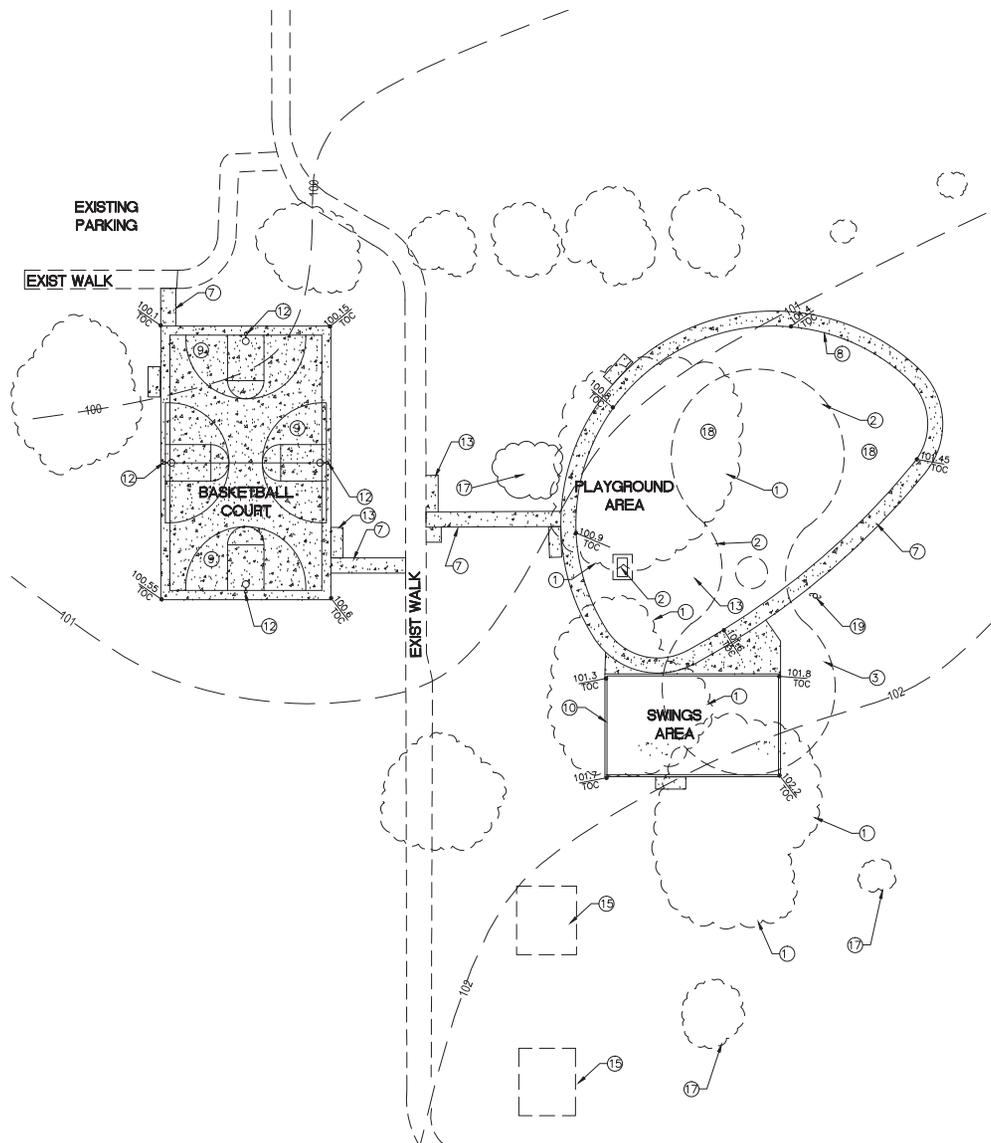
	Hughes	MC Green
1) Playground area (base bid)	\$ 52,276	\$ 61,119
2) Basketball court	\$ 57,379	\$ 63,359
3) Volleyball expansion	<u>\$ 82,990</u>	<u>\$ 88,870</u>
	\$192,645	\$213,348

The demolition of the existing swings area and the construction of the playground curb and sidewalk are the “base bid”. If the City Council chooses to make an award, the playground area must be included. The volleyball and basketball courts are at the City’s discretion; one, both or neither may be included in an award.

Exhibits showing the approximate location of the potential improvements are included for your reference. A table detailing the bid schedule (itemized prices) in comparison to the City’s original estimates is also included. It appears that costs are higher than anticipated based on 1) a relative lack of competitive interest, potentially due to the time of year, and 2) the City’s underestimation in the costs of demolition and excavation.

Finally, a table showing estimates in available RAP Tax funding is also included. An award has previously been made to Big T Recreation for the playground equipment. Additional work required to complete the playground not included in these bids or the attached budget includes removing the existing trees, relocating sprinklers, new benches, new trees, and possibly revising the lighting.





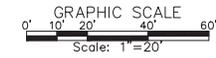
**KEY NOTES:** ①

1. EXISTING TREE TO BE REMOVED BY OTHERS PRIOR TO COMMENCING WORK.
2. REMOVE EXISTING SOD, SOIL, SAND, CONCRETE, PLAY EQUIPMENT, BENCHES AND TABLE.
3. FILL AREA OUTSIDE OF NEW IMPROVEMENTS FOOTPRINT WITH CLEAN SOIL AND COVER WITH SOD.
4. CONTRACTOR TO DISPOSE OF ALL EXCESS SOD AND SOIL MATERIAL.
5. CONTRACTOR TO RESTORE FINISH GRADE AND SOD ADJACENT TO NEWLY CONSTRUCTED CONCRETE.
6. NOT USED
7. NEW 5' WIDE 6" THICK CONCRETE SIDEWALK
8. THICKENED SIDEWALK EDGE AROUND INSIDE OF PLAYGROUND AREA
9. NEW 6" THICK CONCRETE BASKETBALL COURT (BID ADDITIVE 1)
10. NEW 6" CURB WALL FOR SWING AREA (BASE BID)
11. FINISH SLOPE SHALL NOT EXCEED 10 FEET HORIZONTALLY TO 1 FOOT VERTICALLY
12. INSTALL NEW GOALSETTER ALL AMERICAN BASKETBALL STANDARD (TYPICAL OF 4) WITH 5"x5" STEEL POLE AND ADJUSTABLE 60"x38" TEMPERED GLASS BACKBOARD PER MANUFACTURERS' DIRECTIONS.
13. INSTALL NEW 4'x10'x 6" CONCRETE PAD FOR FUTURE PARK BENCH.
14. PROVIDE EXPANSION JOINT BETWEEN PARK BENCH PAD AND SIDEWALK; BASKETBALL COURT AND SIDEWALK; AND NEW SIDEWALK AND EXISTING SIDEWALK.
15. EXISTING PAVILIONS TO REMAIN
16. PROTECT ALL DISTURBED SPRINKLER LINES AND NOTIFY OWNER
17. PROTECT TREE
18. CONTRACTOR TO LEAVE THE SOIL GRADE 15" BELOW TOP OF CONCRETE INSIDE SWINGS AND PLAYGROUND AREA (BASE BID)
19. PROTECT EXISTING LIGHT POLE

BASE BID: Playground area and swings area  
 (All work east of existing concrete walk)

BID ADDITIVE 1: Basketball court area  
 (All work west of existing concrete walk)

NO.	DATE	REVISIONS	DRAWN BY: BSW	WEST BOUNTIFUL CITY 550 North 800 West West Bountiful, UT 84087 Office: 801.292.4486 Fax: 801.292.6355 www.westbountiful.utah.gov		CITY PARK CONCRETE IMPROVEMENTS	PLAYGROUND & BASKETBALL SITE PLAN	PROJECT NO.: 15025
			FILE NAME: C-02					SHEET NO.: C2.0
			DATE: 8-27-12					SCALE: 1"=20' 2 OF 4



**KEY NOTES:** ①

1. ALL WORK TO COMPLY WITH 2012 APWA STANDARD SPECIFICATIONS AND DRAWINGS UNLESS OTHERWISE INDICATED.
2. THERE IS AN AVERAGE OF 18" OF SAND IN THE EXISTING VOLLEYBALL PIT OVER TOP OF FABRIC. THE EXISTING FABRIC MUST BE REMOVED AND THE EXISTING SAND MAY BE SPREAD TO MEET THE REQUIREMENT FOR THE BOTTOM 9" OF SAND.
3. REMOVE EXISTING BENCHES, VOLLEYBALL POLES AND CONCRETE BORDER
4. THE TOP 15" OF SAND IS REQUIRED TO MEET THE LISTED SPECIFICATIONS
5. CONTRACTOR TO DISPOSE OF ALL EXCESS SOD AND SOIL MATERIAL
6. CONTRACTOR TO RESTORE FINISH GRADE AND SOD ADJACENT TO NEWLY CONSTRUCTED CONCRETE. SLOPE TO NOT EXCEED 5 FEET HORIZONTALLY TO 1 FOOT VERTICALLY
7. NEW 4" WIDE 6" THICK CONCRETE SIDEWALK
8. CURB WALL AROUND INSIDE OF VOLLEYBALL AREA
9. NEW VOLLEYBALL POLES BY OTHERS
10. PROTECT ALL DISTURBED SPRINKLER LINES AND NOTIFY OWNER
11. PROTECT TREE
12. NEW 4" WIDE x 6" THICK CONCRETE PAD FOR FUTURE BENCHES
13. LIGHT TO REMAIN OR BE MODIFIED BY OTHERS

**VOLLEYBALL SAND MATERIAL**

SIEVE (inch)	MAX. % PASSING
NO. 10	100
NO. 16	95
NO. 40	40
NO. 60	20
NO. 100	2
NO. 200	0.2

BID ADDITIVE 2: Volleyball court  
(All work on this sheet)

NO.	DATE	REVISIONS

**DRAWN BY:** BSW  
**FILE NAME:** C-02  
**DATE:** 8-27-12

**WEST BOUNTIFUL CITY**  
 550 North 800 West  
 West Bountiful, UT 84087  
 Office: 801.292.4486 Fax: 801.292.6355  
 www.westbountiful.utah.gov



**CITY PARK  
CONCRETE IMPROVEMENTS**

**VOLLEYBALL COURT  
SITE PLAN**

<b>PROJECT NO.:</b> 15025
<b>SHEET NO.:</b> C3.0
<b>SCALE:</b> 1"=20'
<b>3 OF 4</b>

### Hughes

No.	Item Description	Qty	Unit Cost	Total
<b>Playground</b>				
1	Mobilization	1	7,600	7,600
2	Demolition	1	3,900	3,900
3	Excavation	1	18,500	18,500
4	6" Concrete Sidewalk	2530	5.10	12,903
5	Thickened Sidewalk Edge	346	15.00	5,190
6	6" Curb Wall	178	23.50	4,183
<b>Playground Total</b>				52,276
<b>Basketball</b>				
7	Mobilization	1	3,300	3,300
8	Excavation	1	7,500	7,500
9	6" Basketall Court	5040	6.85	34,524
10	6" Concrete Sidewalk	265	7.00	1,855
11	Basketball Standard	4	2,550	10,200
<b>Basketball Total</b>				57,379
<b>Volleyball</b>				
12	Mobilization	1	3,300	3,300
13	Demolition	1	1,600	1,600
14	Excavation	1	24,200	24,200
15	12" Concrete Curb Wall	360	34	12,240
16	6" Concrete Sidewalk	1730	5.00	8,650
17	Volleyball Sand	375	88	33,000
<b>Volleyball Total</b>				82,990
<b>Total Cost</b>				192,645

### MC Green

No.	Item Description	Qty	Unit Cost	Total
<b>Playground</b>				
1	Mobilization	1	3,010	3,010
2	Demolition	1	15,900	15,900
3	Excavation	1	19,200	19,200
4	6" Concrete Sidewalk	2530	6.51	16,470
5	Thickened Sidewalk Edge	346	9.00	3,114
6	6" Curb Wall	178	19.24	3,425
<b>Playground Total</b>				61,119
<b>Basketball</b>				
7	Mobilization	1	3,010	3,010
8	Excavation	1	15,600	15,600
9	6" Basketall Court	5040	7.10	35,784
10	6" Concrete Sidewalk	265	6.51	1,725
11	Basketball Standard	4	1,810	7,240
<b>Basketball Total</b>				63,359
<b>Volleyball</b>				
12	Mobilization	1	3,010	3,010
13	Demolition	1	8,500	8,500
14	Excavation	1	29,940	29,940
15	12" Concrete Curb Wall	360	37	13,320
16	6" Concrete Sidewalk	1730	6.51	11,262
17	Volleyball Sand	375	61	22,838
<b>Volleyball Total</b>				88,870
<b>Total Cost</b>				213,348

### City's Estimate

No.	Item Description	Qty	Unit Cost	Total
<b>Playground</b>				
1	Mobilization	1	2,000	2,000
2	Demolition	1	1,450	1,450
3	Excavation	1	12,000	12,000
4	6" Concrete Sidewalk	2560	6.00	15,360
5	Thickened Sidewalk Edge	346	12.00	4,152
6	6" Curb Wall			
<b>Playground Total</b>				34,962
<b>Basketball</b>				
7	Mobilization	1	1,000	1,000
8	Excavation	1	6,000	6,000
9	6" Basketall Court	5300	7.50	39,750
10	6" Concrete Sidewalk	0	0.00	0
11	Basketball Standard	4	2,500	10,000
<b>Basketball Total</b>				56,750
<b>Volleyball</b>				
12	Mobilization	1	1,500	1,500
13	Demolition	1	250	250
14	Excavation	1	9,435	9,435
15	12" Concrete Curb Wall	360	25	9,000
16	6" Concrete Sidewalk	1730	6.00	10,380
17	Volleyball Sand	557	45	25,065
<b>Volleyball Total</b>				55,630
<b>Total Cost</b>				147,342

## RAP TAX FUND OVERVIEW

FY2015 Beginning Balance	184,669
FY 15 Revenues	<u>218,444</u>
<b>Total Available FY 15</b>	<b>403,113</b>
<hr/>	
FY 15	Birnam Woods (75,000)
	RAP-Trail restroom 0
	RAP-Trail Protection (20,000)
	RAP - General (28,750)
<hr/>	
FY2016 Beginning Available	279,363
FY 16 Projected Revenues	<u>225,334</u>
<b>Total Available FY 16</b>	<b>504,697</b>
<hr/>	
FY 16	Park/Playground (186,836)
	Park/Basketball (57,379)
	Park/Volleyball (82,990)
	RAP - General (4,500)
<hr/>	
<b>FY2016 ENDING Balances</b>	<b>172,992</b>



# MEMORANDUM

**TO:** Mayor & Council

**DATE:** July 30, 2015

**FROM:** Duane Huffman

**RE:** **Sidewalk at 1000 N and 550 W**

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For some time, there has been discussion of ways to improve pedestrian safety at the corner of 1000 N and 550 N. The road was re-striped in 2013 to attempt to move vehicular traffic farther to the south and away from pedestrians on the north west corner of the intersection. At a recent City Council meeting, staff was asked to look into options involving installing additional improvements such as sidewalk to further improve safety.

The attached exhibit shows the location of potential sidewalk, curb, and gutter to connect existing improvements on the west side of 550 W to the north side of 1000 N. Also attached is a table that estimates the costs for these improvements. The total cost is currently estimated to be \$34,600. The cost of the improvements on the corner property without connecting to existing improvements on 1000 N is estimated to be \$17,700, though this would potentially create difficulty in connecting surface storm water flows.

The current budget includes \$25,000 (streets capital fund) to install new sidewalk improvements in strategic locations with improvement gaps, and \$14,000 (General Fund – Class C) for repair and replacement of broken sidewalk. Staff is currently working on detailed inventories for both needs. Additionally, the City plans to receive \$25,000 in CDBG funds to complete the sidewalk project on 800 W, which may need to be supplemented by City funds.

If the City Council desires to move forward with the full project at this time, the budget may need to be amended to use General Fund reserves to cover the balance.



1000 NORTH

550 WEST

# Sidewalk Improvement Estimates

## 550 W Curb and Sidewalk - Corner Property Cost Estimate

No.	Item Description	Quantity	Units	Unit Cost	Total Amount
1	Remove Bushes	1	SF	1,500.00	\$1,500.00
2	Remove 4' Chainlink	250	LF	4.00	\$1,000.00
3	New 4' Sidewalk	1000	SF	4.50	\$4,500.00
4	New 30" Curb and Gutter	258	LF	21.00	\$5,418.00
5	4" Asphalt with 12" Base	1000	SF	5.25	\$5,250.00
6	Relocate Mailbox	1	EA	200.00	\$200.00
	<b>Total</b>				<b>\$17,668.00</b>

## 1000 North Curb and Sidewalk - West Properties Cost Estimate

No.	Item Description	Quantity	Units	Unit Cost	Total Amount
1	Remove Bushes	0	SF	1,500.00	\$0.00
2	Remove 4' Chainlink	87	LF	4.00	\$348.00
3	New 4' Sidewalk	860	SF	4.50	\$3,870.00
4	New 30" Curb and Gutter	215	LF	21.00	\$4,515.00
5	4" Asphalt with 12" Base	1560	SF	5.25	\$8,190.00
6	Relocate Mailbox	2	EA	200.00	\$400.00
	<b>Total</b>				<b>\$16,923.00</b>

1 **West Bountiful City** **PENDING** **July 28, 2015**  
 2 **Planning Commission**

3

4 **Posting of Agenda** - The agenda for this meeting was posted on the State of Utah Public Notice  
 5 website and the West Bountiful City website, and sent to Clipper Publishing Company on July  
 6 23, 2015 per state statutory requirement.

7 **Minutes of the Planning Commission meeting of West Bountiful City held on Tuesday, July**  
 8 **28, 2015, at West Bountiful City Hall, Davis County, Utah.**

9

10 **Those in Attendance:**

11

12 **MEMBERS PRESENT:** Vice Chairman Terry Turner, Alan  
 13 Malan, Laura Charchenko, Mike Cottle and Corey Sweat,  
 14 Councilmember Kelly Enquist. Chairman Denis Hopkinson  
 15 arrived at 8pm

16

17 **MEMBERS EXCUSED:** Ben White (City Engineer)

18

19 **STAFF PRESENT:** Cathy Brightwell (City Recorder), and  
 20 Debbie McKean (Secretary)

21

22 **VISITORS: none present**

23 The Planning Commission Meeting was called to order at 7:35 p.m. by Vice Chairman Terry  
 24 Turner. Laura Charchenko gave a prayer.

25 **I. Accept Agenda.**

26 Vice Chairman Terry Turner reviewed the agenda. Mike Cottle moved to accept the agenda as  
 27 posted. Corey Sweat seconded the motion and voting was unanimous in favor.

28

29 **Business Discussed:**

30 **II. Discuss General Zoning** (This item was moved to following Item #4 to allow time for  
 31 Chairman Hopkinson to participate in the discussion).

32 Cathy Brightwell reminded the Commission that this item was discussed at the June 23 meeting  
 33 but several commissioners missed the discussion so Chairman Hopkinson asked that it be placed  
 34 back on the agenda.

35 **ACTION TAKEN:**

36 Laura Charchenko move to change the agenda to include this item at 5A to allow time for  
37 Chairman Hopkinson to arrive at the meeting. Alan Malan seconded the motion and voting was  
38 unanimous in favor.

39 *Discussion resumed following Item 4*

40 Chairman Hopkinson noted how much ground the planning commission has covered in the past  
41 eight years. He stated that in some instances, citizen's rights have taken a beating but in some  
42 instances decisions have been on the liberal side. He reported that he talked with two developers  
43 over the weekend at social events and feels they plan to build on our west side in the near future.  
44 He believes we need to be cautious as we move forward. It is important to continue to review  
45 and update our general zoning and master plan so that we develop as we want for our  
46 community.

47 He charged the Commission to become familiar and memorize the densities and such in all the  
48 zones so that discussion can be expedited regarding planning in each of these zones.

49 **III. Discuss Flag Lots.**

50 Commissioner's packets included a memorandum from Ben White and Cathy Brightwell dated  
51 July 23, 2015 regarding Title 16 Subdivision-Flag Lots with an attachment, City Code 16.12.060  
52 Lots highlighting suggested changes to the ordinance.

53 The July 23<sup>rd</sup> memorandum included the following information regarding the concerns over  
54 application for flag lots within the city.

- 55 • Staff updated the proposed minimum criteria for flag lots based on the discussion that  
56 took place at the July 14<sup>th</sup> meeting.
- 57 • The proposed draft suggests that all criteria be applicable in all zones.
- 58 • A Public Hearing is required before official action can be taken by the Planning  
59 Commission. Because of the canceled meeting on August 11<sup>th</sup> (primary election day),  
60 Staff suggest the public hearing be scheduled either on the 4<sup>th</sup> Tuesday of August or one  
61 of the September meetings.

62 Vice Chairman Turner invited each Commissioner to make comments in regards to this draft.

- 63 • Mike Cottle was unaware that we changed the number of lots from six to four in regards  
64 the number of lots that can be present to qualify for a flag lot. Some discussion took  
65 place regarding the theory behind this change from last meeting's discussion.
- 66 • Alan Malan was pleased with the changes in length of the staff made in item #1. He  
67 suggested the beginning of item #5 be changed to read "*The staff* of flag lots." He also  
68 suggested item #6 be changed to read "staff instead of *stem*". The second line of Item #8  
69 is confusing and should be removed or revised to clarify that more than one property  
70 applies to a single owner. He wants to make sure a neighboring property cannot hold up

71 development. Staff will work on changing the language to clear up what is really meant.  
 72 Ex: adjoining property with the same ownership. Mr. Malan would also like item #11  
 73 changed to include “abuts” instead of *fronts on*, and addition of language “*on private*  
 74 *property*” before the language *in a prominent location*. He is concerned that someone  
 75 will only put their street address on their mailbox;

- 76 • Corey Sweat and Mike Cottle liked the way the Staff put the draft together.
- 77 • Laura Charchenko spoke to the language in Item #13 and suggested the “of” be stricken.  
 78 Alan Malan suggested adding “*Other*” before requirements at the beginning of the  
 79 sentence.
- 80 • It was decided that the Public Hearing will be scheduled for September 8<sup>th</sup>.

81 Some explanation took place regarding the need for these changes in order to answer Vice  
 82 Chairman Turner’s questions/concerns.

83

84 ***Chairman Hopkinson joined the meeting at 8:00 pm.***

85 A quick review of the flag lot discussion and suggested changes brought Chairman Hopkinson  
 86 up to speed on this issue.

87

#### 88 **IV. Staff Report**

##### 89 **Cathy Brightwell reported:**

- 90 • Ben White is in Alaska.
- 91 • There are several items for the August 25<sup>th</sup> agenda. A property owner will come in with  
 92 a fencing proposal for his property next to the Park that has been a nuisance due to its  
 93 condition.
- 94 • Terry Olsen’s daughter has taken over the family dog kennel business and would like to  
 95 put up a new sign where the old 40 year old sign has weathered. She would like to move  
 96 the sign from the building onto the ground with a flower garden surrounding it. Because  
 97 the sign is a non-conforming use, it needs to come before the Planning Commission.
- 98 • Early voting is taking place right now. Please come and vote. Seven candidates will be  
 99 reduced to six candidates. Information and early voting schedule is on Face Book and the  
 100 City Website.
- 101 • Next meeting will be August 25<sup>th</sup> due to the cancelation of the August 11<sup>th</sup> meeting for  
 102 the Primary Elections.
- 103 • UDOT is still expecting August 10<sup>th</sup> to be the date 400 North is opened in its entirety.
- 104 • No new news on the Shopko building. We were last told they are making repairs so a new  
 105 tenant can move in. Winger’s building has been torn down. Shell Oil has taken over the  
 106 Texaco building.

- 107 • Letters are going out this week for the Pages Lane reconstruction. Sidewalk proposal is
- 108 being marked. Meetings will be held with each individual owner to discuss the impact to
- 109 property owners.

110

111 *Agenda Item #2 was discussed at this point.*

112

113 **V. Approval of Minutes for July 14, 2015**

114 **ACTION TAKEN:**

115 **Denis Hopkinson moved to approve of the minutes dated July 14, 2015 as presented. Alan**

116 **Malan seconded the motion and voting was unanimous in favor among those members**

117 **present.**

118 **VI. Adjournment**

119 **ACTION TAKEN:**

120 **Alan Malan moved to adjourn the regular session of the Planning Commission meeting at**

121 **8:30 pm. Laura Charchenko seconded the motion. Voting was unanimous in favor.**

122

123 .....

124

125 The foregoing was approved by the West Bountiful City Planning Commission on August 25, 2015, by

126 unanimous vote of all members present.

127

128 \_\_\_\_\_

129 Cathy Brightwell - City Recorder

130

1 **Minutes of the West Bountiful City Council meeting held on Tuesday, July 21, 2015 at West**  
2 **Bountiful City Hall, 550 N 800 West, Davis County, Utah.**

3  
4 Those in attendance:

5  
6 **MEMBERS:** Mayor Ken Romney, Council members James Ahlstrom, James Bruhn, Kelly  
7 Enquist, Debbie McKean, and Mark Preece

8  
9 **EXCUSED:**

10  
11 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Chief Todd  
12 Hixson, Ben White (Engineer), Steve Maughan (Public Works Director), Cathy Brightwell  
13 (City Recorder/Secretary), Steve Doxey (City Attorney)

14  
15 **VISITORS:** Alan Malan, Jason Meservy, Mark Larson, Derrick Morton, Zack Larson,  
16 Drew Vanderstek, John Page, Andy Williams, Tom Larse, Kaden Gerber, and members of  
17 Troop 290

18  
19  
20 Mayor Romney called the Regular meeting to order at 7:30 pm.

21  
22 Zack Larson and Drew Vanderstek from Boy Scout Troop 219 recited the Scout oath, led the Pledge  
23 of Allegiance and sang happy birthday to Council member Preece.

24  
25 **1. Accept Agenda**

26  
27 **MOTION:** *Debbie McKean moved to approve the agenda. James Bruhn seconded the*  
28 *Motion which PASSED by unanimous vote of all members present.*

29  
30 **2. Public Comment.**

31  
32 No comment.

33  
34 **3. Recognition of Tom Larsen, Tom Roseman, and Derrick Morton for their Assistance**  
35 **with Building the EmPAC Trailer**

36 Chief Hixson publicly recognized and presented letters of appreciation to Tom Larsen and  
37 Derrick Morton for donating their time and skills towards work on the emergency response trailer,  
38 specifically electrical work and welding. This hard work is especially noteworthy because they do  
39 not live in West Bountiful. Tom Roseman also helped but was unable to make the meeting tonight.  
40 Mayor Romney talked about the importance of their contribution, especially noting the impact in  
41 relation to the size and financial resources of West Bountiful.

42 **4. Hearing to Receive Input from Employees Regarding Changing from the Contributory**  
43 **to the Non-contributory Public Employees' Retirement System for Tier 1 Local**  
44 **Government Employees.**

45 Duane Huffman explained that the legislature opened a window for the City to transition  
46 from the "contributory system" to the "non-contributory system" for its Tier 1 public employees.  
47 All employees in the system before July 1, 2011 fall in this group, which currently consists of 9  
48 employees. The difference between the two plans is that under the contributory plan entities are able  
49 to require employees to contribute up to 6% of the premium, but West Bountiful has never required  
50 this. The two primary benefits of the non-contributory system is that the premiums are about 2%  
51 less per year and it offers a few extra options for retirement ages. Mr. Huffman added that even if  
52 the City makes the change, affected employees are given the choice individually whether to also  
53 convert. He said that if they do not, the City may want to consider requiring them to pay the  
54 difference in the rates.

55 An employee meeting was held yesterday with a representative from URS who explained the  
56 changes and answered questions. In considering the issue, the City is required to hold a hearing to  
57 give employees a chance to be heard on the issue.

58 **MOTION:** *James Bruhn moved to open the employee hearing. Debbie McKean*  
59 *seconded the Motion which PASSED by unanimous vote of all members*  
60 *present.*  
61

62 Steve Maughan, Public Works Director, spoke on behalf of the affected public works  
63 employees. They have researched the issue and have decided it has benefits to employees to make  
64 the conversion; they are comfortable to make the change.

65 No additional employees presented to speak.

66 **MOTION:** *Mark Preece moved to close the public hearing. James Bruhn seconded the*  
67 *Motion which PASSED by unanimous vote of all members present.*  
68

69 **5. Consider Resolution 370-15, A Resolution Converting to the Public Employees' Non-**  
70 **contributory Retirement System.**

71 **MOTION:** *James Bruhn moved to Approve Resolution 370-15, a Resolution*  
72 *Converting to the Public Employees' Non-contributory Retirement System.*  
73 *Debbie McKean seconded the Motion which PASSED.*  
74

75 The vote was recorded as follows:  
76 James Ahlstrom – Aye  
77 James Bruhn – Aye  
78 Kelly Enquist – Aye

79 Debbie McKean– Aye  
80 Mark Preece – Aye  
81

82 **6. Consider Resolution 371-15, A Resolution of West Bountiful City, a Municipal**  
83 **Corporation of the State of Utah, Proposing the Creation of a Local District and Service**  
84 **Area for the Provision of Fire Protection, Emergency Medical Response, Paramedic,**  
85 **Emergency Response Services, Ambulance Services and Related Services to the Cities**  
86 **of Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and the**  
87 **Unincorporated Area of South Davis County and the Transfer of the Responsibilities**  
88 **and Operations of the Existing South Davis Metro Fire Agency to the Proposed District.**  
89

90 Mayor Romney explained that this Resolution does not bind us to anything; it only allows the  
91 process to move forward. Duane Huffman mentioned that he has been in communication with other  
92 entities, and based on the costs of the required public notice they have discussed pooling resources to  
93 share the cost of a joint newspaper ad. To make the timing work, the City needs to wait to adopt the  
94 Resolution until the next meeting. Another reason to wait is to see if another entity, such as the  
95 County, decides not to adopt it. He added that there are still significant details to work out, for  
96 example, our fire impact fee would go away and the fire district would establish new fees.

97 There was discussion about Bountiful’s participation, and the overall likelihood of approval.

98 **MOTION:** *James Ahlstrom moved to table Resolution 371-15. Kelly Enquist seconded*  
99 *the Motion which PASSED by unanimous vote of all members present.*  
100

101 **7. Consider Resolution 369-15, A Resolution Approving an Equipment Lease Agreement**  
102 **with Zions First National Bank.**

103 Duane Huffman explained that this agreement is similar to previous lease agreements  
104 approved by the Council. The total cost of the fairway mower is \$52k; with a 6 year lease at 2.7%  
105 interest our payment would be \$9,598. He confirmed there is no prepayment penalty and it will  
106 belong to us at the end of the lease.

107  
108 **MOTION:** *James Ahlstrom moved to approve Resolution 369-15, A Resolution*  
109 *Approving an Equipment Lease Agreement with Zions First National Bank.*  
110 *Kelly Enquist seconded the Motion which PASSED.*  
111

112 The vote was recorded as follows:  
113 James Ahlstrom – Aye  
114 James Bruhn – Aye  
115 Kelly Enquist – Aye  
116 Debbie McKean– Aye  
117 Mark Preece – Aye  
118

- 119 **8. Consider Appointment of Election Poll Workers Lucile Eastman, Jennifer Cottle,**  
120 **Christine Harker, Arline Mann, and Jennifer McMillan for the 2015 Municipal**  
121 **Primary Election.**

122 *MOTION: James Bruhn moved to Appoint Election Poll Workers Lucile Eastman,*  
123 *Jennifer Cottle, Christine Harker, Arline Mann, and Jennifer McMillan for*  
124 *the 2015 Municipal Primary Election. . Debbie McKean seconded the*  
125 *Motion which PASSED by unanimous vote of all members present.*  
126

127 **9. Police Report.**  
128

129 Chief Hixson summarized his written report. Gerald Newman has resigned after many years  
130 of service as a crossing guard, and Laverne and Darrell Greaves have expressed interest in cutting  
131 back their crossing guard duties to substitute only. Leroy Elliot, our current back-up guard, will be  
132 offered a full time position.

133 The Department received twenty-two applications for our vacant police officer position. The  
134 Chief said he is pleased with the response as many applicants initially appear to be qualified and a  
135 couple of them bring experience from other agencies.

136 The Chief commended Officer Breeze on the excellent job she did putting together the  
137 annual Safety fair.

138 Davis County Animal Control has begun discussions with cities regarding the fees charged  
139 for their services. They have indicated they would like to renegotiate existing contracts at the end of  
140 the year so that the County and the cities will equally share the costs. One proposal is that by 2021  
141 our fees could go from \$10.4K to \$31k per year, plus per incident fees. Most of the cities are not  
142 happy with the proposed significant increases. There was general discussion about other options that  
143 may be available.  
144

145 **10. Engineering/Planning Commission Report**  
146

147 Ben White reported that UDOT is almost done with the I-15 project. 400 North is scheduled  
148 to be complete before school starts, probably around August 10<sup>th</sup>. The 2600 South interchange is in  
149 its final stages with final paving to be done next week.

150 The Wingers building has been demolished. It will be replaced with a 6000 sf strip mall able  
151 to house up to 3 tenants. A similar building will be built in the old Burger King space in the future.

152 The Birnam Woods trail will be paved next week, weather permitting.

153 There are no updates on the Shopko building. The last the City heard was that they had  
154 planned repairs to the building before they will announce the name of the new tenant.

155 Park concrete bids will be opened next Wednesday; we hope to have a bid ready to award at  
156 the next city council meeting.

157 We are sending letters next week to all residents affected by the upcoming Pages Lane  
158 project. We will let them know that individual meetings will be set up with each affected  
159 homeowner to discuss the impact to them. The following week we will stake the sidewalk so  
160 residents can visualize where it will be. The project will begin early spring 2016 with the goal to  
161 have it complete by July 4<sup>th</sup>, so that UDOT can begin their work on 400 North.

162 Repair and replacement of the Legacy waterline is finished but will not be in service until the  
163 water testing results are in later this week.

164 We are also working on a conceptual design for sidewalk at the east end of 1000 North.

165 **11. Administrative Report.**

166  
167 Duane Huffman distributed a conceptual drawing of a monument sign for West Bountiful  
168 and Bountiful at the 500 South/I-15 interchange. It would be on the northeast corner just west of the  
169 Shell gas station (old Texaco station) on UDOT right of way but in West Bountiful City limits. He  
170 explained that initially UDOT was going to contribute \$50k and the two cities would each contribute  
171 \$30K for signage/landscaping. We have almost \$30k in credit from 400 North, but UDOT is now  
172 only offering to pay \$20k. We have been talking with Bountiful about how to handle the ongoing  
173 maintenance, water, power, and capital improvements, but need direction from council.

174 James Ahlstrom said he supports having a nice sign; he believes it adds value and shows  
175 pride in the community. Council member Bruhn commented that he is not sure it is the best location  
176 for a welcome to West Bountiful sign. The Mayor noted that this is a big deal to Bountiful's Mayor.  
177 Mayor Romney added that if we do not use the money, we lose it.

178 There was discussion about the size and design of the sign, landscaping and maintenance  
179 options, and future funding alternatives. Mr. Huffman clarified he is not looking for a decision this  
180 evening but wants to make sure we are moving in the right direction. The consensus was that we  
181 should continue working on the project, but that Bountiful should maintain the area around the sign,  
182 and secure a maintenance agreement detailing the standards of quality that have to be met.

183 **12. Mayor/Council Reports.**

184  
185 James Ahlstrom – no report.

186  
187 Mark Preece – the Sewer district met with Ben and Duane about their recovery project, and  
188 the district is moving forward. He added that the Long Drive event was well attended; he believes it  
189 was a lot better than last year. Forty competitors from around the country, plus the high school  
190 championship brought more people. We got a lot of good comments about the condition of the  
191 course.

192  
193 James Bruhn commented that the Meet the Candidate's Night was good.

194  
195 Debbie McKean reported that West Bountiful calls to Mosquito Abatement are way down.  
196 Newsletter articles will be due August 15. She added that the next Arts council meeting will be at  
197 the Park with an appreciation dinner. Council members and their spouses are invited. As a token of  
198 thanks she would like to give each Arts Council member a t-shirt.

199  
200 Kelly Enquist asked the Council to think about allowing dogs in our Parks -- only on a leash.  
201 He believes people have become more responsible to clean up after their animals. He asked the  
202 Chief if we enforce our restrictions and the Chief replied they occasionally give warnings but no

203 citations have been issued to his knowledge. Duane Huffman suggested we contact the Health  
204 department to get their thoughts.

205  
206 Mayor Romney asked Steve Maughan to make sure the key to the new bathroom matches the  
207 bathrooms at the park and behind city hall.

208  
209 **13. Approval of Minutes from the July 7, 2015 City Council Meeting.**

210  
211 **MOTION:** *James Bruhn moved to approve the minutes from the July 7, 2015 meeting.*  
212 *Debbie McKean seconded the Motion which PASSED by unanimous vote of*  
213 *all members present.*

214  
215 **14. Executive Session Pursuant to Utah Code Annotated 52-4-205(c), to Discuss Pending or**  
216 **Reasonably Imminent Litigation.**

217  
218 **MOTION:** *James Ahlstrom moved to go in to Executive Session at 9:00 p.m. pursuant*  
219 *to Utah Code Annotated 52-4-205(c), to Discuss Pending or Reasonably*  
220 *Imminent Litigation, in the police training room. James Bruhn seconded*  
221 *the Motion which PASSED.*

222  
223 The vote was recorded as follows:

224 James Ahlstrom – Aye  
225 James Bruhn – Aye  
226 Kelly Enquist – Aye  
227 Debbie McKean – Aye  
228 Mark Preece – Aye

229  
230 **MOTION:** *James Bruhn moved to close the Executive Session at 9:45 pm. Debbie*  
231 *McKean seconded the Motion which PASSED by unanimous vote of all*  
232 *members.*

233  
234 **13. Adjourn**

235  
236 **MOTION:** *Debbie McKean moved to adjourn this meeting of the West Bountiful City*  
237 *Council at 9:47 p.m. James Bruhn seconded the Motion which PASSED by*  
238 *unanimous vote of all members present.*

239  
240 -----  
241

242 *The foregoing was approved by the West Bountiful City Council on Tuesday, August 4, 2015.*

243  
244  
245 \_\_\_\_\_  
246 Cathy Brightwell (City Recorder)