

**Emergency Preparedness Advisory Committee
April 15, 2015
Meeting Minutes**

In Attendance:

| | |
|--------------------|---------------|
| Ron Crandall | Jim Hadlow |
| Todd Hixson | Mark Larson |
| Alan Malan | Jason Meservy |
| Scott Palmer | Mark Preece |
| Mischelle Robinson | |

1. Approval of March 18, 2015 minutes: Chief Hixson asked for a motion to approve the March minutes. Motion was made by Alan Malan, seconded by Mark Larson.
2. Current Budget – same as previous. Would like to use city funds by the end of May, leaving a contingency for an emergency.
3. The Great Shake Out – 10:15am tomorrow. Communication testing will be the priority this year. Planning to do radio checks throughout the city.
4. Radio Frequencies – We were able to purchase 2 additional radio frequencies, so now we as a city own 4 total frequencies: Police, Public works, CERT Command and CERT Working. Would like to keep uniform programming across all the radios. Would like to get together with Chief Bassett, Metro Fire, to coordinate radios. Still working on getting radios in Public Works vehicles. May want to look into a common frequency with Holly.
5. Code Red – Replacement for Ping4. A program that will send out alert when someone drives into a set zone. Would like to get set up prior to Safety Fair in July so we can advertise at the fair.

Round Table:

Mark Preece - Thank you everyone from the city.

Ron Crandall – Meeting with Jim and Nolan and getting information on Emergency Preparedness from other Stakes and are starting to put together a plan. Renate Allen is also moving forward on Spontaneous Volunteer Management. If we can get Renate and her group trained we could try to move forward and train others ourselves.

Jim Hadlow – We are putting out in the church for anybody with medical experience and not sure how to get it out to the city. Jim was wondering if it could be put in the newsletter to ask if

you are willing to help, give us your information. Ron will create email medical@certwb.com to put in newsletter for people to residence to sign up.

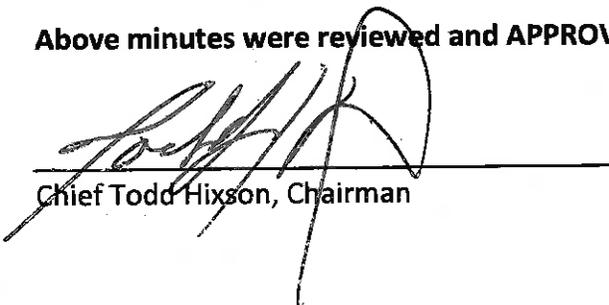
Scott Palmer – Holly has been doing some training with Metro in the Shopko parking lot. Getting ready to go down to Texas A&M for fire training and always take some Metro firefighters with them.

Mark Larson – Would still like to look into security for the trailer. There is one from designed for a safe that works via Wi-Fi that would be able to be adapted to the trailer. It's a couple hundred dollars but doesn't have any other costs, no maintenance fees. Mark will look into it.

Jason Meservy – Ron will be sending out an email that says the shakeout is at 10:15 and to respond appropriately. Anyone that shows up will be able to practice with the radios.

There being no further business, a motion was made to adjourn by Jason Meservy and seconded by Mark Larson. The next meeting will be May 20, 2015 at 5:30pm.

Above minutes were reviewed and APPROVED on 5-20-15



Chief Todd Hixson, Chairman



Michelle Robinson, Secretary