

**Emergency Preparedness Advisory Committee
February 18, 2015
Meeting Minutes**

In Attendance:

Ron Crandall
Todd Hixson
Alan Malan
Mark Preece
Mischelle Robinson

Jim Hadlow
Mark Larson
Jason Meservy
Joaquin Harris

1. Approval of January 21, 2015 minutes: Chief Hixson asked for a motion to approve the January minutes. Motion was made by Jason Meservy, seconded by Alan Malan.
2. Trailer – Power Cord is finished, but not being used yet. GFI plugs are installed. Still need to install roof fans and rain hoods. Still need to do purchasing, Jason Meservy has list of \$4000 in supplies and \$2500 in medical supplies to be purchased for the trailer. After purchases, Jason Meservy will be able to organize and label. Todd Hixson suggested looking into solar panels and that is in the plan for the future. Need to get a few more antenna mounts and 12 volt car chargers for the radios.
3. CERT – Ron Crandall said combining with neighboring cities is going nowhere fast. Didn't do a class in January and probably won't do anything in February. Thinking of doing an IC Command at the trailer and see who shows up. There is a Spontaneous Volunteer training online next week. Has decided there is too much liability on the city to get an AED. Suggested doing giveaways at the CERT trailer for the Safety Fair to generate more interest.
4. ARES/Communications – Would like to get TNC and Computers by the radios to go digital, send emails. May be able to get an old laptop as they start getting replaced. All the equipment is working.
5. Budget – Update on current numbers. Jason Meservy and Ron Crandall will go Saturday to make the purchases. Mark Preece suggested next year's budget not necessarily locked at \$3000. Just need to go through budgeting process to bring to Council. May want to look at making the next meeting just a budget meeting.

Round Table:

Jason Meservy – EOC Tours, Todd Hixson texted Paul Child and he sent a couple dates that didn't work. Met with him at another meeting and he pretty much said anytime. Jason has been working on getting a couple more frequencies, they are pretty packed in the range they have been looking in. Looked at combining but the discount is per license, so it wouldn't work.

They have found 2 they think we can get but haven't heard back yet. Met with Steve Maughan about radios and got him a little more excited. Jason has volunteered to wire the radios into the trucks to save money if needed, Mark Larson and Alan Malan volunteered to help. Flagger training – nothing scheduled yet, also still need to work on badges. WebEOC – Jason has been working with Kimberly Giles with the State and found out West Bountiful City is not set up but working to get it setup and she will get Jason a logon. She is willing to come do some training and will send instructions once it is created.

Ron Crandall – Suggested drone to survey city quickly. Todd Hixson said a governmental entity must have pilots license, great idea, but at the bottom of the list.

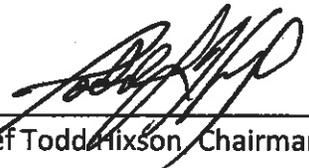
Alan Malan – Asked to put the TNC and cable on list for purchase.

Jim Hadlow – Jim has some training materials for flagger training if needed. Radio checks are going well. He found a megaphone for the trailer if needed.

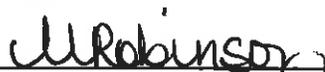
Todd Hixson – NIMS compliancy – PD ok, city has more work, Mayor and Council have quite a few to do. Todd will send out an email reminder. EmPac - has them from Jason, CERT - only have a couple. Alan should be up to date. Suggested a social media blast for CERT, Todd Hixson and PD will retweet and repost. Mark, Jason and Ron will try to go get the MREs and supplies this weekend. Budget only meeting next time.

There being no further business, a motion was made to adjourn by Alan Malan and seconded by Mark Larson. The next meeting will be March 18, 2015 at 5:30pm.

Above minutes were reviewed and APPROVED on March 18, 2015



Chief Todd Hixson, Chairman



Michelle Robinson, Secretary