

**Emergency Preparedness Advisory Committee
October 15, 2014
Meeting Minutes**

In Attendance:

Jason Meservy
Mark Larson
Mark Preece
Renate Allen
Jim Hadlow

Ron Crandall
Todd Hixson
Alan Malan
Scott Palmer
Mischelle Robinson

1. Approval of August 20, 2014 minutes: Chief Hixson asked for a motion to approve the June minutes. Motion to approve the minutes was made by Renate Allen, seconded by Ron Crandall.
2. Renate has someone who will donate a brand new printer if one is still needed. Todd Hixson is working on getting desks for the radios at City Hall.
3. CERT – Setting up some of the same held classes at the Safety Fair to see if can get more people to attend. School Fun Run had a hard time getting participation, only had 5 people.
4. ARES/Communications – ARES/RACES Conference on November 1 at the Layton Conference Center. Gary Davis, RACES Davis County, will be doing presentation on Emergency Power on November 8. Radio checks have been done. Cannot turn off the power supply on the radio here at City Hall. Shouldn't cause any issues.
5. Trailer – Showed it off at the Preparedness Fair, haven't had any time to get any work done on it. Purchased the supplies to make the hangers for the dry erase boards over the cabinets. Hooked the power supply up to the battery. 110 is started, it's wired inside with breaker box but don't have a cable yet, still using extension cord. Still have the vent fans with rain hoods to put on. Jim will talk to Ken Duncan about getting cable. Show off at Holly didn't go as planned, just had two photographers that took pictures. Scott and Jason will set up a time to set up at the fire house, to let people look through it.

ROUND TABLE:

Ron Crandall – Attended Pipeline class with Jason Meservy other cities are more prepared than we are.

Jason Meservy – Email any feedback on the Preparedness Fair to Jason so it can be included for planning the next fair. So far the feedback has been that they liked the presentations just

want more time to hit more presentations and less sales. They are thinking of running for 8 hours instead of 4 hours to have more time for presentations. Only had 4 people show up to help from CERT. Had 5 people help at the School Safety Fair, not a huge response.

Mark Preece – WB Youth City Council said they showed up at the Preparedness Fair and every one of them got cancelled when they got there. This is the second time this has happened. They are happy to help but want to be utilized. They may be hesitant to do it again.

Todd Hixson – Inquired on Costco gift cards, Jason Meservy has them and has not used them or the Office Depot yet. Renate volunteered to for him if given a list of things he wants. Police Department just purchased the rest of the VHF radios, so all the Police cars now have them. Public Works is still working on budgeting for the radios. Mark Preece inquired about cost of new frequencies; Todd Hixson would rather push for budget for Public Works radios as they will be more beneficial immediately than would the frequencies.

There being no further business, a motion was made to adjourn by Alan Malan and seconded by Jason Meservy. The next meeting will be November 19, 2014 at 5:30pm.

Above minutes were reviewed and APPROVED on November 19, 2014



Chief Todd Hixson, Chairman



Mischelle Robinson, Secretary