

**Emergency Preparedness Advisory Committee
April 16, 2014
Meeting Minutes**

In Attendance:

Renate Allen
Jim Hadlow
Mark Larson
Jason Meservy
Mischelle Robinson

Ron Crandall
Todd Hixson
Alan Malan
Scott Palmer

1. Approval of March 19, 2014 minutes: Chief Hixson asked for a motion to approve the March minutes. Motion to approve the minutes was made by Jason Meservy, seconded by Ron Crandall.
2. The Great Shakeout – It will begin at 10:15am. Todd Hixson will start the callout. Holly will basically run a shelter in place drill. The Davis Clipper will be here taking pictures.
3. Trailer Update – A lot of work has been done this past month. There are a couple people volunteering their time to work on the trailer and they don't even live in our city. Could there be recognition given for these individuals by the mayor? Up next, working on the interior door, outlets inside and out and then the shelves.
4. Budget – Todd Hixson gave an update on the trailer budget.
5. Training – Todd Hixson has not registered yet with Userve Utah. Will work on that this month. Still working on EOC Tours.
6. Logos from Skaggs are done. After this meeting Board Members will meet.
7. Jason Meservy – Has written Emergency Operation Plan, created signs for EOC, printed EOC guidelines and created binders for CERT Command and EOC Command with forms, jobs, info needed for setting up Command Centers.

ROUND TABLE:

Ron Crandall – Will coordinate to have High Council meet at the trailer. Bishops will have radios.

Jim Hadlow – CERT Simulation Training held at the Woods Cross City Shops was well done. It was worth attending.

Jason Meservy – Preparedness Fair will be held September 20th at Woods Cross High School, has been confirmed. We are in charge of presentations there will be 5 areas and will run from 9am-1pm.

Mark Larson – We may want to contact the new apartment buildings in Centerville by the theater; they may become ours if Centerville can't get to them in an emergency. Would like to set a tour of the trailer for Holly and need a higher resolution logo for the sticker.

Ron Crandall – Looking at getting Baofeng radios for the trailer and EOC.


Todd Hixson – Add CERT Update and Communications Update (ARES & WB Stake) to agenda.

There being no further business, a motion was made to adjourn by Mark Larson and seconded by Renate Allen. The next meeting will be May 21, 2014 at 5:30pm.

Above minutes were reviewed and APPROVED on June 25, 2014



Chief Todd Hixson, Chairman



Mischelle Robinson, Secretary