

Emergency Preparedness Advisory Committee
March 19, 2014
Meeting Minutes

In Attendance:

Renate Allen
Jim Hadlow
Mark Larson
Jason Meservy
Mischelle Robinson

Ron Crandall
Todd Hixson
Alan Malan
Mark Preece

1. Approval of February 19, 2014 minutes: Chief Hixson asked for a motion to approve the February minutes. Motion to approve the minutes was made by Jason Meservy, seconded by Ron Crandall.
2. The Great Shakeout – The city has been registered. Currently finalizing what is going to occur. Email will be sent out to city employees to let them know we will be participating. Jason Meservy discussed EOC jobs that need to be filled, how to set up incident command at City Hall, communications and possibility of purchasing 2 more frequencies and discussed a calling tree. He discussed the timeline for the Great Shakeout and Todd Hixson added that the city personnel will play a role in some of the scenarios.
3. Trailer Update – Everything is status quo. Still need to work on wiring and wall.
4. Budget – Todd Hixson outlined the budget and talked about other options, such as Grants and purchasing Surplus items.
5. EOC Tours – Todd Hixson is still working on setting them up.
6. Logos have been given to Skaggs however the Embroidery samples are not ready yet.
7. The newsletter articles were submitted.

ROUND TABLE:

Ron Crandall – There is a class being offered in Layton on July 9th for Spontaneous Volunteer Management. The training is \$100 per team, consisting of 5 people. Todd Hixson will register for one team.


Jim Hadlow – CERT Training held by Bountiful March 29th at Woods Cross City Shops. There goal is to have 2500 CERT trained this year.

Alan Malan – Depiction is mapping software that could be beneficial. A free version is now available.


Jason Meservy – Preparedness Fair update. We are in charge of presentations. There will be 3-4 meeting rooms, will need workshops or presentations. It was suggested that in the past Lowe's has done a fire truck building project for kids. Also, the Youth Council has been involved in the past and would like to get them involved this year.

There being no further business, a motion was made to adjourn by Mark Larson and seconded by Alan Malan. The next meeting will be April 16, 2014 at 5:30pm.

Above minutes were reviewed and APPROVED on April 16, 2014



Chief Todd Hixson, Chairman



Michelle Robinson, Secretary