

**Emergency Preparedness Advisory Committee
February 19, 2014
Meeting Minutes**

In Attendance:

Renate Allen
Todd Hixson
Alan Malan
Deby Marshall
Mischelle Robinson

Ron Crandall
Mark Larson
Jason Meservy
Nolan Ransom

1. Approval of January 15, 2014 minutes: Chief Hixson asked for a motion to approve the January minutes. Motion to approve the minutes was made by Jason Meservy, seconded by Ron Crandall.
2. Trailer Update – Cabinets have been installed; they are not what were expected. They are standard sizes, but they made them fit. 4 AGM batteries have been purchased and will last 4 hours if they are maxed out, worst case. Minimum use radio should last a day. Charge times depend on system. They are hoping to have system that charges every time the trailer is plugged in, may look at solar in the future. Still need to do electrical and batteries are not wired in yet. Committee took tour of the trailer.
3. EmPac Logo – 2 logos were presented. Favorite logo was chosen. Todd Hixson asked for a motion to adopt logo, motion was made by Renate Allen, seconded by Mark Larson.
4. Budget – Todd Hixson sent out the form to be used for budgeting. Jason Meservy sent back 2 lists, which were discussed. Todd Hixson would like everyone to make a list of priorities for the \$2000. Renate Allen suggested that Jason Meservy, Ron Crandall and Mark Larson need to be the ones to get together and decide on the \$2000 because they have been the ones who are working on it. Next meeting discuss budgeting.
5. Newsletter – Mark Larson, Ron Crandall and Jason Meservy will put together article and send it to Todd Hixson.
6. EOC Tours – Evenings are proving to be near impossible. Todd Hixson will continue to work on setting these up.

ROUND TABLE:

Jason Meservy – Preparedness Fair was held two years ago at Woods Cross High School. The cities involved would like to hold every other year. Some would like it outside, some inside. Specific requirements need to be met when determining location. Tentative date is September 20, 2014 at Woods Cross. Next meeting is going to be held Tuesday, March 4th at 8:00am at Woods Cross City Hall. They are looking to fill some positions; Jason Meservy has volunteered West Bountiful to cover Event Activities.

Alan Malan – Completed monthly tests on radios

Jason Meservy – Nolan Ransom picked the channel to coordinate with Stone Creek Stake. This weekend is the West Bountiful Stake radio check.

Todd Hixson – Will do Police radio check with Jason Meservy before next meeting. He would like Jason Meservy and Alan Malan to put together a master radio list. Thank you to everyone for your hard work and sacrifice.

There being no further business, a motion was made to adjourn by Ron Crandall and seconded by Renate Allen. The next meeting will be March 19, 2014 at 5:30pm.

Above minutes were reviewed and APPROVED on March 19, 2014



Chief Todd Hixson, Chairman



Michelle Robinson, Secretary