

**Mayor**  
Kenneth Romney

# **WEST BOUNTIFUL CITY**

**City Administrator**  
Duane Huffman

**City Council**  
James Ahlstrom  
James Bruhn  
Debbie McKean  
Mark Preece  
Dave Tovey

550 North 800 West  
West Bountiful, Utah 84087

Phone (801) 292-4486  
FAX (801) 292-6355  
[www.WBCity.org](http://www.WBCity.org)

**Finance Director**  
Heidi Voordeckers

**City Engineer**  
Ben White

**Public Works Director**  
Steve Maughan

## **CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A CITY COUNCIL MEETING ON **TUESDAY, DECEMBER 17, 2013 AT 7:30 PM** – 550 NORTH 800 WEST, WEST BOUNTIFUL CITY.

Invocation/Thought by Invitation  
Pledge of Allegiance- James Ahlstrom

### **Agenda**

1. Accept Agenda
2. Public Comment (two minutes per person) or if a spokesperson has been asked by a group to summarize their comments, five minutes will be allowed
3. Presentation of the FY 2013 Audit Report – Tim Rees
4. Consider approval of a lot line adjustment for the property located at 1084 W 1600 N
5. Consider approval of Resolution 321-13, a resolution setting the regular business hours for the City Office.
6. Consider adjustment to police vehicle plan.
7. Discussion and review of ordinances (15.08.020) and practices related to the construction of finished floor elevations below street grade (basements)
8. Discussion and review of ordinances (15.08.050) and practices related to public infrastructure improvements and industrial building permits.
9. Presentation from Davis County Mosquito Abatement District – Gary Hatch
10. Planning Commission Report
11. Engineer's Report
12. Police Report
13. Finance Report
14. Administrative Report
15. Mayor/Council Reports
16. Approval of Minutes from the December 3<sup>rd</sup> City Council meeting
17. Closed session for reasons described in Utah Code 52-4-205(c) hold a strategy session to discuss pending or reasonably imminent litigation, and (d) hold a strategy session to discuss the purchase, exchange, or lease of real property where public discussion of the transaction

would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction.

18. Possible action following closed session.

19. Adjourn

According to the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should contact Heidi Voordeckers, City Recorder, at (801) 292-4486. Any residents or property owners in West Bountiful City may request to offer a prayer or thought at the City Council Meetings. Please notify Heidi Voordeckers of this desire twenty-four (24) hours before the meeting.

This agenda has been posted and delivered to the City Council and sent to the Clipper Publishing Company on December 12, 2013.

# MEMORANDUM



**TO: Mayor and City Council**

**DATE: December 12, 2013**

**FROM: Ben White, City Engineer**

**RE: Lot Line Adjustment at 1084 West 1600 North**

---

James and Shelley Bruhn have two parcels of land at 1084 West 1600 North. The home sits on a 2.92 acre parcel with an adjacent 0.47 acre parcel to the east. The Bruhns are requesting to adjust the lot line between the parcels so the two are approximately equal in size.

This is not a subdivision and therefore, does not have the Public Hearing requirement which comes with subdivision. The two parcels after the property line adjustment will conform to zoning regulations. It is staff's opinion that the request to adjust the lot line is in harmony with the city's land use ordinances and recommends approval of the adjustment.

**WHEN RECORDED RETURN TO:**

WEST BOUNTIFUL CITY  
550 North 800 West  
West Bountiful, Utah 84087

**NOTICE OF APPROVAL OF EXCHANGE OF TITLE**

Pursuant to *Utah Code Ann.* § 10-9a-509, the West Bountiful City Council, as the land use authority of West Bountiful City, hereby gives notice that it has approved and ratified the exchange of title of portions of adjacent parcels of real property, as set forth in this notice.

The original parcels, as they existed prior to the exchange of title, are described in the attached **Exhibit A**. The parcels created by the exchange of title are described in the attached **Exhibit B**. A conveyance of title reflecting the approved and ratified exchange in the form of the attached **Exhibit C** must be recorded.

Each undersigned property owner included in the exchange of title acknowledges and recognizes the existence of certain public utility easements and any other matters of record; and agrees to maintain such easements as they cross the parcel owned by such owner, as created by the exchange. In addition, each undersigned property owner acknowledges and agrees that neither the exchange of title nor this Notice of Approval creates any entitlements related to development of the separate receiving parcel listed in the attached Exhibit A. Instead, upon recordation of this Notice of Approval each property owner shall have one lot of the size and configuration listed in Exhibit B.

DATED this \_\_\_\_ day of December, 2013.

**LAND USE AUTHORITY:**

WEST BOUNTIFUL CITY COUNCIL

---

Kenneth Romney, Mayor

*ATTEST:*

---

Heidi Voordeckers, City Recorder

James Dell Bruhn, Grantor  
James Dell Bruhn and Shelly Olsen Bruhn  
Living Trust Trustee

Shelley Olsen Bruhn, Trustee Grantee  
James Dell Bruhn and Shelly Olsen Bruhn  
Living Trust Trustee

State of \_\_\_\_\_ )  
 \_\_\_\_\_ : ss.  
 County of \_\_\_\_\_ )

**EXHIBIT A**  
**Original Parcels Included in Exchange of Title**

---

**Granting Parcel, Prior to Exchange of Title (Tax ID 06-011-0036):**

**Receiving Parcel, Prior to Exchange of Title (Tax ID 06-011-0037):**

**EXHIBIT B**  
**Parcels Created by Exchange of Title**

---

**Granting Parcel After Exchange of Title:**

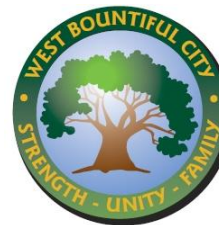
**Receiving Parcel After Exchange of Title:**

**EXHIBIT C**  
**Copy of Conveyance Document**

---

[see attached]





# MEMORANDUM

**TO:** Mayor & Council  
**DATE:** December 12, 2013  
**FROM:** Duane Huffman, City Administrator  
**RE:** City Business Hours

---

In effort to better serve West Bountiful residents and others who do business with the City. Staff is proposing the following change to our City Office business hours, effective January 6, 2014:

Current:	Monday-Friday	8:00am-11:30am and 12:30pm-5:00 (closed for lunch)
Proposed:	Monday-Thursday	7:30am-5:00pm (open throughout the day)
	Friday	7:30am-3:00pm (open throughout the day)

The proposed change will have the City Office open for 5.5 more hours a week, and can be accomplished with our current staffing levels. Moreover, individuals will be able to pay bills, etc. during the lunch hours and earlier in the morning. Late Friday afternoon has traditionally been the slowest time of the week, so we do not expect a significant impact by closing two hours earlier that day.

Finally, this proposal was developed through a process that involved all administrative staff, and is supported by everyone who will have their work hours affected by the change.

# *WEST BOUNTIFUL CITY POLICE DEPARTMENT*

550 North 800 West  
West Bountiful, Utah 84087  
Office 801- 292-4487/Fax 801 - 294-3590

Todd L. Hixson  
Chief of Police

Kenneth Romney  
Mayor

Mayor Romney and City Council,

The purpose of this memo is to explain proposed changes in the police vehicle plan for the budget year, 2013-2014. Attached is a cost breakdown and explanation of the budgeted vehicle purchase and the initial plan that was in place. It also contains the new plan that allows us remain in budget. I am also requesting permission to purchase an additional 2010 Dodge Charger and trade in an existing vehicle, the 2008 Brown, Ford Explorer. This purchase and trade in will be covered by an existing funding source and other available funds. It will be explained in detail during council meeting.

A change to the plan is needed because during the budget season it was not possible to get an exact quote for the cost of the new vehicles. The dealership and leasing company did not know what, if any, increase would occur on the 2014 vehicles at that time.

I presented during our last Public Safety Committee Meeting, that I have been evaluating the needs of the police department in relation to the changes we have experienced. I am requesting approval to purchase a second 2010 Dodge Charger and trade in the existing 2008 Ford Explorer. This would allow us to have a newer vehicle that is completely set up with emergency equipment. This vehicle will also be assigned to an officer with a longer commute eliminating the lease mileage concerns until the officer is able to move closer.

Sincerely,

Todd Hixson  
Chief of Police  
West Bountiful City

### Original plan

<u>Vehicle</u>	<u>Estimated Cost</u>	<u>Actual Cost</u>	<u>Annual Payment</u>
			Estimate      Actual
(4)2014 Ford Explorer + comp	26,507.79 (2%)	27,121.97 (4%)	5,605.08 / 5,826.80
Total all four Vehicles			22,423.20/23,307.20

<u>Equipment</u>	<u>Estimated Cost</u>	<u>Actual Cost</u>	<u>Annual Payment</u>
			Estimate      Actual
Patrol / light bar	6,928.92	6,746.00	1,348.60 / 1,312.99
Slick Top / Supervisor	6,922.52	6,922.52	1,347.35

<u>Vehicle</u>		<u>Estimated Cost</u>	<u>Actual Cost</u>	<u>Annual Payment</u>
				Estimate      Actual
TOTAL	Patrol	33,436.71	33,867.97	6,953.68 / 7,139.79
	Supervisor	33,430.31	34,044.49	6,952.43 / 7,174.15
	Origination fee (119.00) 476.00 Not included in lease			
	Budget	27,820.00	Balance 29,069.52	773.52+476.00 = 1,249.52 Over Budget

### Change Vehicle Assignment (Plan B)

<u>Vehicle</u>		<u>Actual Cost</u>	<u>Annual Payment</u>
(3)2014 Ford Explorer + comp		27,121.97	5,826.80 = 17,480.40
(1)2014 Ford Explorer no comp		26,080.41	5,450.79 = 5,450.79
<u>Equipment</u>		<u>Actual Cost</u>	<u>Annual Payment</u>
Patrol / light bar		6,746.00	1,312.99 = 3,938.97
Lieutenant Vehicle		2,884.21	561.28 = 561.28
TOTAL	Patrol	33,867.97	7,139.79 = 21,419.31
	Supervisor	28,964.62	6,012.07 = 6,012.07
	Origination fee (119.00) 476.00 Not included in lease		
	Budget	27,820.00	27,431.38 = (+388.62)
			-150.00 Seat Repair -??? Overage on miles

**Charger Purchase and Vehicle Trade in**

<u>Vehicles to Trade In</u>	<u>Trade Value Estimate</u>	<u>Actual Trade Offer</u>	<u>Total</u>
(4) Crown Victoria P/I	17,000.00		17,000.00
(3) Crown Victoria P/I	9,750.00	6,000.00	6,000.00
<u>Vehicle Purchase</u>	<u>Cost</u>	<u>Minus Trade In</u>	<u>Balance</u>
Purchase of Dodge Charger	13,000.00	-6,000.00	7000.00

**Funds to Pay for Balance of Dodge Charger**

Incorporated Funds                       $9,642.38 - 7000.00 = 2642.38$  funds remaining from incorporation

**Request to Purchase Additional Dodge Charger and Trade in 2008 Explorer**

Trade in Value of 2008 Explorer	8000.00
<u>Cost of 2010 Dodge Charger</u>	<u>13,000.00</u>
Balance Remaining	5000.00
<u>Remaining Incorporated funds</u>	<u>2642.38</u>
Balance Remaining	2,357.62 (This Amount will be absorbed with existing budget)

**WEST BOUNTIFUL CITY**

**RESOLUTION #321-13**

***A RESOLUTION SETTING THE REGULAR BUSINESS HOURS OF THE CITY OFFICE***

**WHEREAS**, the West Bountiful City Council desires to best serve the residents of the City within the confines of available resources; and,

**WHEREAS**, the business hours of the City Office can be adjusted to better accommodate residents and those needing the services of the City;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of West Bountiful City that the regular business hours of the City Office shall be:

<u>Day</u>	<u>Open Hours</u>
Monday	7:30am-5:00pm
Friday	7:30am-3:00pm

**EFFECTIVE DATE.** This resolution shall take effect January 6, 2014.

Passed and approved by the City Council of West Bountiful City this 17<sup>th</sup> day of December, 2013.

---

Ken R. Romney, Mayor

Voting by the City Council:   Aye                      Nay

Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember McKean	_____	_____
Councilmember Preece	_____	_____
Councilmember Tovey	_____	_____

ATTEST:

---

Heidi Voordeckers, City Recorder

# MEMORANDUM



**TO: Mayor and City Council**

**DATE: December 10, 2013**

**FROM: Ben White, City Engineer**

**RE: Finished Floor Elevations below Street Grade (Basements)**

---

In reviewing West Bountiful City's Municipal Code concerning the construction of basements, staff is having trouble with (1) the process for allowing exceptions to the general prohibition against new basements, and (2) the criteria that should be used in making such a determination.

## **Background**

Section 15.08.020 requires all new finished floor elevations to be at a certain elevation in relation to the street and adjacent buildings. The presumed purpose of this requirement is to protect against flooding due to groundwater or surface water intrusion and limit negative water related impacts between neighboring properties.

The ordinance does include language suggesting that the elevation requirement can be worked around if "approved by the city engineer and city council." In full, the ordinance reads"

*"15.08.020 Building permit. E. All finished floor elevations on buildings constructed within the city shall be at least twelve (12) inches above the curb, or street, or proposed street, level adjacent to the building except when otherwise approved by the city engineer and city council. Below floor or crawl space area shall not exceed 48 inches in height as measured from the bottom of the supporting floor member to the top of the finished ground surface. Below floor or crawl space area shall not exceed 60 inches in height as measured from the bottom of the supporting floor structure to the top of a finish floor where the finish floor is one foot or above the curb or street elevation. Below floor or crawl space area, which is located below the street or curb elevation is not considered to be finished floor area and is not approved for domestic use including storage."*

Staff has a pending building permit application where, if the basement were approved, the potential for damage due to ground water intrusion is relatively low, if a sump pump were used to control groundwater. But the design will impact the neighbors, result in a poorly drained yard and has an increased (above no below grade construction) potential of water damage due to water leaks and over flowing storm drains.

### **Issue #1: Process**

While the ordinance leaves room for the city engineer and city council to approve basements, it brings up the following questions related to the process of getting such approval:

1. Does the city engineer have to approve a basement request before the request can even go to the city council?
2. What happens if there is a difference of opinion between the city engineer and the city council?
3. Concerning appeals, since the city council is part of the deciding authority, is the intent to have any appeal go to district court?

### **Issue #2: Criteria**

The ordinance also fails to list any criteria for the city engineer and city council to use to determine if an exception should be granted. For example:

- a) Should a decision be based solely on groundwater?
- b) Should flooding from surface sources be considered?
- c) Should landscape drainage be considered?
- d) What about the potential impact to neighboring properties? This one is particularly troubling because it can be very difficult to determine.

### **Proposals for Discussion**

To serve as discussion points, staff would suggest that some of the following process and criteria could be established regarding this issue:

1. Have the city engineer make a determination, with the city council acting as the appeal authority; or have the city engineer make a recommendation and the city council make the determination.
2. Require the owner to sign and record an indemnification with the County Recorder.
3. Require ground water levels be monitored for an extended period of time before approval is granted.
4. Require a positive design recommendation from a geotechnical engineer.
5. Require that gravel be placed under footings and floor slab with a vapor barrier.
6. Require the installation of a sump pump.
7. Require that no window or doors be constructed in a way that the adjacent finish grade is at least one foot above the street level.
8. Have provision for yard drainage to be adequately provided
9. Require a finding by the city engineer of no likely negative impacts, specifically drainage, to neighboring properties
10. Require the installation of a foundation drain with check valve must have a gravity flow outlet with a very low probability of surcharging.



# MEMORANDUM

**TO:** Mayor and City Council

**DATE:** December 12, 2013

**FROM:** Ben White, City Engineer

**RE:** Building Permits and Public Infrastructure Improvements

---

City Council frequently has requests to defer curb or sidewalk as part of a small subdivision or home building permit. However, to staff's knowledge, this issue has never been discussed as it relates to improvements within commercial and industrial zones.

**Background:**

West Bountiful City Ordinance 15.08.050 includes language allowing the City to require the installation of public improvements (curb, sidewalk, etc) as part of any new building permit.

***15.08.050 Site and off-site improvements may condition building permit approval.***

*The installation of curb, gutter, sidewalks, drainage culverts, and covered or fenced irrigation ditches of a type approved by the land use authority may be required on any existing or proposed street adjoining a lot on which a building is to be constructed or remodeled, or on which a new use is to be established. Such curbs, gutters, sidewalks, drainage culverts, and safety features for irrigation ditches and canals may be required as a condition of building permit approval.*

Historically, the City has used this clause to require improvements when new homes are constructed outside of subdivisions, and it is common for a property owner to request deferral of the requirement from the City Council.

However, the question of how and when to apply this requirement for other development, specifically industrial development, has not been addressed. This is due primarily to the relatively small scale of any recent industrial development. For instance, the installation of a new boiler in the middle of the refinery had very little impact to traffic on 800 West or little impact to the day to day refinery operations. Also, many of the building permits have been more "equipment" related and not "building" related which is what we usually think of with the term "building permit". In contrast, the new office building and warehouse at the Holly site processed just like any other commercial building in the City, with the public infrastructure requirements in place on 500 South.



**Issue:**

The question at hand is what level of improvements and land use impact are of sufficient magnitude that they fall under the same criteria as a change in land use when a new house is proposed for a vacant land parcel.

1. For instance, should street impact fees be charged due to the magnitude of the new construction and proposed impact to 800 West?
2. Is proposed expansion construction within the refinery a significant land use change to require the installation of public improvements per Title 15?
3. Should construction such as a new pump station and proposed electrical substation on property which was previously vacant, require the installation of curb and gutter as per the code section quoted above?
4. If the answer to the above questions is “yes”, we can and should require the installation of the public improvements. The follow up question would be, “to what extent”? Usually when a house is constructed, the limits are fairly easy to define. In the case of the refinery, a single land parcel may extend from the 500 South Street to the north end of the refinery.
5. City Code paragraph 15.08.050 states that improvements “may” be required as a condition of a building permit. Staff has previously interpreted that requirement in the context of the magnitude of the impact. For instance, if home without curb and gutter requests a building permit to build a shed, deck, or small addition, the requirement for public improvements has not been suggested. But if a house is to be demolished and a new one constructed, then the installation of public improvements would be included. Is this interpretation correct? What bearing does that interpretation have on the I-G zone?

# *WEST BOUNTIFUL CITY POLICE DEPARTMENT*

550 North 800 West  
West Bountiful, Utah 84087

Office 801- 292-4487/Fax 801 – 294-3590

Todd L. Hixson  
Chief of Police

Kenneth Romney  
Mayor

## **West Bountiful City Council Report November, 2013**

Statistics reported are November only; the other information reported is collected between council meetings and may contain items from November and December.

### **Reserve Officer Program**

Field training is still going well for Officer White.

### **Alcohol Officer Program**

Field training is still underway for Officer Neff.

### **Crossing Guards**

All is well with the crossing guards. As usual they are doing a great job and are very reliable

### **Personnel**

Officer Matt Robbins is fitting in very well with the police department.

Officer Christopher Jacobson is well into his field training and is doing great.

The sergeant testing is complete. Both Officers Ellery and Erikson did a great job. Lt. Hamilton, Steve Maughan, and I were on the testing board. Officer Erikson was offered the promotion to Sergeant and accepted. The promotion officially took place on November 30, 2013.

### **EMPAC**

The second Empac meeting was held on November 13, 2013. We have covered quite a few items in the last two meetings. We have three people that are currently interested in the two open board member positions. They are Renate Allen, Alan Malan, and Andreea Schwed. Renate and Jim attended the last meeting. I will send invites to Alan and Andreea to attend the December meeting so we as a committee can meet them.

The two positions that are open are two year appointments and will need to be appointed by the Mayor. It is anticipated that during the first council meetings in January we will present the Mayor with the applications and request official appointments.

The CERT trailer had the strobe lights put on it. The interior of the trailer has been painted. The floor was stripped and a coating similar to a truck bed liner was applied.

### **General Information**

The exercise equipment in the shops has been placed on KSL. We have not received any calls yet. We will put it towards the top as the New Year approaches so the fitness resolution people will be able to find it easy. Elliptical Trainer - \$250.00 Universal Gym - \$200.00 or best offer

### **Vehicles**

The new vehicles have arrived and are being outfitted. There was some difficulty this year with getting the vehicles in due to an employee at the dealership failing to order them. This caused a problem for multiple agencies. We have been working with the leasing company and they have been very helpful in the process.

A proposed Vehicle Use Policy has been attached to the council notes. Due to the increased commuting distances we have seen, it is being proposed that the city adopt a mileage limit on allowed commute distances of 15 miles. For every mile after 15 miles from City Hall, a charge of .28 cents per mile will be assessed to the officer. This will affect five officers in the department. The .28 cents per mile was based off of half of the federal mileage reimbursement rate.

This program allows the city to maintain the benefits of quick response times during emergency call out, the officers are able to respond directly to a scene with required equipment needed, it provides direct accountability for vehicle damage, and maintains officer morale and esprit de corps. (A common spirit of comradeship, enthusiasm, and devotion to a cause among the members of a group)



## West Bountiful Police Department

### Department Summary

11/1/2013 to 11/30/2013

<b>Arrests</b>	<b>12</b>	
No Arrest Type	2	16.7%
Taken Into Custody	12	100.0%
<b>Activities</b>	<b>950</b>	
Admin	94	9.9%
Assist	126	13.3%
Community Relations	4	0.4%
Investigation	25	2.6%
K-9	31	3.3%
Patrol	107	11.3%
Property	10	1.1%
Security	249	26.2%
Service Call	50	5.3%
Suspicious Activity	52	5.5%
Traffic	187	19.7%
Vehicle Accident	15	1.6%
<b>Shift Time and Percent Accounted</b>	<b>960 hr. 32 min.</b>	<b>46.4%</b>
<b>Reports</b>	<b>195</b>	
CITATION REPORT	65	33.3%
FIELD CONTACT	1	0.5%
INCIDENT REPORT	81	41.5%
OFFICER INFORMATION	39	20.0%
POLICE VEHICLE IMPOUND	9	4.6%

## Department Summary

<b>Crime Offenses</b>	<b>94</b>	
ANIMAL CONTROL	1	1.1%
ASSAULT	2	2.1%
BURGLARY	4	4.3%
DAMAGE PROPERTY	3	3.2%
DANGEROUS DRUGS	1	1.1%
DEATH/INJURY	1	1.1%
Deleted Content	19	20.2%
FAMILY OFFENSE	10	10.6%
FOUND/LOST PROPERTY	4	4.3%
FRAUD	1	1.1%
JUVENILE STATUS OFFENSES	1	1.1%
OTHER/MISC	1	1.1%
PRIVACY VIOLATIONS	1	1.1%
PUBLIC PEACE	2	2.1%
THEFT	5	5.3%
TRAFFIC OFFENSE	35	37.2%
WARRANT SERVICE	3	3.2%
<b>Accidents</b>	<b>12</b>	
<b>Citation Violations</b>	<b>180</b>	
DUI	2	1.1%
Fix it	13	7.2%
Misdemeanor	14	7.8%
Traffic	101	56.1%
Warning	50	27.8%



# West Bountiful City Police Department

## Policy Manual

### Vehicle Use

#### 706.1 PURPOSE AND SCOPE

The Department utilizes City-owned motor vehicles in a variety of applications operated by Department personnel. In order to maintain a system of accountability and ensure City-owned vehicles are used appropriately, regulations relating to the use of these vehicles have been established. The term "City-owned" as used in this section also refers to any vehicle leased or rented by the City. The use of the police vehicle is a privilege, not a fringe benefit or an employment right.

#### 706.2 USE OF VEHICLES

##### 706.2.1 SHIFT ASSIGNED VEHICLES

Personnel assigned to routine scheduled field duties shall log onto the in-car computer inputting the required information when going on-duty. If the vehicle is not equipped with a working in-car computer, the officer shall notify the Dispatch Center for entry of the vehicle number on the shift roster. If the employee exchanges vehicles during the shift, the new vehicle number shall be entered.

Employees shall be responsible for inspecting the interior and exterior of any assigned vehicle before taking the vehicle into service and at the conclusion of their shift. Any previously unreported damage, mechanical problems, unauthorized contents or other problems with the vehicle shall be promptly reported to a supervisor and documented as appropriate.

Officers who reside more than 15 miles from the police department may drive their assigned vehicle to and from their residence for commute purposes if they choose to. Officers using their assigned vehicle in this manner will be required to reimburse the city on a bi-monthly basis at the rate of .28 cents per mile for all mileage beyond the 15 mile limit.

##### 706.2.2 UNSCHEDULED USE OF VEHICLES

Unless authorized by a supervisor or the Chief of Police, department owned vehicles shall be used for official department business only. Personnel utilizing a vehicle for any purpose other than official department business shall first notify the Shift Supervisor of the reasons for use and a notation will be made on the shift roster indicating the operator's name and vehicle number. This section does not apply to command staff or to Evidence Room personnel assigned transportation duties to and from the maintenance yard.

The assigned vehicle shall not be used for transportation to and from part-time off-duty employment unless it is a West Bountiful Police Department related event, or as authorized by the Chief of Police.

##### 706.2.3 UNDERCOVER VEHICLES

Unmarked units, if not assigned to an individual employee, shall not be used without first obtaining approval from the respective unit supervisor.

# West Bountiful City Police Department

## Policy Manual

### 706.2.4 AUTHORIZED PASSENGERS

Personnel operating Department-owned vehicles shall not permit persons other than City employees or persons required to be conveyed in the performance of duty or as otherwise authorized to ride as a passenger in their vehicle.

### 706.2.5 PARKING

Except in an emergency situation or when necessary to facilitate operation of emergency equipment, City-owned vehicles should not be left with the engine idling. Except in emergency situations, City-owned vehicles should be turned off and locked when left unattended or out of sight of the driver/officer.

In non-emergency situations City-owned vehicles shall be properly parked in accordance with city and state statutes regulating parking. When possible, police vehicles shall be parked in stalls designated for police parking or in the stalls immediately behind them.

### 706.3 ASSIGNED VEHICLE AGREEMENT

City-owned vehicles assigned to personnel for their use within their job assignment may be used to transport the employee to and from their residence for work-related purposes. The vehicle shall only be used for work-related purposes and shall not be used for personal errands or transports unless special circumstances exist and the shift Sergeant, Lieutenant, or Chief of Police gives authorization. The agreement also requires the employee to be responsible for the vehicle's care and maintenance. The Department will provide necessary care/maintenance supplies. It is the responsibility of each officer driving a Police Department vehicle to assume complete responsibility for its care while the vehicle is so assigned.

The assignment of vehicles is at the discretion of the Chief of Police. Assigned vehicles may be changed at any time and/or permission to take home a vehicle may be withdrawn at any time.

#### 706.3.1 VEHICLES SUBJECT TO INSPECTION

All City-owned vehicles are subject to inspection and or search at any time by a supervisor and no employee assigned to or operating such vehicle shall be entitled to any expectation of privacy with respect to the vehicle or its contents.

### 706.4 SECURITY

Employees may take home City-owned vehicles only with prior approval from the Chief of Police or their Sergeant and shall meet the following criteria:

- (a) Off-street parking shall be available at the employee's residence.
- (b) Vehicles shall be locked when not attended.
- (c) All firearms and kinetic impact weapons shall be removed from the interior of the vehicle and placed in the trunk or properly secured in the residence when the vehicle



# West Bountiful City Police Department

## Policy Manual

is not attended (refer to § 312 regarding safe storage of firearms at home).

(d) The in-car computer should be removed and stored inside the officer's residence to avoid theft or damage.

When an employee is on vacation, leave, or out of the area in excess of one week, the vehicle shall be stored in a secure garage at the employee's residence or at the police facility.

### **706.4.1 KEYS**

All uniformed field personnel approved to operate marked patrol vehicles shall be issued their own personal vehicle key as part of their initial equipment distribution upon hiring. Personnel assigned a permanent vehicle shall be issued keys for their respective vehicle. The loss of any assigned key shall be promptly reported in writing through the employee's chain of command.

### **706.5 ENFORCEMENT ACTIONS**

When driving an assigned vehicle to and from work outside of the jurisdiction of the West Bountiful City Police Department, an officer should not become involved in enforcement actions except to assist another officer, stop a hazardous moving traffic violation, or in those circumstances where a potential threat to life or serious property damage exists.

Officers driving marked vehicles shall be armed at all times.

### **706.6 MAINTENANCE**

(a) Each employee is responsible for the cleanliness (exterior and interior) and overall maintenance of their assigned vehicle.

(b) Employees shall make daily inspections of their assigned vehicle for service/maintenance requirements and damage.

(c) Supervisors shall make monthly inspections of vehicles assigned to employees under their command to ensure the vehicles are being maintained in accordance with this policy.

(d) Routine maintenance and oil changes shall be done every 3,000 miles. The vehicles will be serviced at the appropriate specialty/ repair facility as approved by the Chief of Police.

1. When taking a vehicle to a repair facility for the 3,000 mile maintenance check, employees shall request a 25 point service inspection, to include all fluids, brakes and rotors, suspension parts, hoses, belts, tires, lights, wipers, and any other parts in need of regular servicing or critical to safe operation of the vehicle.

2. Employees shall give one copy of the service invoice to the vehicle maintenance officer and one copy to the Chief of Police.



# West Bountiful City Police Department

## Policy Manual

3. Vehicles requiring warranty service shall be taken to the nearest authorized dealer after receiving clearance from the vehicle maintenance officer.

4. When leaving the vehicle at the facility, the department's lap top and all firearms shall be removed from the vehicle.

(e) All repair or parts purchase other than minor routine maintenance shall be authorized by the Chief of Police or the employee's immediate supervisor. One copy of the purchase invoice shall be submitted to the Department Vehicle Maintenance Officer. The original invoice shall be submitted to the Chief of Police.

### **706.6.1 ACCESSORIES AND/OR MODIFICATIONS**

No modifications, additions or deletions of any equipment or accessories shall be made to the vehicle without written permission from the Chief of Police.

### **706.7 ACCIDENT DAMAGE, ABUSE AND MISUSE**

When a City-owned or leased vehicle is involved in a traffic collision, the involved employee shall promptly notify a supervisor. A traffic collision report shall be filed with the agency having jurisdiction.

When a collision involves a department vehicle or when a member of this department is an involved driver in a collision that occurs in this jurisdiction, and the collision results in serious injury or death, an outside law enforcement agency should be summoned to handle the investigation.

The employee involved in the collision shall complete the City's vehicle accident form. If the employee is incapable, the supervisor shall complete the form.

Any damage to a vehicle that was not caused by a traffic collision shall be immediately reported during the shift in which the damage was discovered, documented in memorandum format and forwarded to the shift sergeant.

An administrative investigation will be conducted to determine if there is any vehicle abuse or misuse. If it is determined that misuse or abuse was a result of negligent conduct or operation, appropriate disciplinary action may result.

### **706.8 TOLL ROAD USAGE**

Law enforcement vehicles are not routinely exempted from incurring toll road charges. Pursuant to the non-revenue policy of the toll roads, law enforcement agencies responding to an emergency or incident on the toll roads while on-duty are exempt from paying the toll. Commuting or returning to the City after an emergency does not qualify for this exemption; personnel using City-owned vehicles are subject to the toll charge. To avoid unnecessary toll road violation charges, all employees operating a City-owned vehicle upon the toll road shall adhere to the following:

# West Bountiful City Police Department

## Policy Manual

(a) All employees operating a City-owned vehicle for any reason other than an initial response to an emergency shall stop and pay the appropriate toll charge. Employees may submit for reimbursement from the City for any toll fees.

(b) All employees passing through the Toll Plaza or booth during a response to an emergency shall draft a memo to their respective Sergeant within five working days explaining the circumstances.

# MEMORANDUM



**TO:** Mayor, City Council

**DATE:** December 12, 2013

**FROM:** Heidi Voordeckers

**RE:** November 2013 Finance Report

---

**Please find attached the financial report for the period ended November 30, 2013. With 42% of the fiscal year elapsed, the General Fund recognizes revenues at 31% collected and expenses at 40% disbursed. Net year to date (loss)/gain for the General Fund for the year is (\$328,270) compared to (\$84,227) last year.**

# *Table of Contents*

<b>SECTION</b>	<b>PAGE</b>
Budget Summary .....	i
General Fund Charts .....	ii
Cash Allocation Summary .....	iii
Golf Course Summary .....	iv
<b>General Fund</b>	
Revenues .....	1-2
Legislative .....	2
Court .....	2
Administrative .....	3
Engineering .....	3
Non-Departmental .....	4
General Gov't Buildings .....	4
Planning and Zoning .....	4
Police/Fire .....	5
Streets/Class C Roads .....	6
Parks .....	7
Debt Service/Transfers .....	7
<b>Impact Fees Funds</b>	
Streets .....	9
Storm Drain .....	10
Police Facilities .....	11
Parks .....	12
<b>RDA Fund</b> .....	13
<b>Rap Tax</b> .....	14
<b>Capital Improv.Fund</b> .....	15
<b>Streets Cap Improv. Fund</b> .....	16
<b>Enterprise Funds</b>	
Water .....	17-19
Solid Waste .....	20
Storm Drain .....	21
<b>Golf Course</b> .....	22-25

FY 2014 General Fund Summary  
for period ending November 30, 2013  
42% of Fiscal Year has Elapsed

<i>Revenues</i>	2013	2014	Prior Year Comparison	FY 2014 Budget	Prior Year Diff	% Earned / Spent
<b>Sales Tax</b>	780,582	804,645	24,063	1,790,000	3%	45%
<b>Property Tax</b>	80,839	171,024	90,185	846,771	112%	20%
<b>Other Taxes</b>	203,544	213,531	9,987	472,500	5%	45%
<b>Licenses &amp; Permits</b>	123,751	33,845	(89,906)	94,710	-73%	36%
<b>Intergovernmental</b>	159,241	87,678	(71,563)	216,300	-45%	41%
<b>Charges for Services</b>	15,112	3,469	(11,643)	9,580	-77%	36%
<b>Fine &amp; Forfeitures</b>	32,193	34,550	2,357	80,000	7%	43%
<b>Misc. Revenue</b>	4,177	37,595	33,418	76,000	800%	49%
<b>Contributions</b>	15,055	-	(15,055)	913,309	-100%	0%
	<b>1,414,493</b>	<b>1,386,337</b>	<b>(28,157)</b>	<b>4,499,170</b>	<b>-2%</b>	<b>31%</b>

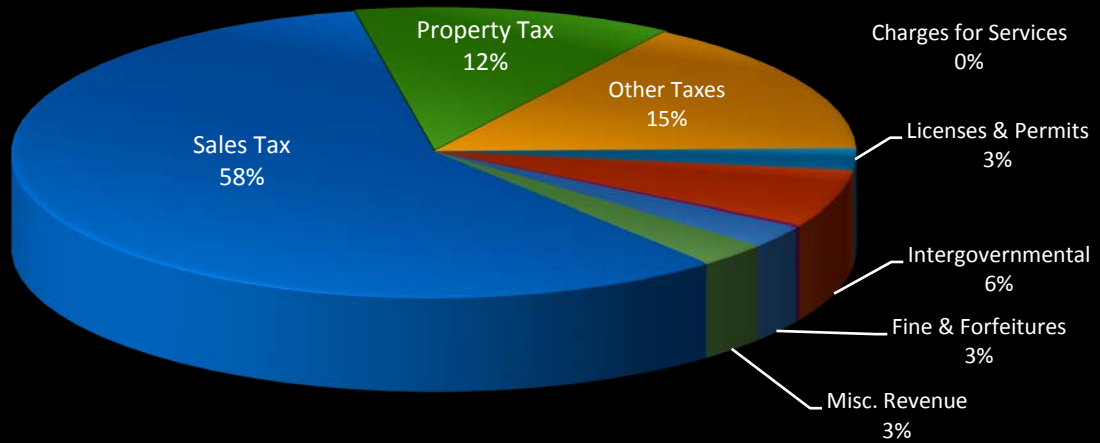
<i>Expenses</i>	2013	2014	Prior Year Comparison	FY 2014 Budget	Prior Year Diff	% Earned / Spent
<b>Legislative</b>	10,654	11,358	705	35,305	7%	32%
<b>Court</b>	10,157	10,260	103	24,500	1%	42%
<b>Administration</b>	98,213	88,145	(10,068)	232,990	-10%	38%
<b>Engineering</b>	30,620	34,209	3,589	68,620	12%	50%
<b>Non-Departmental</b>	113,087	143,528	30,440	214,088	27%	67%
<b>Buildings</b>	17,173	15,702	(1,470)	50,000	-9%	31%
<b>Planning and Zoning</b>	13,645	26,543	12,898	54,505	95%	49%
<b>Police Department</b>	401,413	413,268	11,854	975,262	3%	42%
<b>Fire Protection</b>	195,628	203,190	7,562	443,900	4%	46%
<b>Streets</b>	122,631	340,967	218,337	1,175,915	178%	29%
<b>Class 'C' Roads</b>	33,314	114,606	81,293	175,000	244%	65%
<b>Parks</b>	188,294	148,172	(40,121)	298,155	-21%	50%
<b>Debt Service (Bonds)</b>	45,146	21,001	(24,145)	155,602	--	13%
<b>Transfers</b>	218,747	227,884	9,137	595,328	4%	38%
	<b>1,498,720</b>	<b>1,798,833</b>	<b>300,113</b>	<b>4,499,170</b>	<b>20%</b>	<b>40%</b>

YTD Net Rev over Exp      \$ (84,227)    \$ (412,496)    **\$ (328,270)**

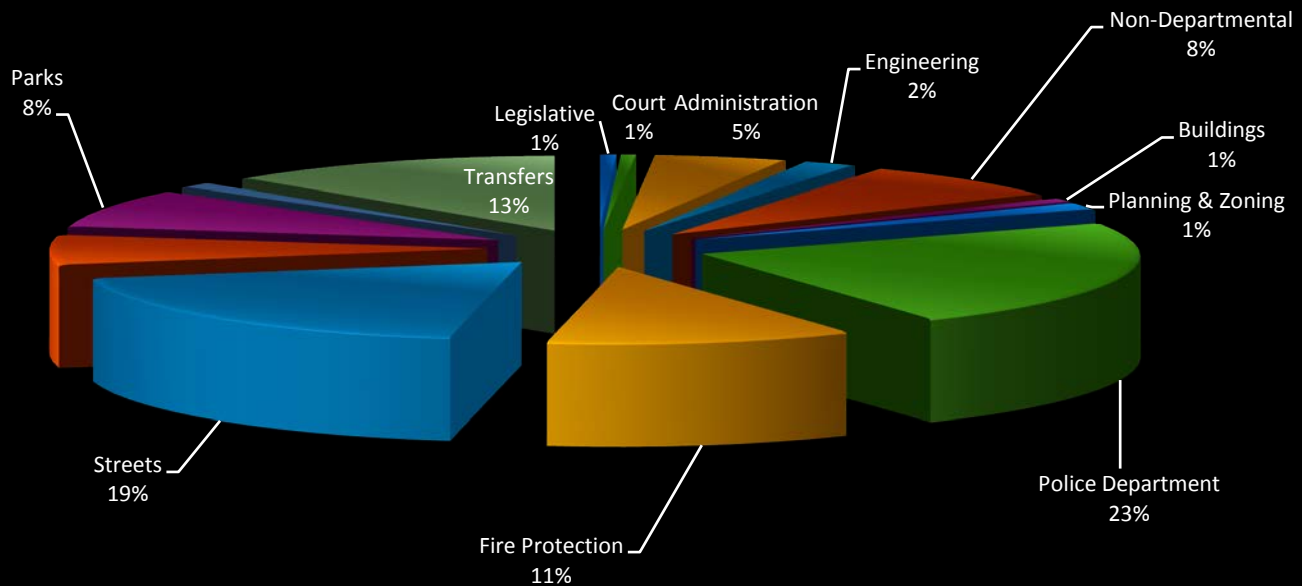
Notes:

FY 2014 General Fund Summary  
for period ending November 30, 2013  
42% of Fiscal Year has Elapsed

### General Fund Revenues



### General Fund Expenses



FY 2014 Cash Allocation  
for period ending November 30, 2013  
42% of Fiscal Year has Elapsed

**COMBINED CASH ACCOUNTS**

	<b>Nov-11</b>	<b>Nov-12</b>	<b>Nov-13</b>	<b>Difference</b>
US Bank (Operating)	\$ 144,095	\$ 444,594	\$ 370,647	\$ (73,947)
PTIF (Savings)	\$ 1,478,088	\$ 3,083,876	\$ 3,580,740	\$ 496,864
Operating Clearing	\$ 6,086	\$ 12,518	\$ 18,701	\$ 6,183
US Bank Seized Monies	\$ 11,877	\$ 9,913	\$ 9,662	\$ (251)
	<b>\$ 1,640,146</b>	<b>\$ 3,550,902</b>	<b>\$ 3,979,751</b>	<b>\$ 428,849</b>

**CASH ALLOCATION**

General Fund	\$ (57,771)	\$ 386,650	\$ 300,648	\$ (86,002)
Streets Impact Fees Fund	\$ 425,363	\$ 598,926	\$ 515,822	\$ (83,104)
Storm Drain Impact Fees	\$ 45,130	\$ 134,834	\$ 136,438	\$ 1,604
Police Impact Fees	\$ 1,395	\$ 4,606	\$ 3,354	\$ (1,253)
Park Impact Fees	\$ 340,498	\$ 397,250	\$ 114,502	\$ (282,748)
RDA	\$ (18,930)	\$ 4,749	\$ 31,951	\$ 27,202
RAP Tax	\$ 80,748	\$ 196,795	\$ 374,402	\$ 177,607
CIF	\$ 1,728	\$ 79,601	\$ 167,937	\$ 88,336
Streets Capital Improvement Fund	\$ -	\$ 213,455	\$ 427,434	\$ 213,979
Water Fund	\$ 964,179	\$ 1,626,660	\$ 2,287,162	\$ 660,502
Solid Waste	\$ 3,899	\$ 20,775	\$ 24,356	\$ 3,581
Storm Drain Utility	\$ (50,381)	\$ (21,313)	\$ 12,688	\$ 34,001
Golf Course	\$ (95,711)	\$ (92,086)	\$ (416,942)	\$ (324,856)
	<b>\$ 1,640,146</b>	<b>\$ 3,550,902</b>	<b>\$ 3,979,751</b>	<b>\$ 428,849</b>

FY 2014 Golf Fund Summary  
for period ending November 30, 2013  
42% of Fiscal Year has Elapsed

<i>Revenues</i>	<b>Nov-10</b>	<b>Nov-11</b>	<b>Nov-12</b>	<b>Nov-13</b>	<b>FY 2014 Budget</b>	<b>% Earned / Spent</b>
<b>Operating Revenue</b>	432,194	436,795	403,089	386,497	827,000	47%
<b>Miscellaneous Revenue</b>	4,960	3,989	1,117	2,417	7,150	34%
<b>Contributions</b>	-	-	-	-	235,673	--
	<b>437,154</b>	<b>440,784</b>	<b>404,207</b>	<b>388,914</b>	<b>1,069,823</b>	<b>36%</b>

<i>Expenses</i>	<b>Nov-10</b>	<b>Nov-11</b>	<b>Nov-12</b>	<b>Nov-13</b>	<b>FY 2014 Budget</b>	<b>% Earned / Spent</b>
<b>Golf Pro and Clubhouse</b>	127,767	113,601	95,027	98,589	211,210	47%
<b>Golf Maintenance</b>	180,421	166,553	157,152	204,500	380,025	54%
<b>Driving Range</b>	9,566	11,869	13,433	17,639	21,150	83%
<b>Pro Shop &amp; Café</b>	28,414	19,981	19,594	178,765	202,500	88%
<b>Debt Service</b>	217,060	214,394	220,377	233,325	254,938	92%
	<b>563,229</b>	<b>526,398</b>	<b>505,582</b>	<b>732,819</b>	<b>1,069,823</b>	<b>68%</b>

YTD Net Rev over Exp	\$ (126,075)	\$ (85,613)	\$ (101,376)	\$ (343,905)	\$ -
----------------------	--------------	-------------	--------------	--------------	------

164,000 less parking lot construction

**Notes:**

**\*\* \$164K in construction costs for golf course parking lot reconstruction**

**\$ (179,905)**



WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GENERAL FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TAXES</u>							
10-31-110	CURRENT YEAR PROPERTY TAXES	80,838.88	51,815.38	171,023.56	846,771.00	675,747.44	20.2
10-31-111	VEHICLE FEES	22,492.00	2,998.32	19,457.17	45,000.00	25,542.83	43.2
10-31-130	SALES AND USE TAXES	780,582.08	150,137.33	804,645.49	1,790,000.00	985,354.51	45.0
10-31-142	MUNICIPAL ENERGY SALES TAX	109,739.10	17,948.57	121,811.31	210,000.00	88,188.69	58.0
10-31-144	FRANCHISE TAXES - NATURAL GAS	13,323.62	2,881.94	14,154.06	92,500.00	78,345.94	15.3
10-31-146	MUNCIPAL TELECOMM SALES TAX	50,226.08	14,630.39	48,637.24	110,000.00	61,362.76	44.2
10-31-150	ROOM TAX	7,763.20	1,505.86	9,471.08	15,000.00	5,528.92	63.1
	<b>TOTAL TAXES</b>	<b>1,064,964.96</b>	<b>241,917.79</b>	<b>1,189,199.91</b>	<b>3,109,271.00</b>	<b>1,920,071.09</b>	<b>38.3</b>
<u>LICENSES AND PERMITS</u>							
10-32-210	BUILDING PERMITS	75,797.57	6,819.70	20,301.92	45,000.00	24,698.08	45.1
10-32-211	PLAN CHECK FEES	43,773.49	3,409.83	10,283.77	20,000.00	9,716.23	51.4
10-32-212	ELECTRICAL FEES	319.00	45.00	315.00	175.00 (	140.00 )	180.0
10-32-214	PLUMBING FEES	94.00	.00	.00	.00	.00	.0
10-32-216	MECHANICAL FEES	90.00	45.00	45.00	35.00 (	10.00 )	128.6
10-32-220	BUSINESS LICENSE	1,171.62	195.00	899.16	28,000.00	27,100.84	3.2
10-32-295	OTHER PERMITS - EXCAVATION	2,505.00	200.00	2,000.00	1,500.00 (	500.00 )	133.3
	<b>TOTAL LICENSES AND PERMITS</b>	<b>123,750.68</b>	<b>10,714.53</b>	<b>33,844.85</b>	<b>94,710.00</b>	<b>60,865.15</b>	<b>35.7</b>
<u>INTERGOVERNMENTAL REVENUE</u>							
10-33-310	CLASS 'C' ROAD FUNDS	87,874.27	31,132.11	87,218.00	175,000.00	87,782.00	49.8
10-33-320	GRANTS - STATE	71,367.10	.00	460.19	31,300.00	30,839.81	1.5
10-33-380	STATE LIQUOR FUND ALLOTMENT	.00	.00	.00	10,000.00	10,000.00	.0
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>159,241.37</b>	<b>31,132.11</b>	<b>87,678.19</b>	<b>216,300.00</b>	<b>128,621.81</b>	<b>40.5</b>
<u>CHARGES FOR SERVICES</u>							
10-34-420	LAND USE AND SUBDIVISION FEES	13,347.00	150.00	1,707.00	4,380.00	2,673.00	39.0
10-34-440	PARK RESERVATION FEES	955.00	.00	1,355.00	3,700.00	2,345.00	36.6
10-34-460	SALE-COPIES, MAPS & OTHER	.00	.00	2.00	.00 (	2.00 )	.0
10-34-465	POLICE REPORTS & OTHER REIMBRS	810.00	50.00	405.00	1,500.00	1,095.00	27.0
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>15,112.00</b>	<b>200.00</b>	<b>3,469.00</b>	<b>9,580.00</b>	<b>6,111.00</b>	<b>36.2</b>
<u>FINES AND FORFEITURES</u>							
10-35-510	FINES & FORFEITURES	32,192.67	5,728.72	34,550.00	80,000.00	45,450.00	43.2
	<b>TOTAL FINES AND FORFEITURES</b>	<b>32,192.67</b>	<b>5,728.72</b>	<b>34,550.00</b>	<b>80,000.00</b>	<b>45,450.00</b>	<b>43.2</b>

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GENERAL FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>							
10-36-600	INTEREST EARNED - GENERAL	2,166.51	292.42	1,795.53	6,500.00	4,704.47	27.6
10-36-611	INTEREST EARNED - OTHER/TRUST	.00	.00	284.78	1,000.00	715.22	28.5
10-36-630	YOUTH COUNCIL FUNDRAISER	409.10	.00	100.00	2,500.00	2,400.00	4.0
10-36-640	SALE OF FIXED ASSETS	.00	.00	.00	23,000.00	23,000.00	.0
10-36-650	FACILITY RENTAL	250.00	.00	50.00	.00 (	50.00 )	.0
10-36-685	ADVERTISING REVENUES	40.00	.00	.00	.00	.00	.0
10-36-690	MISC. REVENUE	1,310.91	1,449.39	35,364.67	43,000.00	7,635.33	82.2
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>4,176.52</b>	<b>1,741.81</b>	<b>37,594.98</b>	<b>76,000.00</b>	<b>38,405.02</b>	<b>49.5</b>
<u>CONTRIBUTIONS AND TRANSFERS</u>							
10-38-805	TXFR'S FROM CAPITAL PROJECTS	.00	.00	.00	135,000.00	135,000.00	.0
10-38-810	JULY 4TH DONATIONS/FEES	5,000.00	.00	.00	5,000.00	5,000.00	.0
10-38-820	K-9 DONATIONS	55.00	.00	.00	.00	.00	.0
10-38-860	CONTRIBUTIONS - PRIVATE	10,000.00	.00	.00	.00	.00	.0
10-38-870	TXFR'S FROM RAP TAX FUND	.00	.00	.00	114,200.00	114,200.00	.0
10-38-895	TXFR'S FROM STREET IMPACT FEES	.00	.00	.00	358,000.00	358,000.00	.0
10-38-896	TXFR'S FROM CAPITAL STREETS	.00	.00	.00	203,500.00	203,500.00	.0
10-38-897	TXFR'S FROM POLICE IMPACT FEES	.00	.00	.00	2,165.00	2,165.00	.0
10-38-899	CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	95,444.00	95,444.00	.0
	<b>TOTAL CONTRIBUTIONS AND TRANSF</b>	<b>15,055.00</b>	<b>.00</b>	<b>.00</b>	<b>913,309.00</b>	<b>913,309.00</b>	<b>.0</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,414,493.20</b>	<b>291,434.96</b>	<b>1,386,336.93</b>	<b>4,499,170.00</b>	<b>3,112,833.07</b>	<b>30.8</b>
<u>LEGISLATIVE</u>							
10-41-110	SALARIES & WAGES	7,765.05	1,428.01	8,599.73	28,560.00	19,960.27	30.1
10-41-132	WORKERS COMP INSURANCE	14.40	2.88	15.68	60.00	44.32	26.1
10-41-133	FICA TAXES	651.45	120.72	715.28	2,185.00	1,469.72	32.7
10-41-210	BOOKS, SUBSCRIPT, MEMBERSHIPS	175.00	.00	179.00	200.00	21.00	89.5
10-41-230	TRAVEL	750.00	150.00	750.00	1,800.00	1,050.00	41.7
10-41-330	SEMINARS & CONVENTIONS	1,050.00	.00	720.00	2,000.00	1,280.00	36.0
10-41-610	MISCELLANEOUS SUPPLIES	247.85	.00	378.80	500.00	121.20	75.8
	<b>TOTAL LEGISLATIVE</b>	<b>10,653.75</b>	<b>1,701.61</b>	<b>11,358.49</b>	<b>35,305.00</b>	<b>23,946.51</b>	<b>32.2</b>

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GENERAL FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>COURT</u>						
10-42-125 LONG TERM DISABILITY	.94	.15	1.67	.00 (	1.67 )	.0
10-42-131 GROUP HEALTH INSURANCE	21.46	11.48	25.73	.00 (	25.73 )	.0
10-42-132 WORKERS COMP INSURANCE	3.82	.63	6.83	.00 (	6.83 )	.0
10-42-133 FICA TAXES	11.59	1.88	20.84	.00 (	20.84 )	.0
10-42-311 LEGAL FEES	10,000.00	2,000.00	10,000.00	24,000.00	14,000.00	41.7
10-42-621 WITNESS FEES	119.01	7.16	204.82	500.00	295.18	41.0
<b>TOTAL COURT</b>	<b>10,156.82</b>	<b>2,021.30</b>	<b>10,259.89</b>	<b>24,500.00</b>	<b>14,240.11</b>	<b>41.9</b>
<u>ADMINISTRATIVE</u>						
10-43-110 SALARIES & WAGES	54,802.49	13,344.30	40,945.26	103,000.00	62,054.74	39.8
10-43-114 SALARIES & WAGES - TEMP/P-TIME	900.00	200.00	900.00	12,720.00	11,820.00	7.1
10-43-125 LONG TERM DISABILITY	309.18	80.08	245.70	625.00	379.30	39.3
10-43-130 RETIREMENT	9,290.25	1,074.82	3,780.81	20,000.00	16,219.19	18.9
10-43-131 GROUP HEALTH INSURANCE	9,412.15	6,017.45	14,361.67	28,000.00	13,638.33	51.3
10-43-132 WORKERS COMP INSURANCE	112.77	27.40	83.79	230.00	146.21	36.4
10-43-133 FICA TAXES	4,179.83	1,029.71	3,188.04	9,015.00	5,826.96	35.4
10-43-134 ALLOWANCES - VEHICLE	1,000.00	200.00	800.00	2,400.00	1,600.00	33.3
10-43-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	4,378.13	600.00	4,429.33	4,000.00 (	429.33 )	110.7
10-43-240 OFFICE SUPPLIES & EXPENSE	2,391.11	242.83	2,065.17	5,000.00	2,934.83	41.3
10-43-241 POSTAGE	523.02	150.00	719.58	2,000.00	1,280.42	36.0
10-43-250 EQUIPMENT SUPPLIES & MAINT	3,412.66	.00	1,872.92	6,000.00	4,127.08	31.2
10-43-311 CONSULTING SVCS - COMPUTER	2,326.00	788.00	5,175.00	12,500.00	7,325.00	41.4
10-43-330 EDUCATION AND TRAINING	30.00	30.00	3,325.06	9,000.00	5,674.94	37.0
10-43-440 BANK CHARGES	4,709.16	1,006.59	5,057.15	11,000.00	5,942.85	46.0
10-43-610 MISCELLANEOUS SUPPLIES	96.24	.00	.00	.00	.00	.0
10-43-620 MISCELLANEOUS SERVICES	.00	.00	1,030.00	1,000.00 (	30.00 )	103.0
10-43-621 ADVERTISING	340.26	25.44	165.36	3,000.00	2,834.64	5.5
10-43-741 CAPITAL OUTLAY - SOFTWARE	.00	.00	.00	3,500.00	3,500.00	.0
<b>TOTAL ADMINISTRATIVE</b>	<b>98,213.25</b>	<b>24,816.62</b>	<b>88,144.84</b>	<b>232,990.00</b>	<b>144,845.16</b>	<b>37.8</b>
<u>ENGINEERING</u>						
10-46-110 SALARIES & WAGES	17,236.82	6,387.04	21,451.54	43,360.00	21,908.46	49.5
10-46-125 LONG TERM DISABILITY	103.39	38.32	128.67	260.00	131.33	49.5
10-46-130 RETIREMENT	3,107.85	1,231.44	4,135.79	8,360.00	4,224.21	49.5
10-46-131 GROUP HEALTH INSURANCE	2,942.96	1,542.73	3,662.43	7,820.00	4,157.57	46.8
10-46-132 WORKERS COMP INSURANCE	310.32	114.99	386.18	900.00	513.82	42.9
10-46-133 FICA TAXES	1,305.47	487.75	1,652.13	3,320.00	1,667.87	49.8
10-46-134 ALLOWANCES - VEHICLE	1,000.00	200.00	1,000.00	2,400.00	1,400.00	41.7
10-46-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	175.00	.00	.00	200.00	200.00	.0
10-46-330 SEMINARS AND CONVENTIONS	.00	.00	.00	1,000.00	1,000.00	.0
10-46-610 MISCELLANEOUS SUPPLIES	1,615.31	795.00	1,792.54	1,000.00 (	792.54 )	179.3
10-46-740 CAPITAL OUTLAY - EQUIPMENT	2,822.94	.00	.00	.00	.00	.0
<b>TOTAL ENGINEERING</b>	<b>30,620.06</b>	<b>10,797.27</b>	<b>34,209.28</b>	<b>68,620.00</b>	<b>34,410.72</b>	<b>49.9</b>

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

{SEGTITLE[F FUND]}

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>						
10-50-110 SALARIES & WAGES-EXITING EMPLOY	1,099.77	1,895.12	9,949.38	10,538.00	588.62	94.4
10-50-282 TELEPHONE-CELL	1,111.37	477.73	2,329.81	5,000.00	2,670.19	46.6
10-50-309 NETWORK SERVICES	.00	5,676.68	9,844.70	17,400.00	7,555.30	56.6
10-50-310 AUDITING FEES	9,000.00	.00	9,900.00	10,000.00	100.00	99.0
10-50-311 ATTORNEY FEES	16,414.00	4,892.00	18,718.00	48,000.00	29,282.00	39.0
10-50-312 AUTOMOBILE INSURANCE	7,127.66	495.47	7,941.37	7,500.00 (	441.37 )	105.9
10-50-313 BUILDING INSPECTIONS	12,768.00	1,621.00	10,760.00	20,000.00	9,240.00	53.8
10-50-509 PROPERTY INSURANCE	10,896.61	.00	11,203.28	11,000.00 (	203.28 )	101.9
10-50-510 LIABILITY INSURANCE	38,939.00	.00	41,373.00	40,000.00 (	1,373.00 )	103.4
10-50-511 INSURANCE BONDING	1,634.00	.00	1,634.00	2,500.00	866.00	65.4
10-50-608 EMERGENCY PREPAREDNESS COMMITTEE	.00	1,394.82	2,629.85	3,000.00	370.15	87.7
10-50-610 EMERGENCY SUPPLIES	100.00	.00	113.75	2,000.00	1,886.25	5.7
10-50-611 ELECTION EXPENSES	.00	2,146.89	5,786.84	7,000.00	1,213.16	82.7
10-50-612 WEST BOUNTIFUL ARTS COUNCIL	2,104.43	.00	2,362.18	4,000.00	1,637.82	59.1
10-50-614 CITY NEWSLETTER EXPENSES	2,545.05	1,354.89	2,915.21	6,500.00	3,584.79	44.9
10-50-616 YOUTH COUNCIL EXPENSES	459.72	.00	228.48	5,200.00	4,971.52	4.4
10-50-618 HISTORICAL COMM PROJECTS	.00	100.00	466.10	450.00 (	16.10 )	103.6
10-50-619 COMMUNITY ACTION PROGRAMS	496.78	.00	9.60	500.00	490.40	1.9
10-50-620 ANIMAL CONTROL	5,284.80	1,059.70	5,298.50	12,000.00	6,701.50	44.2
10-50-622 DAVIS ART CENTER DONATION	.00	.00	.00	500.00	500.00	.0
10-50-631 EMPLOYEE INCENTIVE	466.50	53.28	63.59	1,000.00	936.41	6.4
10-50-740 CAPITAL OUTLAY - EQUIPMENT	254.54	.00	.00	.00	.00	.0
10-50-741 CAPITAL OUTLAY - SOFTWARE	2,385.00	.00	.00	.00	.00	.0
TOTAL NON-DEPARTMENTAL	113,087.23	21,167.58	143,527.64	214,088.00	70,560.36	67.0
<u>GENERAL GOVERNMENT BUILDINGS</u>						
10-51-260 BLDGS & GROUNDS - SUPPLIES/MNT	6,868.47	580.16	4,271.14	20,000.00	15,728.86	21.4
10-51-270 UTILITIES	6,102.78	1,584.20	7,187.53	20,000.00	12,812.47	35.9
10-51-280 TELEPHONE / INTERNET	2,744.17	576.22	2,946.76	7,000.00	4,053.24	42.1
10-51-620 MISCELLANEOUS SERVICES	1,457.45	.00	1,297.05	3,000.00	1,702.95	43.2
TOTAL GENERAL GOVERNMENT BUILDINGS	17,172.87	2,740.58	15,702.48	50,000.00	34,297.52	31.4
<u>PLANNING AND ZONING</u>						
10-53-110 SALARIES & WAGES	10,619.00	5,457.25	19,373.90	34,450.00	15,076.10	56.2
10-53-125 LONG TERM DISABILITY	.00	22.44	82.28	195.00	112.72	42.2
10-53-130 RETIREMENT	.00	648.73	2,378.66	6,250.00	3,871.34	38.1
10-53-131 GROUP HEALTH INSURANCE	.00	1,046.22	2,615.55	6,100.00	3,484.45	42.9
10-53-132 WORKERS COMP INSURANCE	37.09	11.03	39.16	70.00	30.84	55.9
10-53-133 FICA TAXES	812.39	408.67	1,449.80	2,640.00	1,190.20	54.9
10-53-330 EDUCATION & TRAINING	165.60	.00	.00	200.00	200.00	.0
10-53-610 MISCELLANEOUS EXPENSES	1,270.99	6.10	30.00	1,000.00	970.00	3.0
10-53-620 COMMISSION FEES	739.92	.00	573.27	3,600.00	3,026.73	15.9
TOTAL PLANNING AND ZONING	13,644.99	7,600.44	26,542.62	54,505.00	27,962.38	48.7

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GENERAL FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>						
10-54-110 SALARIES & WAGES	176,141.97	55,987.86	184,587.32	433,885.00	249,297.68	42.5
10-54-111 OVERTIME SALARIES & WAGES	6,835.42	2,068.71	10,036.62	15,000.00	4,963.38	66.9
10-54-112 ALCOHOL ENFORCEMENT OVERTIME	1,636.58	407.13	678.55	1,000.00	321.45	67.9
10-54-115 SALARIES & WAGES - CROSS GUARD	4,401.96	2,200.98	4,401.96	10,290.00	5,888.04	42.8
10-54-116 LIQUOR ENFORCEMENT SHIFTS	6,381.72	262.50	487.50	8,500.00	8,012.50	5.7
10-54-125 LONG TERM DISABILITY	1,138.88	318.18	1,278.08	2,470.00	1,191.92	51.7
10-54-130 RETIREMENT	47,207.21	17,744.36	57,545.64	135,185.00	77,639.36	42.6
10-54-131 GROUP HEALTH INSURANCE	43,739.89	16,696.25	39,502.49	103,200.00	63,697.51	38.3
10-54-132 WORKERS COMP INSURANCE	4,471.14	1,396.93	4,553.12	9,000.00	4,446.88	50.6
10-54-133 FICA TAXES	14,319.81	4,570.07	14,992.50	35,980.00	20,987.50	41.7
10-54-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	200.00	.00	150.00	565.00	415.00	26.6
10-54-240 OFFICE SUPPLIES & EXPENSE	1,193.38	24.43	300.47	2,600.00	2,299.53	11.6
10-54-241 PRINTING	346.45	100.00	200.00	400.00	200.00	50.0
10-54-250 VEHICLE SUPPLIES & MAINT	4,807.33	487.97	3,340.37	12,000.00	8,659.63	27.8
10-54-253 POLICE VEHICLE LEASE/PURCHASE	18,546.30	13,475.07	13,475.07	49,540.00	36,064.93	27.2
10-54-254 CONTRACT MECHANIC	2,000.00	.00	.00	.00	.00	.0
10-54-255 FUEL	15,724.90	2,390.98	17,110.90	40,800.00	23,689.10	41.9
10-54-282 TELEPHONE - CELLULAR	2,972.93	775.28	4,339.82	10,140.00	5,800.18	42.8
10-54-310 NARCOTICS ENFORCEMENT	3,948.75	.00	3,948.75	3,950.00	1.25	100.0
10-54-311 PROFESSIONAL SERVICES	14,023.90	55.00	14,502.50	16,345.00	1,842.50	88.7
10-54-320 UCAN RADIO NETWORK FEES	1,727.50	558.00	2,282.00	8,484.00	6,202.00	26.9
10-54-321 DISPATCH FEES	10,608.00	5,304.00	10,608.00	21,216.00	10,608.00	50.0
10-54-330 EDUCATION AND TRAINING	1,537.05	.00	4,341.11	13,602.00	9,260.89	31.9
10-54-340 LIQUOR DISTRIBUTION GRANT EXP	2,235.02	.00	.00	.00	.00	.0
10-54-450 SPECIAL DEPARTMENT SUPPLIES	2,504.42	46.00	3,818.71	6,305.00	2,486.29	60.6
10-54-455 ALLOWANCES-UNIFORM	3,531.66	692.93	6,007.54	7,570.00	1,562.46	79.4
10-54-460 FIREARMS & FIREARM TRAINING	2,605.80	.00	2,873.29	7,935.00	5,061.71	36.2
10-54-622 MISCELLANEOUS - K-9	491.83	.00	.00	.00	.00	.0
10-54-625 FEDERAL / STATE GRANT EXPENSES	.00	1,540.00	6,880.37	5,300.00	( 1,580.37 )	129.8
10-54-635 COMMUNITY POLICING	294.75	.00	1,025.11	1,000.00	( 25.11 )	102.5
10-54-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	.00	13,000.00	13,000.00	.0
10-54-741 CAPITAL OUTLAY - COMPUTERS	5,838.93	.00	.00	.00	.00	.0
<b>TOTAL POLICE DEPARTMENT</b>	<b>401,413.48</b>	<b>127,102.63</b>	<b>413,267.79</b>	<b>975,262.00</b>	<b>561,994.21</b>	<b>42.4</b>
<u>FIRE PROTECTION</u>						
10-55-621 FIRE FIGHTING SERVICES	195,627.50	.00	203,189.50	443,900.00	240,710.50	45.8
<b>TOTAL FIRE PROTECTION</b>	<b>195,627.50</b>	<b>.00</b>	<b>203,189.50</b>	<b>443,900.00</b>	<b>240,710.50</b>	<b>45.8</b>

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GENERAL FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>STREETS</u>						
10-60-110 SALARIES & WAGES	36,275.76	11,920.57	35,996.19	55,750.00	19,753.81	64.6
10-60-111 OVERTIME SALARIES & WAGES	324.72	.00	182.56	6,000.00	5,817.44	3.0
10-60-114 SALARIES & WAGES - TEMP/P-TIME	1,800.00	127.50	2,858.63	2,000.00	858.63	142.9
10-60-125 LONG TERM DISABILITY	202.08	71.54	217.06	370.00	152.94	58.7
10-60-130 RETIREMENT	5,923.71	2,248.81	6,766.13	10,750.00	3,983.87	62.9
10-60-131 GROUP HEALTH INSURANCE	7,039.73	4,155.04	9,743.80	16,890.00	7,146.20	57.7
10-60-132 WORKERS COMP INSURANCE	684.62	216.91	716.15	920.00	203.85	77.8
10-60-133 FICA TAXES	2,813.67	899.52	2,913.75	4,750.00	1,836.25	61.3
10-60-250 VEHICLE SUPPLIES & MAINTENANCE	1,994.69	506.41	956.13	4,500.00	3,543.87	21.3
10-60-252 EQUIPMENT MAINTENANCE & REPRS	1,152.58	83.00	1,130.46	4,500.00	3,369.54	25.1
10-60-254 CONTRACT MECHANIC	2,000.00	.00	.00	.00	.00	.0
10-60-255 FUEL	970.75	445.82	2,227.54	6,000.00	3,772.46	37.1
10-60-270 STREET LIGHTS	19,534.64	3,844.90	19,930.61	50,400.00	30,469.39	39.5
10-60-330 EDUCATION AND TRAINING	205.00	.00	149.50	2,425.00	2,275.50	6.2
10-60-410 SPECIAL DEPARTMENT SUPPLIES	79.98	748.92	3,047.86	3,060.00	12.14	99.6
10-60-412 STREET SIGNS & POSTS	440.52	.00	2,684.08	3,500.00	815.92	76.7
10-60-414 STREET SWEEPING	.00	.00	570.00	7,600.00	7,030.00	7.5
10-60-455 UNIFORM	640.30	59.80	536.13	1,000.00	463.87	53.6
10-60-620 SNOW REMOVAL	.00	.00	18.18	15,000.00	14,981.82	.1
10-60-630 TREE REMOVAL	.00	75.22	75.22	1,000.00	924.78	7.5
10-60-720 CAPITAL OUTLAY - GRANTS	.00	.00	.00	25,000.00	25,000.00	.0
10-60-730 CAPITAL OUTLAY - IMPROVEMENTS	40,547.85	.00	221,659.47	416,000.00	194,340.53	53.3
10-60-740 CAPITAL OUTLAY - EQUIPMENT	.00	28,588.00	28,588.00	180,500.00	151,912.00	15.8
10-60-750 CAPITAL OUTLAY-IMPACT FEES	.00	.00	.00	358,000.00	358,000.00	.0
TOTAL STREETS	122,630.60	53,991.96	340,967.45	1,175,915.00	834,947.55	29.0
<u>CLASS 'C' ROAD PROJECTS</u>						
10-61-410 ROAD REPAIRS	15,667.00	155.12	22,196.56	40,000.00	17,803.44	55.5
10-61-413 STREET STRIPING	9,313.00	.00	10,173.00	11,000.00	827.00	92.5
10-61-625 SIDEWALK REPLACEMENT	932.00	.00	863.80	14,000.00	13,136.20	6.2
10-61-731 CRACK SEALANT	.00	.00	.00	10,000.00	10,000.00	.0
10-61-735 SLURRY SEAL	.00	.00	81,373.00	100,000.00	18,627.00	81.4
10-61-740 CAPITAL OUTLAY	7,401.52	.00	.00	.00	.00	.0
TOTAL CLASS 'C' ROAD PROJECTS	33,313.52	155.12	114,606.36	175,000.00	60,393.64	65.5

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GENERAL FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>						
10-70-110 SALARIES & WAGES	21,070.78	3,804.02	17,217.80	51,475.00	34,257.20	33.5
10-70-111 OVERTIME SALARIES & WAGES	1,267.26	.00	1,433.01	4,500.00	3,066.99	31.8
10-70-114 SALARIES & WAGES - TEMP/P-TIME	6,610.25	969.00	10,610.69	16,000.00	5,389.31	66.3
10-70-125 LONG TERM DISABILITY	123.73	22.83	109.83	340.00	230.17	32.3
10-70-130 RETIREMENT	3,705.93	729.91	3,526.74	9,925.00	6,398.26	35.5
10-70-131 GROUP HEALTH INSURANCE	6,253.04	1,165.10	4,728.81	16,425.00	11,696.19	28.8
10-70-132 WORKERS COMP INSURANCE	536.24	89.46	565.38	1,060.00	494.62	53.3
10-70-133 FICA TAXES	2,095.76	351.40	2,164.64	5,500.00	3,335.36	39.4
10-70-245 TOILET RENTAL	.00	.00	.00	800.00	800.00	.0
10-70-250 EQUIPMENT SUPPLIES & MAINT	317.26	.00	830.70	2,000.00	1,169.30	41.5
10-70-252 VEHICLE REPAIRS & MAINTENANCE	389.29	1,465.05	1,474.86	1,500.00	25.14	98.3
10-70-254 CONTRACT MECHANIC	2,000.00	.00	.00	.00	.00	.0
10-70-255 FUEL	2,450.67	469.00	2,722.33	5,500.00	2,777.67	49.5
10-70-260 BLDGS & GROUNDS - SUPPLIES/MNT	6,801.03	4,584.38	9,379.54	19,250.00	9,870.46	48.7
10-70-270 UTILITIES	757.11	158.92	792.52	2,000.00	1,207.48	39.6
10-70-330 EDUCATION AND TRAINING	.00	.00	15.00	1,000.00	985.00	1.5
10-70-455 UNIFORM	488.44	.00	444.42	1,000.00	555.58	44.4
10-70-610 MISCELLANEOUS SUPPLIES	73.82	.00	.00	.00	.00	.0
10-70-612 4TH OF JULY CELEBRATION EXPENS	10,967.95	.00	11,008.31	12,000.00	991.69	91.7
10-70-613 PARKS SUPPLIES	1,558.39	93.10	3,015.16	9,720.00	6,704.84	31.0
10-70-615 HOLIDAY DECORATION & SUPPLIES	.00	2,095.00	2,095.00	2,100.00	5.00	99.8
10-70-620 LAWN MAINTENANCE	195.68	.00	.00	1,060.00	1,060.00	.0
10-70-730 CAPITAL OUTLAY - IMPROVEMENTS	120,630.92	.00	39,219.75	100,000.00	60,780.25	39.2
10-70-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	32,726.98	35,000.00	2,273.02	93.5
10-70-750 CAPITAL OUTLAY - IMPACT FEES	.00	.00	4,090.78	.00	( 4,090.78 )	.0
TOTAL PARKS	188,293.55	15,997.17	148,172.25	298,155.00	149,982.75	49.7
<u>DEBT SERVICE</u>						
10-85-815 PRINC.-SALES TX BOND-CITY HALL	.00	.00	.00	112,000.00	112,000.00	.0
10-85-825 INT.-SALES TX BOND-CITY HALL	45,145.88	.00	20,000.95	40,002.00	20,001.05	50.0
10-85-835 AGENT-SALES TX BOND-CITY HALL	.00	.00	1,000.00	3,600.00	2,600.00	27.8
TOTAL DEBT SERVICE	45,145.88	.00	21,000.95	155,602.00	134,601.05	13.5
<u>TRANSFERS, OTHER</u>						
10-90-850 TRANSFERS TO GOLF FUND	.00	.00	.00	86,473.00	86,473.00	.0
10-90-914 S/TAX PYMTS TO BTFL - COMMONS	48,236.69	8,321.31	50,396.05	110,615.00	60,218.95	45.6
10-90-915 S/TAX PYMTS TO BTFL - GATEWAY	26,515.94	5,105.12	27,237.05	68,015.00	40,777.95	40.1
10-90-916 S/TAX PYMTS TO DVPR: COMMONS	143,993.91	24,804.87	150,250.44	330,225.00	179,974.56	45.5
TOTAL TRANSFERS, OTHER	218,746.54	38,231.30	227,883.54	595,328.00	367,444.46	38.3
TOTAL FUND EXPENDITURES	1,498,720.04	306,323.58	1,798,833.08	4,499,170.00	2,700,336.92	40.0

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GENERAL FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
NET REVENUE OVER EXPENDITURES (	<u><u>84,226.84 )</u></u>	<u><u>( 14,888.62 )</u></u>	<u><u>( 412,496.15 )</u></u>	<u><u>.00</u></u>	<u><u>412,496.15</u></u>	<u><u>.0</u></u>



WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

STREETS IMPACT FEES FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CHARGES FOR SERVICES</u>							
21-34-430	DEVELOPMENT IMPACT FEES	<b>160,666.95</b>	5,998.56	<b>23,994.24</b>	45,000.00	21,005.76	53.3
	TOTAL CHARGES FOR SERVICES	<b>160,666.95</b>	5,998.56	<b>23,994.24</b>	45,000.00	21,005.76	53.3
<u>MISCELLANEOUS REVENUE</u>							
21-36-600	INTEREST EARNED	<b>1,538.83</b>	200.55	<b>978.25</b>	1,000.00	21.75	97.8
	TOTAL MISCELLANEOUS REVENUE	<b>1,538.83</b>	200.55	<b>978.25</b>	1,000.00	21.75	97.8
<u>CONTRIBUTIONS AND TRANSFERS</u>							
21-38-899	CONTRIBUTIONS - FUND SURPLUS	<b>.00</b>	.00	<b>.00</b>	312,000.00	312,000.00	.0
	TOTAL CONTRIBUTIONS AND TRANSF	<b>.00</b>	.00	<b>.00</b>	312,000.00	312,000.00	.0
	TOTAL FUND REVENUE	<b>162,205.78</b>	6,199.11	<b>24,972.49</b>	358,000.00	333,027.51	7.0
<u>EXPENDITURES</u>							
21-40-800	TRANSFERS TO OTHER FUNDS	<b>.00</b>	.00	<b>.00</b>	358,000.00	358,000.00	.0
	TOTAL EXPENDITURES	<b>.00</b>	.00	<b>.00</b>	358,000.00	358,000.00	.0
	TOTAL FUND EXPENDITURES	<b>.00</b>	.00	<b>.00</b>	358,000.00	358,000.00	.0
	NET REVENUE OVER EXPENDITURES	<b>162,205.78</b>	6,199.11	<b>24,972.49</b>	.00 (	24,972.49 )	.0

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

STORM DRAIN FEES FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>CHARGES FOR SERVICES</u>						
22-34-400	DEVELOPMENT IMPACT FEES	<u>117,501.07</u>	<u>3,451.03</u>	<u>8,804.08</u>	<u>19,875.00</u>	<u>11,070.92</u>	<u>44.3</u>
	TOTAL CHARGES FOR SERVICES	<u>117,501.07</u>	<u>3,451.03</u>	<u>8,804.08</u>	<u>19,875.00</u>	<u>11,070.92</u>	<u>44.3</u>
	<u>MISCELLANEOUS REVENUE</u>						
22-36-600	INTEREST EARNED	<u>342.39</u>	<u>53.05</u>	<u>259.69</u>	<u>150.00</u>	<u>( 109.69 )</u>	<u>173.1</u>
	TOTAL MISCELLANEOUS REVENUE	<u>342.39</u>	<u>53.05</u>	<u>259.69</u>	<u>150.00</u>	<u>( 109.69 )</u>	<u>173.1</u>
	TOTAL FUND REVENUE	<u>117,843.46</u>	<u>3,504.08</u>	<u>9,063.77</u>	<u>20,025.00</u>	<u>10,961.23</u>	<u>45.3</u>
	<u>EXPENDITURES</u>						
22-40-899	APPROP INCREASE - FUND BALANCE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>20,025.00</u>	<u>20,025.00</u>	<u>.0</u>
	TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>20,025.00</u>	<u>20,025.00</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>20,025.00</u>	<u>20,025.00</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u><u>117,843.46</u></u>	<u><u>3,504.08</u></u>	<u><u>9,063.77</u></u>	<u><u>.00</u></u>	<u><u>( 9,063.77 )</u></u>	<u><u>.0</u></u>

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

POLICE FACILITY FEES FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>CHARGES FOR SERVICES</u>						
23-34-430	DEVELOPMENT IMPACT FEES	<u>3,341.49</u>	<u>285.04</u>	<u>1,140.16</u>	<u>2,150.00</u>	<u>1,009.84</u>	<u>53.0</u>
	TOTAL CHARGES FOR SERVICES	<u>3,341.49</u>	<u>285.04</u>	<u>1,140.16</u>	<u>2,150.00</u>	<u>1,009.84</u>	<u>53.0</u>
	<u>MISCELLANEOUS REVENUE</u>						
23-36-600	INTEREST EARNED	<u>10.63</u>	<u>1.30</u>	<u>5.75</u>	<u>15.00</u>	<u>9.25</u>	<u>38.3</u>
	TOTAL MISCELLANEOUS REVENUE	<u>10.63</u>	<u>1.30</u>	<u>5.75</u>	<u>15.00</u>	<u>9.25</u>	<u>38.3</u>
	TOTAL FUND REVENUE	<u>3,352.12</u>	<u>286.34</u>	<u>1,145.91</u>	<u>2,165.00</u>	<u>1,019.09</u>	<u>52.9</u>
	<u>EXPENDITURES</u>						
23-40-800	TRANSFERS TO OTHER FUNDS	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>2,165.00</u>	<u>2,165.00</u>	<u>.0</u>
	TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>2,165.00</u>	<u>2,165.00</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>2,165.00</u>	<u>2,165.00</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>3,352.12</u>	<u>286.34</u>	<u>1,145.91</u>	<u>.00</u>	<u>( 1,145.91 )</u>	<u>.0</u>

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

PARK IMPACT FEES FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>CHARGES FOR SERVICES</u>						
24-34-430	DEVELOPMENT IMPACT FEES	<b>27,265.68</b>	4,192.00	<b>16,768.00</b>	31,035.00	14,267.00	54.0
	TOTAL CHARGES FOR SERVICES	<b>27,265.68</b>	4,192.00	<b>16,768.00</b>	31,035.00	14,267.00	54.0
	<u>MISCELLANEOUS REVENUE</u>						
24-36-600	INTEREST EARNED	<b>1,009.37</b>	44.52	<b>205.09</b>	1,500.00	1,294.91	13.7
	TOTAL MISCELLANEOUS REVENUE	<b>1,009.37</b>	44.52	<b>205.09</b>	1,500.00	1,294.91	13.7
	TOTAL FUND REVENUE	<b>28,275.05</b>	4,236.52	<b>16,973.09</b>	32,535.00	15,561.91	52.2
	<u>EXPENDITURES</u>						
24-40-899	APPROP INCREASE - FUND BALANCE	<b>.00</b>	.00	<b>.00</b>	32,535.00	32,535.00	.0
	TOTAL EXPENDITURES	<b>.00</b>	.00	<b>.00</b>	32,535.00	32,535.00	.0
	TOTAL FUND EXPENDITURES	<b>.00</b>	.00	<b>.00</b>	32,535.00	32,535.00	.0
	NET REVENUE OVER EXPENDITURES	<b>28,275.05</b>	4,236.52	<b>16,973.09</b>	.00 (	16,973.09 )	.0

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

REDEVELOPMENT AGENCY FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>TAXES</u>						
25-31-110 TAX INCREMENT - PROPERTY	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>573,137.00</u>	<u>573,137.00</u>	<u>.0</u>
TOTAL TAXES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>573,137.00</u>	<u>573,137.00</u>	<u>.0</u>
<u>MISCELLANEOUS REVENUE</u>						
25-36-600 INTEREST EARNED	<u>214.03</u>	<u>12.42</u>	<u>213.43</u>	<u>.00</u>	<u>( 213.43 )</u>	<u>.0</u>
TOTAL MISCELLANEOUS REVENUE	<u>214.03</u>	<u>12.42</u>	<u>213.43</u>	<u>.00</u>	<u>( 213.43 )</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>214.03</u>	<u>12.42</u>	<u>213.43</u>	<u>573,137.00</u>	<u>572,923.57</u>	<u>.0</u>
<u>EXPENDITURES</u>						
25-40-110 SALARIES & WAGES	<u>20,161.22</u>	<u>6,284.99</u>	<u>19,715.35</u>	<u>50,295.00</u>	<u>30,579.65</u>	<u>39.2</u>
25-40-125 LONG TERM DISABILITY	<u>120.98</u>	<u>37.71</u>	<u>118.33</u>	<u>300.00</u>	<u>181.67</u>	<u>39.4</u>
25-40-130 RETIREMENT	<u>5,075.07</u>	<u>1,481.26</u>	<u>4,762.04</u>	<u>13,650.00</u>	<u>8,887.96</u>	<u>34.9</u>
25-40-131 GROUP HEALTH INSURANCE	<u>3,841.00</u>	<u>1,979.95</u>	<u>4,816.96</u>	<u>11,730.00</u>	<u>6,913.04</u>	<u>41.1</u>
25-40-132 WORKERS COMP INSURANCE	<u>283.07</u>	<u>99.33</u>	<u>313.37</u>	<u>630.00</u>	<u>316.63</u>	<u>49.7</u>
25-40-133 FICA TAXES	<u>1,516.07</u>	<u>473.35</u>	<u>1,492.08</u>	<u>3,850.00</u>	<u>2,357.92</u>	<u>38.8</u>
25-40-230 TRAVEL	<u>500.00</u>	<u>100.00</u>	<u>500.00</u>	<u>1,200.00</u>	<u>700.00</u>	<u>41.7</u>
25-40-310 LEGAL FEES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>.0</u>
25-40-312 OTHER PROFESSIONAL FEES	<u>6,000.00</u>	<u>.00</u>	<u>3,000.00</u>	<u>15,000.00</u>	<u>12,000.00</u>	<u>20.0</u>
25-40-899 APPROP INCREASE - FUND BALANCE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>362.00</u>	<u>362.00</u>	<u>.0</u>
25-40-915 RDA TAX PYMTS TO DVPR: GATEWAY	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>270,124.00</u>	<u>270,124.00</u>	<u>.0</u>
25-40-920 RDA TAX PYMTS TO DVPR: COMMONS	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>200,996.00</u>	<u>200,996.00</u>	<u>.0</u>
TOTAL EXPENDITURES	<u>37,497.41</u>	<u>10,456.59</u>	<u>34,718.13</u>	<u>573,137.00</u>	<u>538,418.87</u>	<u>6.1</u>
TOTAL FUND EXPENDITURES	<u>37,497.41</u>	<u>10,456.59</u>	<u>34,718.13</u>	<u>573,137.00</u>	<u>538,418.87</u>	<u>6.1</u>
NET REVENUE OVER EXPENDITURES (	<u>37,283.38 )</u>	<u>( 10,444.17 )</u>	<u>( 34,504.70 )</u>	<u>.00</u>	<u>34,504.70</u>	<u>.0</u>

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

RAP TAX FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>TAXES</u>						
26-31-110	RAP TAX REVENUE	<b>89,954.03</b>	16,788.75	<b>91,689.28</b>	206,440.00	114,750.72	44.4
	TOTAL TAXES	<b>89,954.03</b>	16,788.75	<b>91,689.28</b>	206,440.00	114,750.72	44.4
	<u>MISCELLANEOUS REVENUE</u>						
26-36-600	INTEREST EARNED	<b>417.66</b>	264.54	<b>1,133.55</b>	850.00	( 283.55 )	133.4
	TOTAL MISCELLANEOUS REVENUE	<b>417.66</b>	264.54	<b>1,133.55</b>	850.00	( 283.55 )	133.4
	<u>CONTRIBUTIONS AND TRANSFERS</u>						
26-38-899	CONTRIBUTIONS - FUND SURPLUS	<b>.00</b>	.00	<b>.00</b>	64,910.00	64,910.00	.0
	TOTAL CONTRIBUTIONS AND TRANSF	<b>.00</b>	.00	<b>.00</b>	64,910.00	64,910.00	.0
	TOTAL FUND REVENUE	<b>90,371.69</b>	17,053.29	<b>92,822.83</b>	272,200.00	179,377.17	34.1
	<u>EXPENDITURES</u>						
26-40-800	TRANSFERS TO GENERAL FUND	<b>.00</b>	.00	<b>.00</b>	114,200.00	114,200.00	.0
26-40-850	TRANSFER TO GOLF FUND	<b>.00</b>	.00	<b>.00</b>	158,000.00	158,000.00	.0
	TOTAL EXPENDITURES	<b>.00</b>	.00	<b>.00</b>	272,200.00	272,200.00	.0
	TOTAL FUND EXPENDITURES	<b>.00</b>	.00	<b>.00</b>	272,200.00	272,200.00	.0
	NET REVENUE OVER EXPENDITURES	<b>90,371.69</b>	17,053.29	<b>92,822.83</b>	.00	( 92,822.83 )	.0

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

CAPITAL IMPROVEMENT FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>MISCELLANEOUS REVENUE</u>						
31-36-600	INTEREST EARNED	<u>720.05</u>	<u>282.26</u>	<u>1,425.86</u>	<u>1,600.00</u>	<u>174.14</u>	<u>89.1</u>
	TOTAL MISCELLANEOUS REVENUE	<u>720.05</u>	<u>282.26</u>	<u>1,425.86</u>	<u>1,600.00</u>	<u>174.14</u>	<u>89.1</u>
	<u>CONTRIBUTIONS AND TRANSFERS</u>						
31-38-899	CONTRIBUTIONS - FUND SURPLUS	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>162,400.00</u>	<u>162,400.00</u>	<u>.0</u>
	TOTAL CONTRIBUTIONS AND TRANSF	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>162,400.00</u>	<u>162,400.00</u>	<u>.0</u>
	TOTAL FUND REVENUE	<u>720.05</u>	<u>282.26</u>	<u>1,425.86</u>	<u>164,000.00</u>	<u>162,574.14</u>	<u>.9</u>
	<u>EXPENDITURES</u>						
31-40-800	TRANSFERS TO GOLF FUND	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>29,000.00</u>	<u>29,000.00</u>	<u>.0</u>
31-40-840	TRANSFERS TO GENERAL FUND	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>135,000.00</u>	<u>135,000.00</u>	<u>.0</u>
	TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>164,000.00</u>	<u>164,000.00</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>164,000.00</u>	<u>164,000.00</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u><u>720.05</u></u>	<u><u>282.26</u></u>	<u><u>1,425.86</u></u>	<u><u>.00</u></u>	<u><u>( 1,425.86 )</u></u>	<u><u>.0</u></u>

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

STREETS CAP IMPROVEMENT FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>MISCELLANEOUS REVENUE</u>						
34-36-600	INTEREST EARNED	<u>954.91</u>	<u>166.19</u>	<u>839.50</u>	<u>.00</u>	<u>( 839.50 )</u>	<u>.0</u>
	TOTAL MISCELLANEOUS REVENUE	<u>954.91</u>	<u>166.19</u>	<u>839.50</u>	<u>.00</u>	<u>( 839.50 )</u>	<u>.0</u>
	<u>CONTRIBUTIONS AND TRANSFERS</u>						
34-38-899	CONTRIBUTIONS - FUND SURPLUS	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>203,500.00</u>	<u>203,500.00</u>	<u>.0</u>
	TOTAL CONTRIBUTIONS AND TRANSF	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>203,500.00</u>	<u>203,500.00</u>	<u>.0</u>
	TOTAL FUND REVENUE	<u>954.91</u>	<u>166.19</u>	<u>839.50</u>	<u>203,500.00</u>	<u>202,660.50</u>	<u>.4</u>
	<u>EXPENDITURES</u>						
34-40-840	TRANSFERS TO GENERAL FUND	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>203,500.00</u>	<u>203,500.00</u>	<u>.0</u>
	TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>203,500.00</u>	<u>203,500.00</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>203,500.00</u>	<u>203,500.00</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>954.91</u>	<u>166.19</u>	<u>839.50</u>	<u>.00</u>	<u>( 839.50 )</u>	<u>.0</u>



WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

WATER FUND

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>							
51-36-600	INTEREST EARNED	8,132.83	2,399.38	7,827.39	18,000.00	10,172.61	43.5
51-36-690	MISC REVENUE/RECONNECTIONS	396.00	126.00	1,994.00	3,000.00	1,006.00	66.5
51-36-710	WATER IMPACT FEE	91,706.00	11,608.00	46,432.00	87,060.00	40,628.00	53.3
	TOTAL MISCELLANEOUS REVENUE	100,234.83	14,133.38	56,253.39	108,060.00	51,806.61	52.1
<u>UTILITY REVENUE</u>							
51-37-700	WATER SALES	616,142.49	116,346.77	615,671.46	1,370,000.00	754,328.54	44.9
51-37-710	WATER CONNECTION FEES	7,521.00	1,430.00	3,320.00	575.00	( 2,745.00 )	577.4
	TOTAL UTILITY REVENUE	623,663.49	117,776.77	618,991.46	1,370,575.00	751,583.54	45.2
<u>CONTRIBUTIONS AND TRANSFERS</u>							
51-38-860	CONTRIBUTIONS - BOND PROCEEDS	.00	.00	.00	470,000.00	470,000.00	.0
	TOTAL CONTRIBUTIONS AND TRANSF	.00	.00	.00	470,000.00	470,000.00	.0
	TOTAL FUND REVENUE	723,898.32	131,910.15	675,244.85	1,948,635.00	1,273,390.15	34.7

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

WATER FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
51-40-110 SALARIES & WAGES	52,167.24	18,237.20	56,046.68	137,000.00	80,953.32	40.9
51-40-111 OVERTIME SALARIES & WAGES	642.65	.00	22.50	6,000.00	5,977.50	.4
51-40-114 SALARIES & WAGES - TEMP/P-TIME	1,196.00	134.13	462.63	.00 (	462.63 )	.0
51-40-125 LONG TERM DISABILITY	301.95	109.43	336.36	860.00	523.64	39.1
51-40-130 RETIREMENT	8,981.63	3,494.85	10,749.19	24,910.00	14,160.81	43.2
51-40-131 GROUP HEALTH INSURANCE	15,998.37	7,231.90	16,366.89	38,300.00	21,933.11	42.7
51-40-132 WORKERS COMP INSURANCE	713.12	251.28	749.15	1,600.00	850.85	46.8
51-40-133 FICA TAXES	3,904.83	1,350.48	4,149.93	10,940.00	6,790.07	37.9
51-40-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	72.00	153.10	225.10	1,600.00	1,374.90	14.1
51-40-241 POSTAGE/SUPPLIES	2,853.82	665.90	2,924.51	6,600.00	3,675.49	44.3
51-40-249 CONTRACT MECHANIC	4,000.00	.00	.00	.00	.00	.0
51-40-250 VEHICLE MAINTENANCE & REPAIR	1,238.89	.00	2,161.24	8,600.00	6,438.76	25.1
51-40-252 EQUIPMENT MAINTENANCE & REPRS	201.37	249.66	1,212.98	24,500.00	23,287.02	5.0
51-40-253 WATERLINE MAINTENANCE & REPAIR	16,732.15	3,054.01	24,648.20	40,000.00	15,351.80	61.6
51-40-254 WATERTANK MAINTENANCE & REPAIR	72.75	.00	484.01	2,000.00	1,515.99	24.2
51-40-255 FUEL	3,201.62	386.15	2,089.21	7,500.00	5,410.79	27.9
51-40-270 PUMPING ELECTRICITY	1,686.20	1,742.47	6,231.53	20,000.00	13,768.47	31.2
51-40-330 EDUCATION AND TRAINING	590.00	.00	.00	4,000.00	4,000.00	.0
51-40-455 UNIFORM	477.98	.00	516.84	1,000.00	483.16	51.7
51-40-610 MISCELLANEOUS EXPENSE	2,487.26	106.46	562.22	6,000.00	5,437.78	9.4
51-40-611 WATER PURCHASES-CULINARY	129,766.40	133,016.20	133,988.70	133,016.00 (	972.70 )	100.7
51-40-612 WATER DEPT SUPPLIES-METERS/ETC	3,913.28	30.35	6,386.33	10,000.00	3,613.67	63.9
51-40-620 MISCELLANEOUS SERVICES	28.00	.00	1,372.00	8,000.00	6,628.00	17.2
51-40-623 STONE CREEK WELL MAINTENANCE	339.64	.00	1,934.89	10,000.00	8,065.11	19.4
51-40-740 CAPITAL OUTLAY - EQUIPMENT	918.33	4,249.46	4,249.46	12,000.00	7,750.54	35.4
51-40-741 FLORIDE EQUIP	.00	.00	.00	2,000.00	2,000.00	.0
51-40-810 DEBT SERVICE - PRINCIPAL	.00	.00	.00	195,000.00	195,000.00	.0
51-40-820 DEBT SERVICE - INTEREST	79,307.50	.00	76,932.50	153,865.00	76,932.50	50.0
51-40-840 AGENT FEES - 2009 SERIES BOND	.00	.00	.00	1,500.00	1,500.00	.0
51-40-850 COST OF ISSUANCE - 2009 SERIES	.00	.00	.00	1,500.00	1,500.00	.0
TOTAL EXPENDITURES	331,792.98	174,463.03	354,803.05	868,291.00	513,487.95	40.9
<u>CAPITAL PROJECTS</u>						
51-95-730 CAPITAL OUTLAY - PROJ/HYDRANTS	.00	.00	21,955.00	20,000.00 (	1,955.00 )	109.8
51-95-740 CAPITAL OUTLAY-EQUIPMENT	.00	.00	.00	60,000.00	60,000.00	.0
51-95-778 WATERLINE - 700 W	.00	20,831.99	21,043.99	.00 (	21,043.99 )	.0
51-95-779 WATERLINE - 900 W	.00	.00	.00	170,000.00	170,000.00	.0
51-95-780 WATERLINE - 400 NORTH	3,570.00	.00	11,369.52	.00 (	11,369.52 )	.0
51-95-781 WATERLINE - 725 W	.00	.00	.00	300,000.00	300,000.00	.0
51-95-795 NEW WELL	34,589.82	.00	348.00	.00 (	348.00 )	.0
51-95-990 APPROP INCREASE-FUND BALANCE	.00	.00	.00	530,344.00	530,344.00	.0
TOTAL CAPITAL PROJECTS	38,159.82	20,831.99	54,716.51	1,080,344.00	1,025,627.49	5.1
TOTAL FUND EXPENDITURES	369,952.80	195,295.02	409,519.56	1,948,635.00	1,539,115.44	21.0

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

WATER FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
NET REVENUE OVER EXPENDITURES	<u><b>353,945.52</b></u>	<u>( 63,384.87 )</u>	<u><b>265,725.29</b></u>	<u>.00</u>	<u>( 265,725.29 )</u>	<u>.0</u>

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

SOLID WASTE FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>						
52-36-600 INTEREST EARNED	160.60	87.23	439.24	550.00	110.76	79.9
TOTAL MISCELLANEOUS REVENUE	160.60	87.23	439.24	550.00	110.76	79.9
<u>UTILITY REVENUE</u>						
52-37-700 GARBAGE PICK UP SALES	139,829.36	28,384.89	141,813.70	335,000.00	193,186.30	42.3
TOTAL UTILITY REVENUE	139,829.36	28,384.89	141,813.70	335,000.00	193,186.30	42.3
<u>CONTRIBUTIONS AND TRANSFERS</u>						
52-38-899 CONTRIBUTIONS - FUND SURPLUS	.00	.00	.00	7,075.00	7,075.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	.00	.00	.00	7,075.00	7,075.00	.0
TOTAL FUND REVENUE	139,989.96	28,472.12	142,252.94	342,625.00	200,372.06	41.5
<u>EXPENDITURES</u>						
52-40-110 SALARIES & WAGES	1,813.58	387.87	1,729.51	9,700.00	7,970.49	17.8
52-40-111 OVERTIME SALARIES & WAGES	.00	.00	361.32	.00 (	361.32 )	.0
52-40-114 SALARIES & WAGES - TEMP/P-TIME	456.00	16.00	56.25	.00 (	56.25 )	.0
52-40-125 LONG TERM DISABILITY	8.50	2.31	12.51	60.00	47.49	20.9
52-40-130 RETIREMENT	239.32	73.01	394.62	1,870.00	1,475.38	21.1
52-40-131 GROUP HEALTH INSURANCE	249.97	124.50	443.91	3,130.00	2,686.09	14.2
52-40-132 WORKERS COMP INSURANCE	40.08	7.37	38.98	145.00	106.02	26.9
52-40-133 FICA TAXES	164.54	30.18	159.46	740.00	580.54	21.6
52-40-241 POSTAGE/SUPPLIES	200.00	50.00	200.00	500.00	300.00	40.0
52-40-620 GARBAGE PICKUP SERVICE	68,139.61	13,997.94	70,982.33	164,480.00	93,497.67	43.2
52-40-621 TIPPING/FLAT RATE - BURN PLANT	57,452.06	11,592.00	57,856.49	140,000.00	82,143.51	41.3
52-40-623 SPRING & FALL CLEANUP	3,056.12	2,123.40	3,033.42	12,000.00	8,966.58	25.3
52-40-625 ADDITIONAL GARBAGE CANS	9,359.50	.00	9,958.80	10,000.00	41.20	99.6
TOTAL EXPENDITURES	141,179.28	28,404.58	145,227.60	342,625.00	197,397.40	42.4
TOTAL FUND EXPENDITURES	141,179.28	28,404.58	145,227.60	342,625.00	197,397.40	42.4
NET REVENUE OVER EXPENDITURES (	1,189.32 )	67.54	( 2,974.66 )	.00	2,974.66	.0

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

STORM DRAIN UTILITY

		<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>							
53-36-600	INTEREST EARNED	( 49.94 )	4.93	15.50	.00	( 15.50 )	.0
	TOTAL MISCELLANEOUS REVENUE	( 49.94 )	4.93	15.50	.00	( 15.50 )	.0
<u>UTILITY REVENUE</u>							
53-37-700	UTILITY SALES	23,418.75	4,892.00	24,287.08	58,500.00	34,212.92	41.5
	TOTAL UTILITY REVENUE	23,418.75	4,892.00	24,287.08	58,500.00	34,212.92	41.5
	TOTAL FUND REVENUE	23,368.81	4,896.93	24,302.58	58,500.00	34,197.42	41.5
<u>EXPENDITURES</u>							
53-40-110	SALARIES & WAGES	4,039.97	1,417.82	5,255.88	11,780.00	6,524.12	44.6
53-40-125	LONG TERM DISABILITY	24.23	8.51	31.33	70.00	38.67	44.8
53-40-130	RETIREMENT	728.49	273.30	1,005.43	2,270.00	1,264.57	44.3
53-40-131	GROUP HEALTH INSURANCE	566.87	309.61	980.78	2,660.00	1,679.22	36.9
53-40-132	WORKERS COMP INSURANCE	72.73	25.51	94.88	175.00	80.12	54.2
53-40-133	FICA TAXES	294.71	104.60	388.47	900.00	511.53	43.2
53-40-252	EQUIPMENT MAINTENANCE & REPRS	.00	.00	.00	7,000.00	7,000.00	.0
53-40-253	STORM SYSTM MAINT AND REPAIRS	550.00	.00	.00	.00	.00	.0
53-40-310	PROFESSIONAL SERVICES	1,505.00	1,005.00	1,805.00	1,505.00	( 300.00 )	119.9
53-40-610	MISCELLANEOUS SUPPLIES	34.75	.00	1,353.92	1,000.00	( 353.92 )	135.4
53-40-751	TELEVISE AND FLUSH STORM DRAIN	16,000.00	.00	1,800.00	20,000.00	18,200.00	9.0
53-40-990	APPROP INCREASE - FUND BALANCE	.00	.00	.00	11,140.00	11,140.00	.0
	TOTAL EXPENDITURES	23,816.75	3,144.35	12,715.69	58,500.00	45,784.31	21.7
	TOTAL FUND EXPENDITURES	23,816.75	3,144.35	12,715.69	58,500.00	45,784.31	21.7
	NET REVENUE OVER EXPENDITURES	( 447.94 )	1,752.58	11,586.89	.00	( 11,586.89 )	.0

WEST BOUNTIFUL CITY  
REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GOLF COURSE FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OPERATING REVENUE</u>						
54-30-010 ROUNDS - ALL (FORMER 9 HOLE)	197,378.36	19,651.05	189,474.91	400,000.00	210,525.09	47.4
54-30-020 PUNCH PASSES -- ALL	24,876.33	1,669.79	19,206.38	55,000.00	35,793.62	34.9
54-30-040 RENTALS - ALL (WAS CARTS 9)	97,517.87	8,223.73	95,572.70	180,000.00	84,427.30	53.1
54-30-050 RANGE - ALL (WAS SMALL BUCKET)	33,109.76	2,105.07	35,709.20	85,000.00	49,290.80	42.0
54-30-070 PRO SHOP MERCHANDISE SALES	46,467.49	9,167.95	43,265.31	100,000.00	56,734.69	43.3
54-30-088 FACILITY LEASE	3,739.31	.00	3,268.57	7,000.00	3,731.43	46.7
TOTAL OPERATING REVENUE	403,089.12	40,817.59	386,497.07	827,000.00	440,502.93	46.7
<u>MISCELLANEOUS REVENUE</u>						
54-36-600 INTEREST EARNED	16.17	1.70	717.59	150.00 (	567.59 )	478.4
54-36-610 INTEREST EARNED - TRUSTEE ACTS	.04	.00	.04	.00 (	.04 )	.0
54-36-640 SALE OF FIXED ASSETS	.00	.00	1,400.00	2,100.00	700.00	66.7
54-36-685 ADVERTISING REVENUES	.00	.00	.00	3,000.00	3,000.00	.0
54-36-690 MISCELLANEOUS REVENUE	1,101.26	( 20.56 )	299.31	2,000.00	1,700.69	15.0
54-36-695 MISCELLANEOUS - TOURNAMENT RE'	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL MISCELLANEOUS REVENUE	1,117.47	( 18.86 )	2,416.94	9,250.00	6,833.06	26.1
<u>CONTRIBUTIONS AND TRANSFERS</u>						
54-38-870 TRANSFERS IN - GENERAL FUND	.00	.00	.00	86,473.00	86,473.00	.0
54-38-880 TRANSFERS IN - CAP IMPROV FUND	.00	.00	.00	29,000.00	29,000.00	.0
54-38-890 TRANSFERS IN - RAP TAX FUND	.00	.00	.00	158,000.00	158,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSF	.00	.00	.00	273,473.00	273,473.00	.0
TOTAL FUND REVENUE	404,206.59	40,798.73	388,914.01	1,109,723.00	720,808.99	35.1

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GOLF COURSE FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GOLF PROFESSIONAL &amp; CLUBHOUSE</u>						
54-81-110 SALARIES & WAGES	25,087.56	7,709.52	21,186.20	70,650.00	49,463.80	30.0
54-81-111 OVERTIME	.00	.00	.00	2,500.00	2,500.00	.0
54-81-114 SALARIES & WAGES - TEMP/P-TIME	24,283.88	4,683.25	31,740.64	43,815.00	12,074.36	72.4
54-81-125 LONG TERM DISABILITY	149.85	4.61	28.44	425.00	396.56	6.7
54-81-130 RETIREMENT	4,499.88	1,486.77	3,591.52	13,620.00	10,028.48	26.4
54-81-131 GROUP HEALTH INSURANCE	3,116.94	4,497.32	6,718.72	10,000.00	3,281.28	67.2
54-81-132 WORKERS COMP INSURANCE	1,154.73	117.26	892.55	1,700.00	807.45	52.5
54-81-133 FICA TAXES	3,758.68	919.36	3,986.90	8,950.00	4,963.10	44.6
54-81-134 EMPLOYEE BENEFITS - UNEMPLOY	.00	.00	.00	1,500.00	1,500.00	.0
54-81-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	657.00	.00	.00	1,000.00	1,000.00	.0
54-81-240 OFFICE SUPPLIES & EXPENSE	1,267.67	109.97	898.90	2,000.00	1,101.10	44.9
54-81-251 CONTRACT MECHANIC	3,000.00	.00	.00	.00	.00	.0
54-81-255 FUEL	7,126.18	.00	4,608.34	11,000.00	6,391.66	41.9
54-81-256 EQUIP MNT/REPAIR - GOLF CARTS	1,220.34	81.95	5,700.49	5,100.00 (	600.49 )	111.8
54-81-260 BLDGS & GROUNDS - SUPPLIES/MNT	1,755.67	.00	2,162.34	2,500.00	337.66	86.5
54-81-270 UTILITIES	3,085.34	315.70	3,588.43	12,000.00	8,411.57	29.9
54-81-280 TELEPHONE	1,419.46	220.23	986.96	4,000.00	3,013.04	24.7
54-81-310 PROFESSIONAL SERVICES	85.00	.00	85.00	.00 (	85.00 )	.0
54-81-440 BANK CHARGES - VISA	9,430.11	1,077.18	8,743.05	15,000.00	6,256.95	58.3
54-81-610 MISCELLANEOUS SUPPLIES	2,741.09	.00	1,191.68	2,000.00	808.32	59.6
54-81-631 EMPLOYEE INCENTIVE	198.50	.00	940.51	.00 (	940.51 )	.0
54-81-633 JUNIOR GOLF PROGRAM	.00	.00	.00	1,000.00	1,000.00	.0
54-81-635 MISCELLANEOUS SERVICES	953.96	25.00	799.00	2,000.00	1,201.00	40.0
54-81-638 ADVERTISING	35.00	.00	557.75	1,500.00	942.25	37.2
54-81-645 CHARITY TOURNAMENT - EXPENSES	.00	.00	182.00	800.00	618.00	22.8
54-81-745 RENTAL CLUBS & BAGS	.00	.00	.00	250.00	250.00	.0
<b>TOTAL GOLF PROFESSIONAL &amp; CLUB</b>	<b>95,026.84</b>	<b>21,248.12</b>	<b>98,589.42</b>	<b>213,310.00</b>	<b>114,720.58</b>	<b>46.2</b>

WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GOLF COURSE FUND

	PRIOR YTD	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURSE &amp; EQUIP MAINT &amp; REPAIRS</u>						
54-82-110 SALARIES & WAGES	25,696.12	10,980.32	41,724.93	107,920.00	66,195.07	38.7
54-82-111 OVERTIME SALARIES & WAGES	.00	.00	99.00	500.00	401.00	19.8
54-82-114 SALARIES & WAGES - TEMP/P-TIME	40,855.64	6,221.63	42,455.18	76,000.00	33,544.82	55.9
54-82-125 LONG TERM DISABILITY	149.01	65.86	250.28	650.00	399.72	38.5
54-82-130 RETIREMENT	4,462.97	2,041.61	7,765.00	20,800.00	13,035.00	37.3
54-82-131 GROUP HEALTH INSURANCE	5,823.64	2,386.58	8,765.16	28,000.00	19,234.84	31.3
54-82-132 WORKERS COMP INSURANCE	1,560.65	403.53	1,988.18	2,520.00	531.82	78.9
54-82-133 FICA TAXES	5,038.89	1,318.90	6,412.36	14,110.00	7,697.64	45.5
54-82-210 BOOKS, SUBSCRIPT, MEMBERSHIPS	380.00	.00	.00	500.00	500.00	.0
54-82-240 OFFICE SUPPLIES & EXPENSE	59.62	.00	145.53	.00 (	145.53 )	.0
54-82-245 EQUIP MNT/RPR - TOILET RENTAL	1,050.00	210.00	1,050.00	2,000.00	950.00	52.5
54-82-248 SUPPLIES - IRRIGATION	4,378.09	2,590.50	12,526.80	4,800.00 (	7,726.80 )	261.0
54-82-250 EQUIPMENT SUPPLIES & MAINT	7,652.84	379.22	7,157.66	17,500.00	10,342.34	40.9
54-82-252 CONTRACT MECHANIC	7,000.00	.00	.00	.00	.00	.0
54-82-253 EQUIPMENT LEASE	620.00	440.00	440.00	.00 (	440.00 )	.0
54-82-255 FUEL	11,111.92	.00	7,591.61	15,000.00	7,408.39	50.6
54-82-258 EQUIP MNT/RPR - MOWER SHARPEN	.00	.00	1,374.16	4,000.00	2,625.84	34.4
54-82-259 EQUIP MNT/RPR - MISC RPR PARTS (	46.30 )	.00	.00	.00	.00	.0
54-82-260 BLDGS & GROUNDS - SUPPLIES/MNT	1,032.59	236.41	951.13	3,500.00	2,548.87	27.2
54-82-262 BLDGS & GROUNDS - GROUND SUPP	1,295.58	132.29	8,235.93	4,000.00 (	4,235.93 )	205.9
54-82-270 UTILITIES - ALL	11,808.72	11,374.28	13,123.44	18,225.00	5,101.56	72.0
54-82-322 SERVICES - TREE TRIMMING	1,750.00	.00	3,400.00	2,400.00 (	1,000.00 )	141.7
54-82-472 UNIFORMS - PROTECTIVE OSHA	.00	78.99	78.99	400.00	321.01	19.8
54-82-482 SPEC DEPT SUPP - SHOP/SM TOOLS	541.55	.00	1,145.00	1,000.00 (	145.00 )	114.5
54-82-620 MISCELLANEOUS SERVICES	2,328.00	.00	2,858.00	2,500.00 (	358.00 )	114.3
54-82-631 EMPLOYEE INCENTIVE	210.00	.00	91.29	.00 (	91.29 )	.0
54-82-660 SUPPLIES - FERTILIZERS	12,108.60	.00	4,484.00	12,000.00	7,516.00	37.4
54-82-667 SUPPLIES - SAND (ALL)	4,992.36	.00	5,883.47	7,000.00	1,116.53	84.1
54-82-668 SUPPLIES - SEED	925.00	.00	1,463.50	1,500.00	36.50	97.6
54-82-672 SUPPLIES - BUNKER SAND & RAKES	1,482.48	.00	.00	.00	.00	.0
54-82-677 SUPPLIES - CHEMICALS (ALL)	2,883.92	.00	7,436.44	7,000.00 (	436.44 )	106.2
54-82-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	15,602.85	29,000.00	13,397.15	53.8
<b>TOTAL COURSE &amp; EQUIP MAINT &amp; RE</b>	<b>157,151.89</b>	<b>38,860.12</b>	<b>204,499.89</b>	<b>382,825.00</b>	<b>178,325.11</b>	<b>53.4</b>
<u>DRIVING RANGE</u>						
54-83-111 OVERTIME SALARIES & WAGES	.00	.00	.00	250.00	250.00	.0
54-83-114 SALARIES & WAGES - TEMP/P-TIME	12,122.00	1,990.89	13,120.18	15,000.00	1,879.82	87.5
54-83-132 WORKERS COMP INSURANCE	296.67	48.73	321.14	700.00	378.86	45.9
54-83-133 FICA TAXES	927.40	152.29	1,003.61	1,200.00	196.39	83.6
54-83-250 EQUIPMENT SUPPLIES & MAINT	.00	.00	275.00	1,500.00	1,225.00	18.3
54-83-610 MISCELLANEOUS SUPPLIES	.00	.00	203.00	500.00	297.00	40.6
54-83-631 EMPLOYEE INCENTIVE	87.00	.00	.00	.00	.00	.0
54-83-679 SUPPLIES - RANGE GOLF BALLS	.00	.00	2,716.56	2,000.00 (	716.56 )	135.8
<b>TOTAL DRIVING RANGE</b>	<b>13,433.07</b>	<b>2,191.91</b>	<b>17,639.49</b>	<b>21,150.00</b>	<b>3,510.51</b>	<b>83.4</b>



WEST BOUNTIFUL CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2013

GOLF COURSE FUND

	<u>PRIOR YTD</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>PRO SHOP &amp; CAFE</u>						
54-84-250 EQUIPMENT SUPPLIES & MAINT	870.55	.00	.00	1,250.00	1,250.00	.0
54-84-260 BLDGS & GROUNDS - SUPPLIES/MNT	368.78	16.45	475.46	6,250.00	5,774.54	7.6
54-84-400 MERCHANDISE PURCHASES- DIRECT	18,354.42	2,577.33	13,870.10	60,000.00	46,129.90	23.1
54-84-740 CAPITAL OUTLAY	.00	13,349.00	164,419.48	170,000.00	5,580.52	96.7
TOTAL PRO SHOP & CAFE	19,593.75	15,942.78	178,765.04	237,500.00	58,734.96	75.3
<u>DEBT SERVICE</u>						
54-85-811 PRINCIPAL - G.O. BOND '03	210,000.00	.00	225,000.00	225,000.00	.00	100.0
54-85-816 LEASE PAYMENT - GOLF CARTS	.00	.00	.00	20,500.00	20,500.00	.0
54-85-821 INTEREST - G.O. BOND '03	7,481.25	.00	3,937.50	3,938.00	.50	100.0
54-85-831 AGENT FEES - '03 BOND	500.00	.00	500.00	500.00	.00	100.0
54-85-899 INTEREST EXPENSE	2,395.52	825.93	3,887.17	5,000.00	1,112.83	77.7
TOTAL DEBT SERVICE	220,376.77	825.93	233,324.67	254,938.00	21,613.33	91.5
TOTAL FUND EXPENDITURES	505,582.32	79,068.86	732,818.51	1,109,723.00	376,904.49	66.0
NET REVENUE OVER EXPENDITURES (	101,375.73 )	( 38,270.13 )	( 343,904.50 )	.00	343,904.50	.0

Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, December 3, 2013 at West Bountiful City Hall, Davis County, Utah.

Those in attendance:

MEMBERS PRESENT: Mayor Kenneth Romney, James Ahlstrom, Mark Preece, James Bruhn, Debbie McKean. Dave Tovey was expected later.

STAFF PRESENT: Duane Huffman (City Administrator), Heidi Voordeckers (Finance Director/Recorder), Ben White (City Engineer), Cathy Brightwell (Deputy Recorder), Chief Todd Hixson, Paul Holden (Golf Director), Steve Maughan (Public Works Director), Nathalie Ellingson (Secretary).

VISITORS: Kelly Enquist, Alan Malan, Sandy Herrera, Jeff Bennion, Jason Burningham.

Called to Order: Mayor Romney called this meeting to order at 7:36 pm

Invocation/Thought – Debbie McKean gave an invocation.

Pledge of Allegiance led by Mark Preece.

1.  
Accept Agenda

MOTION: Debbie McKean moved to approve the agenda as written, but adjourn for an RDA meeting when all parties arrive.

SECOND: James Bruhn seconded the Motion.

PASSED: Voting was as follows:  
James Ahlstrom – Aye  
Mark Preece – Aye  
James Bruhn – Aye  
Debbie McKean – Aye

2.  
Public Comment

No comments.

Jason Burningham arrived for the RDA meeting.

MOTION: James Ahlstrom moved to adjourn the council meeting and go to the RDA meeting.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting was as follows:

James Ahlstrom – Aye

Mark Preece – Aye

James Bruhn – Aye

Debbie McKean – Aye

Reconvened City Council Meeting

3.  
Consider Approval of Ordinance 256-13,  
Enacting a Temporary Land Use Regulation  
to Prohibit the Operation of Retail Tobacco  
Specialty Businesses.

Duane Huffman – State law allows for a temporary land use moratorium when a land use issue arises which is not contemplated in the city's statute or is otherwise unregulated. The City learned of the potential interest in opening an electronic cigarette shop at Gateway, and West Bountiful currently has no ordinance relating to tobacco products of any kind. A state law was adopted in 2012 regulating this new type of business and requiring special licenses be issued. A moratorium would give the council up to six months to research and discuss this issue.

Sandy Ferrera, who has interest in opening an e-cigarette store, was present at the meeting and came forward to explain her business. She currently has a shop in Ogden called Vapor Royale, and wants to expand by opening a shop at Gateway. She is a member of Utah Vapor Association, which promotes the proper use of e-cigarettes. She is strict about not selling to minors, and will not be selling any other tobacco products in her store. James Ahlstrom asked her if a six month delay would be a problem for her. She said she was worried about losing her spot at Gateway, since zoning limits areas where she can have a shop.

Chief Hixson expressed his concern about glass pipes, potpourri, spice and bath salts being sold, and that customers could add harmful substances to the fluid.

Items to discuss during the moratorium would be zoning and land use issues, and whether strong restrictions should be in place to prevent the shop from eventually selling tobacco products under future ownership.

MOTION: James Ahlstrom moved to adopt a six-month moratorium on approving Ordinance 256-13, enacting a temporary land use regulation to prohibit the operation of retail tobacco specialty businesses, to allow time for research and discussion.

1 SECOND: Dave Tovey seconded the Motion.

2  
3 PASSED: Voting by roll call was as follows:

4 James Ahlstrom – Aye

5 Mark Preece – Aye

6 James Bruhn – Aye

7 Dave Tovey – Aye

8 Debbie McKean – Aye

9  
10 Mayor Romney suggested to Ms. Ferrera that she check the Planning  
11 Commission agendas over the next few months.

12  
13 4.

14 Discussion of Golf Course Items

15  
16 a. Selection of Lakeside Golf Course Logo.

17 Mayor Romney – There have been several different logo designs used  
18 at the Lakeside Golf Course. Because of the improvements at the golf  
19 course, consideration has been given to updating the logo. Paul  
20 Holden brought posters showing three potential new logos and outlines  
21 of golf shirts to show how the logos would look on them. The  
22 majority of those attending the meeting chose the logo showing  
23 mountains in the background as their favorite.

24  
25 b. Discussion of Golf Course Concession Services.

26 Duane Huffman – The council had discussed at the last meeting  
27 whether they want to use staff to maintain the cafe or if they want to  
28 contract it out again. It was decided that for 2014 the City would  
29 contract the services out. Duane presented a plan for an RFP process.  
30 He wants to issue the RFP by the middle of December and run it until  
31 January 17, with the intention of having a recommendation to present  
32 to the council at the first meeting in February.

33  
34 c. Discussion of Golf Course Needs Assessment.

35 Duane Huffman – The staff worked up a list of immediate, short term  
36 and long term plans for the golf course. They are planning a remodel  
37 of the cafe and restrooms which will come out of the current budget.  
38 They want to eventually discuss hiring an additional full time staff  
39 member at the pro shop. They will bring proposals to the council  
40 regarding the new staff.

41  
42 The golf carts became the focus of the rest of the discussion. Duane,  
43 Steve Maughan and Paul Holden had listed some different options for  
44 updating and adding to the fleet of golf carts. The city currently owns  
45 twenty that are operational, but it is common to have four or five out of  
46 service at a time. They have an additional seven, which are non-

operational. There are three leases for ten carts each; they end on 6/30/14, 6/30/15, and 6/30/16 respectively. The current annual total of all lease payments is about \$20,000 per year, and the revenue from the carts is \$180,000 per year. The 20 city-owned carts are becoming a liability and maintenance issue, so the staff needs to decide what to do with them.

Option 1 would be to trade in the 27 city-owned carts as part of a new lease for 30 additional leased carts. They would end up with a total of 60 carts, which will improve the players' perception of the golf course, and they could host more tournaments. This would increase the FY 2015 budget by \$12,429.

Option 2 would be to keep 10 of the city-owned carts and trade in the remaining 17 carts for 20 new carts on lease. They would end up with 60 carts, and they could keep back the 10 older carts until the rest of the carts are used. This would increase the FY 2015 budget by \$9,860.

Option 3 would be to wait and explore solutions as part of the FY 2015 budget development process, and leave the problem unaddressed for the upcoming season.

James Ahlstrom and Mark Preece liked Option 1 but James suggested they consider three year rotations, which is what the nicer golf courses do. Duane said they will have better day-to-day maintenance which will make the carts last longer than they currently do. He suggested the possibility of working into a three year rotation over a period of time. James Bruhn liked Option 2 because they would not be getting as many new carts right away, and Debbie McKean agreed with him. Duane said he would have more detailed lease options to show to the council at the next meeting. Mayor Romney asked staff to start working on future golf course budgets.

5.  
Discussion of the 2014 Schedule of  
Capital Improvements.

Ben White – Referring to the schedule provided to the council, he said the projects are still in development, but that the funding sources should be accurate. Duane said the projects for the current fiscal year are budgeted and in the works. Duane would like feedback from council on how to schedule and prioritize the remaining projects. James Bruhn suggested delaying Item 3 because new asphalt would be ruined by trucks going to and from the new subdivision while houses are being built. Ben and Duane said if the asphalt is done the properly, the trucks would have no impact for the first year. Duane said they are planning on having a full-time public works employee overseeing the projects next construction season. James Bruhn wanted Bountiful City water connection moved up

1 and Mark Preece wanted Birnam Woods drainage moved up. Ben said he  
2 took the items for the parks from the recommendations made by the parks  
3 and trails committee. Duane suggested holding a comprehensive planning  
4 meeting in January.  
5

6 6.  
7 Presentation by Davis County  
8 Mosquito Abatement District  
9

10 Gary Hatch had planned to give a presentation but he never arrived.  
11

12 7.  
13 Planning Commission Report  
14

15 Ben White – At the last meeting they continued discussion on the setback  
16 issues from the joint work session. They talked about structures in the A1  
17 zone being taller with setbacks increased and raising the percentage of rear  
18 yard coverage for accessory buildings. This discussion will take one or  
19 two additional meetings.  
20

21 8.  
22 Engineers Report  
23

24 Ben White –

- 25 • In the next two weeks they should have SCADA installed.
- 26 • UDOT will the award for the I-15 project ready soon.
- 27 • The Stone Creek well is down. The electrical connections have  
28 been checked and are good, so it probably has something to do  
29 with the pump.
- 30 • On 700 West, Rocky Mountain Power dug up asphalt due to an  
31 emergency. The power line, which was directly below the water  
32 line, was dinged by the contractor, and it shorted out last Sunday  
33 causing a power outage to residents in the area. When the road is  
34 repaired they will have the contractor do a seamless patch.
- 35 • Holly received their state air quality permit for their upgrades. A  
36 new substation is going up near Millcreek Canal in what is now a  
37 vacant field, and plans further improvements along 800 West. The  
38 question has arisen as to whether Holly should be required to put in  
39 curb and gutter. He suggested that the council look at the  
40 ordinance soon, decide on their expectations, and discuss it at the  
41 next meeting.  
42

43 9.  
44 Administrative Report  
45

Duane Huffman – The staff is currently looking at ways to keep the office open during the lunch hour and opening earlier in the morning. The council is invited to the staff Christmas party which will be lunch at the golf course next Friday. The staff has finished with the first round of policy and procedures changes. The changes will be brought to the council early next year. The December 17 meeting will include an audit presentation, a discussion of police vehicles, and executive discussion items.

10.  
Mayor/Council Reports

Debbie McKean – The newsletter articles are due December 16. Christmas on Onion Street will be this coming Monday.

Dave Tovey – Nothing to report

James Bruhn – Reporting on the Wasatch Integrated meeting, negotiations with HAFB broke down. They are having another contractor come in.

Mark Preece – Nothing to report

James Ahlstrom – He and the Mayor reached out to Senator Wieler regarding the Legacy drainage issue. Senator Wyler talked to the new person at UDOT, and he has agreed to meet with them. They need Ben to provide them with numbers regarding before and after the Legacy highway was put in which they will present to UDOT.

Mayor Romney – He wants to move the tobacco store issue high on the Planning Commission's agenda, and involve Steve Doxey and Chief Hixson in the discussions.

11.  
Approval of Minutes from the October 15  
City Council Meeting, the November 5  
Special City Council Meeting, the  
November 12 Joint Work Session and  
the November 19 City Council Meeting.

Mark Preece requested a change in the November 19 minutes, and Debbie said Alan Malan had requested a change in the joint work session minutes.

MOTION: Mark Preece moved to approve the minutes from the November 5 Special City Council Meeting, the November 12 joint work session with the Planning Commission, and the November 19 City Council Meeting with the requested changes.

1  
2 SECOND: James Ahlstrom seconded the Motion.  
3

4 PASSED: Voting was as follows:

5 James Ahlstrom – Aye

6 Mark Preece – Aye

7 James Bruhn – Aye

8 Dave Tovey – Aye

9 Debbie McKean – Aye  
10

11 12.

12 Adjourn

13 10:10

14 MOTION: James Bruhn moved to adjourn.  
15

16 SECOND: James Ahlstrom seconded the Motion.  
17

18 PASSED: Voting was as follows:

19 James Ahlstrom – Aye

20 Mark Preece – Aye

21 James Bruhn – Aye

22 Dave Tovey – Aye

23 Debbie McKean – Aye  
24  
25  
26  
27  
28

29 \_\_\_\_\_  
MAYOR KENNETH ROMNEY

\_\_\_\_\_

HEIDI VOORDECKERS (CITY RECORDER)

30  
31  
32 \_\_\_\_\_  
33 NATHALIE ELLINGSON (SECRETARY)