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2 Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, July 16,
3 2013 at West Bountiful City Hall, Davis County, Utah.
4
5

6 Those in Attendance:

7 MEMBERS PRESENT: Mayor Kenneth Romney, James Ahlstrom, Mark
8 Preece, James Bruhn, Dave Tovey, Debbie McKean.
9

10 STAFF PRESENT: Heidi Voordeckers (Interim City Manager/City
11 Recorder), Cathy Brightwell (Deputy Recorder), Ben White (City
12 Engineer), Steve Maughan (Public Works Director), Chief Todd Hixson,
13 Nathalie Ellingson (secretary). City Attorney Steve Doxey was scheduled
14 to arrive later for the closed meeting.
15

16 VISITORS: Alan Malan, Kelly Enquist, Terry Olsen, Bill Quick, Bill
17 Bown, Brady Tracy
18
19

20 Called to Order: Mayor Kenneth Romney called this meeting to order at 7:31 pm
21

22 Invocation/Thought – Debbie McKean – “Two important days in your life - the day you are born and the
23 day you figure out why.”
24

25 Pledge of Allegiance led by James Ahlstrom
26

27 1.
28 Accept Agenda
29

30 MOTION: Debbie McKean moved to accept the agenda.
31

32 SECOND: James Bruhn seconded the Motion.
33

34 PASSED: Voting was as follows:
35 James Ahlstrom – Aye
36 Mark Preece – Aye
37 James Bruhn – Aye
38 Dave Tovey – Aye
39 Debbie McKean – Aye
40

41 2.
42 Public Comment
43

44 No comments.
45

46 3.
47 Consider approval of the contract for
48 City Administrator and schedule
49 Mr. Duane Huffman to be appointed
50 the West Bountiful City Administrator
51 on August 6, 2013

52 MOTION: James Ahlstrom moved approve the contract for City
53 Administrator and schedule Mr. Duane Huffman to be appointed the West
54 Bountiful City Administrator on August 6, 2013.
55

56 SECOND: Mark Preece seconded the Motion
57

58 PASSED: Voting by roll call was as follows:
59 James Ahlstrom – Aye
60 Mark Preece – Aye
61 James Bruhn – Aye
62

Dave Tovey – Aye
Debbie McKean – Aye

4.
Public Hearing to receive public comment
regarding a request to vacate a ten-foot
rear yard easement on the property located
at 849 West 550 North, 7:40 pm (or as soon
thereafter as agenda allows)

Ben White – The applicant, Bill Quick, came into the city offices to ask about building a detached garage on a utility easement. He stated that other homes on the same street have structures built on public utility easements, and he requested that the city vacate 7 feet of a 10-foot easement. Ben received letters from all the utility companies and they have no problem with the request to have the easement vacated. The city is retaining three feet of the easement.

MOTION: Dave Tovey moved to open the public hearing.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting was as follows:
James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

No public comments

MOTION: James Bruhn moved to close the public hearing.

SECOND: Dave Tovey seconded the Motion.

PASSED: Voting was as follows:
James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

5.
Consider approval of Resolution 313-13,
vacating a rear-yard easement for a home
at 849 West 550 North

MOTION: James Bruhn moved to approve Resolution 313-13, vacating a rear-yard easement for a home at 849 West 550 North.

SECOND: Dave Tovey seconded the Motion.

PASSED: Voting by roll call was as follows:
James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

6.
Consider approval of Ordinance 353-13,
amending Chapter 12, Streets, Sidewalks,

1 and Public Places, of the West Bountiful
2 Municipal Code to clarify language and
3 add restrictions for excavation of new roads
4

5 MOTION: James Bruhn moved to approve Ordinance 353-13, amending
6 Chapter 12, Streets, Sidewalks, and Public Places, of the West Bountiful
7 Municipal Code to clarify language and add restrictions for excavation of
8 new roads.

9
10 SECOND: James Ahlstrom seconded the Motion.

11
12 PASSED: Voting by roll call was as follows:

13 James Ahlstrom – Aye
14 Mark Preece – Aye
15 James Bruhn – Aye
16 Dave Tovey – Aye
17 Debbie McKean – Aye
18

19 7.
20 Consider approval of election poll workers
21 for the 2013 Municipal Election
22

23 Heidi Voordeckers – Where there have been seven poll workers in the
24 past, only five are needed for electronic voting. The 2013 election poll
25 workers are as follows:

26 Jennifer Cottle – technician
27 Lucile Eastman – Receiving Clerk
28 Christine Harker – Provisional Clerk
29 Arline Mann – Poll Book Clerk
30 Maureen Rodabaugh – Poll Manager
31

32 MOTION: James Bruhn moved to approve the election poll workers for
33 the 2013 Municipal Election.
34

35 SECOND: Dave Tovey seconded the Motion.
36

37 PASSED: Voting was as follows:

38 James Ahlstrom – Aye
39 Mark Preece – Aye
40 James Bruhn – Aye
41 Dave Tovey – Aye
42 Debbie McKean – Aye
43

44 8.
45 Engineers Report
46

47 Ben White –

- 48 • 700 West – Concrete work is done for the residents who requested
49 it. Payment was never received for one resident who requested it
50 and Ben has not been able to contact them, so their work has not
51 been done.
- 52 • At 1550 North there have been a number of water breaks. Asphalt
53 will be going in by the end of July.
- 54 • The golf course parking lot is well underway – the concrete work
55 and gate posts will be done tomorrow.
- 56 • Some warranty work needs to be done on the trail in the park.
57 Some concrete will be removed so they can repair a couple of
58 sprinkler heads.
- 59 • 400 North –Final work is going slowly – replacing concrete,
60 repairing fences, repairing irrigation, etc.
- 61 • The travel lanes of 1100 West, south of 400 North, were chip
62 sealed. The entire asphalt surface was seal coated. With the

1 addition of turn lanes, the south bound shoulder may need to be
2 extended. Ben has also had a request to extend the multi-use lanes
3 further south.

- 4 • At the next council meeting, Ben will bring a UDOT betterment
5 agreement for the I-15 rebuild regarding two waterlines that West
6 Bountiful wants to rebuild under 500 South. The I-15 rebuild is
7 short on funds for aesthetics, but Ben will also ask for a better
8 fence to be put up on the 400 North overpass.
- 9 • The county approved CDBG money for sidewalks between Pages
10 Lane and 1000 North.
- 11 • There have been complaints of businesses operating out of storage
12 units on 500 South.
- 13 • Ranches at Lakeside will soon be ready to pave. It will take a
14 couple of days to put in the curb and gutter. Regarding the
15 removal of the bubble in Pages Lane Meadows, the Duncan's
16 concrete is not greatly impacted by the bubble repair and Ben told
17 them they would have to cover their own landscaping expenses.
18 James Ahlstrom stated the bubble was put in by the city with no
19 consideration as to the cost of repairing the road later nor who
20 would be responsible so the City should compensate both
21 homeowners. There was some discussion and Ben agreed to
22 further discuss concrete repair with both homeowners.
- 23 • There are a lot of weeds growing too high on vacant lots, as there
24 is every year. In March, the property owners received a letter
25 asking that the weeds be mowed throughout the summer. Warning
26 letters were sent in May stating the weeds must be maintained
27 according to the weed ordinance or the city would mow them and
28 bill the property owners. The city hired a contractor to mow 6 of
29 the lots. He charged \$300 per lot and the city will bill the property
30 owners. There was some discussion about finding a contractor that
31 would charge less.

32
33 City Attorney Steve Doxey arrived at 8:15 pm.

34
35 9.
36 Planning Commission Report

37 A conditional use permit was approved for Kumon Learning Center in the
38 Commons. Discussion continued regarding setbacks for attached decks
39 and they reviewed ordinances from other communities. The Commission
40 recommended staff continue work on writing the ordinance and they went
41 over some information that will be helpful.

42
43 10.
44 Police Report

45 Chief Hixson –

- 46 • The reserve officer and alcohol officer testing is coming up for
47 new applicants. Officer Woodall said he wants to stay with West
48 Bountiful as a part time alcohol officer.
- 49 • 2013-2014 liquor enforcement funds were approved. They will not
50 know the amount until the new fiscal year starts.
- 51 • Sergeants Adams and Smith are in the training process; however
52 they are officially in place as supervisors. Officer Erekson has
53 been promoted to detective.
- 54 • The past few months have been busy and a few tasks have been set
55 aside. Things are slowing down now so the Chief hopes to get to
56 some of them. The fireworks, parade, and the safety fair went
57 well. Officer Boyle did a great job coordinating everything for the
58 safety fair.
- 59 • The school lockdown committee came up with a plan to update
60 lockdown policies to adopt county-wide at the first of the school
61 year.

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11.
Administrative Report

- Chief Hixson is starting a Masters program at the University of Utah the first week of August.

Heidi Voordeckers –

- A Meet the Candidates night is scheduled for July 30 at 7:30 pm. Early voting will begin that day and go until the Friday before Election Day. Next week on Friday morning, there will be a demonstration of the new voting devices and automatic tabulating equipment. The public is welcome to attend. The primary election is August 13.
- There are a lot of applicants for the Golf Director position which closes this Friday. The selection committee will be getting some help from Utah PGA in making a selection. The next step will be to screen applicants and schedule phone interviews.
- Work will be done on the City's email conversion this weekend, which should be set up by next week. The work is part of the IT service contract. The new domain, @wbcity.org will be installed but both email addresses will be in place for a while giving time to get the new address out.
- Heidi is working on the year-end entries to close out the fiscal year. The auditors have reviewed some of the inventories already. They will be out again in early August, and the finance committee will have a meeting.
- A home flooded during the big rainstorm last weekend. The homeowner complained that two subdivisions had been put in since the house was built and the storm drain was never resized. Heidi called the insurance carrier to review their liability, and plans on going back to them to see if they will cover the damage. Heidi believes the homeowners should be compensated.

12.
Public Works

Steve Maughan –

- Rocky, Nate, Blake and Steve have been busy working on the many city projects underway. Culinary water is done in all the projects. They have finished raising all the water meters on 700 West and putting sod in the park strips. They have to watch the contractors closely as they finish work.
- Nate is straightening and stabilizing street signs in the city. He has had to call the utility companies for each sign. They are creating a street sign inventory.
- They are behind on roadside mowing because they have been so busy inspecting projects. Steve has advertised for a seasonal public works person to help them out for a few months.
- They are working on cleaning sewer boxes.
- Disinfection byproducts sampling of the water system is getting done, and they will have to flush parts of the system. If residents should complain that water is being wasted, the staff should explain that flushing the water is necessary as part of sampling.
- For replacement of the wrecked snowplow, the insurance carrier will not go over \$33,277, which is the actual value, not the replacement value. James Ahlstrom stated they should not settle until Steve Doxey has talked with the insurance people. Steve M. found a used truck with a lot of miles for \$65,000 that would need work. Blake checked on an almost-new truck which would be \$131,000. A comparable new truck is \$147,000. Heidi said they could get enough money together to make up the difference between \$33,000 and \$65,000. They need the truck before the first snow, so they need to get one soon.

- Dave Tovey asked if they have attempted to mow weeds around Birnam Woods Park. Steve said they will get to it this week or next week. The ground has been too soggy before now.

13.
Mayor/Council Reports

Debbie McKean – thanked everyone for the success of Fourth of July activities and the Safety Fair. She asked mosquito abatement for a map of no spray zones and will bring it to the next council meeting. The city needs to look at putting limits on durations and areas of no spray. There have been eleven deaths in the U.S. this year from West Nile Virus. Newsletter articles are due August 17.

Dave Tovey –wants to organize a meeting with residents to discuss the status of Birnam Woods Park. Council agreed on a work session before the council meeting on August 6 at 6:30 pm. Staff will send letters to the residents. Dave said he saw a little pipe with running water by the Prospector trail and asked Steve to check it out. James Bruhn said it is an artesian well.

James Bruhn – thanked everyone for help on the parade and at the park.

Mark – thanked the Mayor for soliciting new members for the Historic Preservation Commission. Cathy has advertised on facebook and website.

James Ahlstrom – attended the meeting called by Steve Maughan of all golf course employees to discuss Kelly’s retirement and the transition.

Mayor – Chief Rampton of the fire district has retired and Jeff Bassett is the new chief. The fire district board has new expectations and city managers will be more involved in budgeting. Thanked everyone for help on the Fourth of July activities.

14.
Approval of Minutes of the
July 2, 2013 City Council Meeting

James Bruhn asked for a change on page 5, line 35-36.

MOTION: Dave Tovey moved to approve the July 2, 2013 City Council meeting minutes with noted change.

SECOND: Debbie McKean seconded the Motion.

PASSED: Voting was as follows:
James Ahlstrom – Aye
Mark Preece – Aye
James Bruhn – Aye
Dave Tovey – Aye
Debbie McKean – Aye

15.
Possible closed meeting for the purpose of
discussing items as allowed, pursuant
Utah Code Annotated 52-4-205

MOTION: James Ahlstrom moved to go to a closed meeting in the police training room for the purpose of discussing the character, professional competence, or physical or mental health of an individual pursuant Utah Code Annotated 52-4-205.

1 SECOND: James Bruhn seconded the Motion.
2

3 PASSED: Voting by roll call was as follows:
4 James Ahlstrom – Aye
5 Mark Preece – Aye
6 James Bruhn – Aye
7 Dave Tovey – Aye
8 Debbie McKean – Aye
9

10 9:35 pm

11 MOTION: Dave Tovey moved to adjourn the closed meeting and go to
12 council meeting.
13

14 SECOND: James Bruhn seconded the Motion.
15

16 PASSED: Voting was as follows:
17 James Ahlstrom – Aye
18 Mark Preece – Aye
19 James Bruhn – Aye
20 Dave Tovey – Aye
21 Debbie McKean – Aye
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23 16.

24 Possible action following closed meeting
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26 Not necessary.
27

28 17.

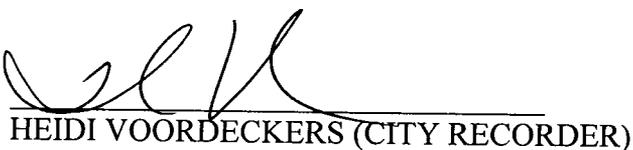
29 Adjourn
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31 MOTION: Dave Tovey moved to adjourn the city council meeting.
32

33 SECOND: Debbie McKean seconded the Motion.
34

35 PASSED: Voting was as follows:
36 James Ahlstrom – Aye
37 Mark Preece – Aye
38 James Bruhn – Aye
39 Dave Tovey – Aye
40 Debbie McKean – Aye
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47 
MAYOR KENNETH ROMNEY

48 
HEIDI VOORDECKERS (CITY RECORDER)



NATHALIE ELLINGSON (SECRETARY)