

1 Minutes of the Meeting of the City Council of West Bountiful City held on Tuesday, June 4,
2 2013 at West Bountiful City Hall, Davis County, Utah.
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4

5 Those in Attendance

6 MEMBERS PRESENT: Mayor Kenneth Romney, James Ahlstrom, Mark
7 Preece, James Bruhn, Dave Tovey, Debbie McKean.
8

9 STAFF PRESENT: Heidi Voordeckers (Interim City Manager/City
10 Recorder/Auditor), Ben White (City Engineer), Cathy Brightwell (Deputy
11 Recorder), Steve Maughan (Public Works Director), Steve Doxey (City
12 Attorney), Chief Todd Hixson, Nathalie Ellingson (secretary).
13

14 VISITORS: Brady Tracy, Kelly Enquist, Brian Urie, Joseph Morrell,
15 Steve Jarman, Terry Olsen, Matt Jensen, Cris Hogan.
16

17
18 Called to Order:

Mayor Kenneth Romney called this meeting to order at 5:30 pm.

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20 1.
21 Accept Agenda

22
23 MOTION: Debbie McKean moved to accept the agenda.
24

25 SECOND: James Bruhn seconded the Motion.
26

27 PASSED: Voting was as follows:
28 James Ahlstrom – Aye
29 Mark Preece – Aye
30 James Bruhn – Aye
31 Dave Tovey – Aye
32 Debbie McKean – Aye
33

34 2.
35 Adjourn to Closed Meeting
36 5:32 pm
37

38 MOTION: James Bruhn moved to go to a closed session in the large
39 conference room for the purpose of discussing the character, professional
40 competence, or physical or mental health of an individual, pursuant Utah
41 Code Annotated 52-4-205.
42

43 SECOND: Dave Tovey seconded the Motion.
44

45 PASSED: Voting by roll call was as follows:
46 James Ahlstrom – Aye
47 Mark Preece – Aye
48 James Bruhn – Aye
49 Dave Tovey – Aye
50 Debbie McKean – Aye
51

52 Recess 6:50
53

54 MOTION: James Bruhn moved to adjourn the closed meeting and go to
55 City Council meeting.
56

57 SECOND: Debbie McKean seconded the Motion.
58

59 PASSED: Voting was as follows:
60 James Ahlstrom – Aye
61 Mark Preece – Aye
62 James Bruhn – Aye

Dave Tovey – Aye
Debbie McKean – Aye

3.
Reconvene to regular city council meeting – 7:30 pm

Invocation/Thought: Joseph Morrell, Bountiful Troop 522, led troop in reciting Scout Oath and Law.
Pledge of Allegiance led by Joseph Morrell

4.
Public Comment

Alan Malan – The annual field day for the ham radio club will be at the Davis County Fairgrounds June 22nd and 23rd. They will perform a 24-hour exercise from noon to noon. Dinner will be at 5:30 pm Saturday, and a movie will be shown. There is no cost to the public and it is a great activity for Boy Scout troops.

7:35 pm – Postponed public hearing until 7:45 and went to Items 8 and 9.

8.
Engineers Report

Ben White –

- The work on 700 West is well underway. The main water line is complete and has passed the bacteria test. There will be individual outages as the lines are connected to each home; each homeowner will get a notice the day before the scheduled connection. The road will be paved July 15.
- Ben will present the contractor for the golf course fencing at the next council meeting. He is working with two contractors and will bring his recommendation to the next meeting.
- They have scheduled the 400 North seal coat, at which time there will be limited access and lane closures.
- The Ranches at Lakeside will be paved soon. They are working on lot line adjustments and vacating easements.
- Rehab work on the well has concluded and water samples are being taken.

9.
Planning Commission Report

Ben White – The Planning Commission discussed a proposed lot line adjustment at the Hogan subdivision as well as the setback for primary structures, particularly regarding decks. They discussed changing the term of the Title 12, street cut moratorium, from seven years to five years. The commission asked Ben to look into Holly Oil's purpose in buying houses along 1100 West.

5.
Public Hearing to Receive Input
on the FY 2013-2014 Tentative
Budget and Proposed Changes to
the FY 2012-2013 Adopted Budget,
7:45 PM

Heidi Voordeckers – Ms. Voordeckers indicated that the budget document presented did not include any changes from the tentative budget that was adopted on May 7. Additional adjustments are anticipated once the final property tax rate is received from the County. Other expected adjustments include decreases to the police personnel budget due to staffing changes and a change in allocation of the city engineer budget.

1
2 Mayor Romney addressed the public with a basic introduction to the
3 annual budget process. The main concern of council has been the streets
4 and water lines. About four years ago the water rates were increased to
5 fund these projects and to pay the water bond taken out several years ago.
6 Part of the budgeting involves deciding which projects will be funded in
7 which year.

8
9 MOTION: James Ahlstrom moved to go to a public hearing.

10
11 SECOND: Debbie McKean seconded the Motion

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13 PASSED: Voting was as follows:
14 James Ahlstrom – Aye
15 Mark Preece – Aye
16 James Bruhn – Aye
17 Dave Tovey – Aye
18 Debbie McKean – Aye
19

20 Mayor Romney opened the floor – no public comments

21
22 MOTION: James Bruhn moved to close the public hearing.

23
24 SECOND: Debbie McKean seconded the Motion.

25
26 PASSED: Voting was as follows:
27 James Ahlstrom – Aye
28 Mark Preece – Aye
29 James Bruhn – Aye
30 Dave Tovey – Aye
31 Debbie McKean – Aye
32

33 6.
34 Budget Discussion on Proposed
35 Changes to the FY 2012-2013
36 Adopted Budget
37

38 Heidi Voordeckers – A summary document was presented that included a
39 reconciliation of new scheduled transfers. Some funds from next year are
40 being moved to this year because projects are underway already.
41 Modifications are also a reflection of additional monies received from
42 grants and contributions. Because of unanticipated development revenues,
43 a transfer of \$85,000 (roughly 20% of the general fund budget) is being
44 made in to the Capital Improvement Fund. Golf Course revenues continue
45 to be down from projections and the wet spring has not helped.
46

47 Regarding the golf course, Mayor Romney addressed the public stating the
48 city is still paying on the golf course bond, but the last payment will be
49 made this September.
50

51 There was some discussion about the snowplow that was damaged this
52 past winter, for which the insurance company will not fund at full
53 replacement value. James Ahlstrom asked to see the city's insurance
54 policy which he and Steve Doxey will review.
55

56 7.
57 Consider Approval of Resolution 309-13,
58 a Resolution Authorizing Notice of
59 Approval of Exchange of Title Involving
60 Properties at 770 West 1600 North and
61 780 West 1600 North
62

1 Ben White – Mr. Hogan approached the Planning Commission in March
2 regarding the corner of Pages Lane and 800 West. The Zesigers said they
3 want to purchase some of Mr. Hogan’s property, and Mr. Hogan wants to
4 move the lot line to give the Zesigers a little more property. Mr. Hogan
5 was present in case the council had any question.
6

7 MOTION: James Ahlstrom moved to approve Resolution 309-13
8 authorizing Notice of Approval of Exchange of Title involving properties
9 at 770 West 1600 North and 780 West 1600 North.
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11 SECOND: Debbie McKean seconded the Motion.
12

13 PASSED: Voting by roll call was as follows:

14 James Ahlstrom – Aye

15 Mark Preece – Aye

16 James Bruhn – Aye

17 Dave Tovey – Aye

18 Debbie McKean – Aye
19

20 10.
21 Administrative Report
22

23 Heidi Voordeckers –

24 The candidate filing period ends this coming Friday at 5:00 pm for those
25 wishing to run for one of the two vacant council seats or mayor. The
26 filing is done at the city offices. They have received three applications so
27 far.
28

29 The City Administrator position closed on May 15 with 70 applicants. The
30 Mayor and City council are in the process of first-round interviews.
31

32 Heidi has reviewed the proposals for Computer and Network Services.
33 The RFP closed on May 29th and a total of three responses were received.
34 She will bring her final recommendation to the next city council meeting.
35

36 The trust, as part of the risk management program, wants to pull and
37 maintain motor vehicle record on city employees. This includes city-
38 owned and private vehicles used for city business. They are requesting
39 that each city adopt a policy on handling unfavorable vehicle reports.
40 Heidi is reviewing the process and will work on a recommendation for
41 council approval.
42

43 Weeds are becoming an issue in the city and the staff is looking for
44 recommendations by the council on how weeds on private property can be
45 controlled.
46

47 The South Davis Metro Fire Agency is continuing with chief recruitment
48 and the position will close June 10. They have received three applications
49 so far. The city managers along with the Board will participate in the
50 initial selection and interview process. The fire district is continuing
51 research in to becoming its own tax entity, and the member entities are
52 concerned about the outstanding debt service. Because the current bond is
53 secured with ambulance fees, options for refunding at a better rate are
54 limited. There has been some discussion about approaching Bountiful City
55 for a private offering since the government treasury interest rates are so
56 low. In addition to concerns about the bond, the cities are concerned about
57 losing leverage if the fire district wants to raise taxes. Mayor Romney
58 stated he has been against it because of the effect that Holly Oil has on
59 West Bountiful’s share, but in looking at the bigger picture, he thinks the
60 city may benefit eventually from new homes.
61
62

1 11.
2 Mayor/Council Reports
3

4 Debbie McKean – Parade planning is coming along well. There will be a
5 parade meeting on Thursday. She asked if the council members want
6 individual cars or one entry, and they talked about what they will wear and
7 the amount of candy they need. The newsletter is going to Mark
8 tomorrow.

9
10 Dave Tovey – The youth council is planning the games at the park for the
11 July Fourth celebration. He has nothing to report regarding public safety.
12

13 James Bruhn – He attended a Wasatch Integrated meeting where they
14 worked on the budget. Repair to the waste plant will cost \$5 million, but
15 they can cover it. He has walked around the park on the new trail. He
16 tried to see the bathrooms by the snack shack but they were closed. They
17 are usually open for baseball games, but because of the trail, James
18 thought they should be open all the time. That could be a future
19 discussion. He liked the new bathrooms.
20

21 Mark Preece – He asked Mayor Romney how advertising for the long
22 drive competition is distributed throughout the valley, and if they could
23 have it announced on sports stations.
24

25 James Ahlstrom – The finance meeting and public works meeting went
26 well. The golf course is doing well lately.
27

28 Mayor Romney – He asked if CERT got their check from Holly Oil.
29 Steve Maughan said Mike Wright still has it. Holly Oil donated \$21,000
30 to the Emergency Preparedness Committee for a trailer and some safety
31 equipment they want to purchase in time for the July Fourth celebration.
32 Debbie will put a “thank you” in the next newsletter and list the items that
33 were purchased.
34

35 12.
36 Approval of Minutes From the
37 May 16, 2013 Emergency Council
38 Meeting, the May 21, 2013 City Council
39 Meeting, and the May 29, 2013 Special
40 City Council Meeting
41

42 MOTION: James Ahlstrom moved to approve the minutes from the May
43 16, 2013 Emergency Council Meeting, the May 21, 2013 City Council
44 Meeting and the May 29, 2013 Special City Council Meeting.
45

46 SECOND: Debbie McKean seconded the Motion.
47

48 PASSED: Voting was as follows:

49 James Ahlstrom – Aye
50 Mark Preece – Aye
51 James Bruhn – Aye
52 Dave Tovey – Aye
53 Debbie McKean – Aye
54

55 13.
56 Closed Meeting
57

58 MOTION: James Ahlstrom moved to go to a Closed Meeting in the
59 police conference room pursuant Utah Code Annotated 52-4-205.
60

61 SECOND: Debbie McKean seconded the Motion.
62

1 PASSED: Voting by roll call was as follows:

- 2 James Ahlstrom – Aye
- 3 Mark Preece – Aye
- 4 James Bruhn – Aye
- 5 Dave Tovey – Aye
- 6 Debbie McKean – Aye
- 7

8 MOTION: James Bruhn moved to adjourn closed session and return to
9 council meeting.

10
11 SECOND: Dave Tovey seconded the Motion.

12
13 PASSED: Voting was as follows:

- 14 James Ahlstrom – Aye
- 15 Mark Preece – Aye
- 16 James Bruhn – Aye
- 17 Dave Tovey – Aye
- 18 Debbie McKean – Aye
- 19

20 14.

21 Possible Action Following the
22 Closed Meeting

23
24 Not necessary.

25
26 15.

27 Adjourn
28 9:45 pm

29
30 MOTION: Debbie McKean moved to adjourn the City Council meeting.

31 SECOND: James Bruhn seconded the Motion.

32 PASSED: Voting was as follows:

- 33 James Ahlstrom
- 34 Mark Preece – Aye
- 35 James Bruhn – Aye
- 36 Dave Tovey – Aye
- 37 Debbie McKean – Aye
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43 
44 MAYOR KENNETH ROMNEY

45
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47 
48 HEIDI VOORDECKERS (CITY RECORDER)



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NATHALIE ELLINGSON (SECRETARY)